



22 August 2024

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Tuesday, 27 August 2024 at 6.00pm for consideration of the following business -

- (1) Livestreaming Video and Audio Check
- (2) Acknowledgement of Country
- (3) Recording of Meeting Statement
- (4) Apologies for non-attendance
- (5) Disclosures of Interest
- (6) Public Forum
- (7) Mayoral Minute
- (8) Notices of Motion
- (9) Confirmation of Minutes - Ordinary Council Meeting held on 23.07.24
- (10) Matters arising from Minutes
- (11) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (12) Delegates Reports
- (13) Closed Meeting

Mark Dicker
General Manager

Meeting Calendar 2024

August

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
9.00am	21 August 2024	Audit, Risk and Improvement Committee Meeting	Online
12.00pm	21 August 2024	Central NSW Joint Organisation Board Meeting	Canberra
6.00pm	27 August 2024	Council Meeting	Community Centre
8.30am	28 August 2024	Orange 360 Board Meeting	Orange

September

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
8.00am	14 September 2024	Local Government Elections	Community Centre
8.30am	25 September 2024	Orange 360 Board Meeting	Orange

October

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	3 October 2024	Council Meeting (TBC)	Community Centre
10.00am	9 October 2024	Traffic Committee Meeting (TBC)	Community Centre
8.30am	23 October 2024	Orange 360 Board Meeting	Orange

INDEX OF REPORTS OF THE BLAYNEY SHIRE COUNCIL MEETING
HELD ON TUESDAY 27 AUGUST 2024

CONFIRMATION OF MINUTES	5
01) Minutes of the Previous Council Meeting held 23 July 2024	5
NOTICES OF MOTION.....	12
02) Notice of Motion - Retiring Councillors	12
EXECUTIVE SERVICES	14
03) Questions Taken on Notice at the Previous Council Meeting held 23 July 2024	14
04) 2024 LGNSW Annual Conference Motion - Mining Impacted Communities	17
CORPORATE SERVICES	19
05) Report of Council Investments as at 31 July 2024.....	19
06) Quarterly Budget Review Statement - June 2024	25
07) Draft Statement of Financial Reports By Council 2023/24.....	32
08) Minutes of the Audit, Risk and Improvement Committee Meeting held 21 August 2024	41
CONFIRMATION OF MINUTES.....	43
REPORTS.....	43
09) Minutes of the Financial Assistance Committee Meeting held 12 August 2024	52
10) Minutes of the Disability Inclusion Working Group held 1 August 2024	60
11) 2022-2026 Disability Inclusion Action Plan Annual Report.....	64
INFRASTRUCTURE SERVICES.....	73
12) Infrastructure Services Monthly Report	73
13) Millthorpe Village Centre Community Consultation.....	76
14) Minutes of the Traffic Committee Meeting held 9 August 2024	86
PLANNING AND ENVIRONMENTAL SERVICES	90
15) Development Application 6/2024 – 12 Naylor Street, Carcoar - Alterations and Additions to the existing Tourist and Visitor Accommodation, Construction of Three (3) Tourist and Visitor Accommodation Buildings, Construction of a Dwelling House, Inground Swimming Pool and Spa House, Change of Use from an Outbuilding (Shed) to a Commercial Premises, Associated Carparking, Stormwater and Landscaping	90
DELEGATES REPORTS.....	142
16) Country Mayors Association Meeting	142
17) Central Tablelands Weeds Authority Delegate Report	155
CONFIDENTIAL MEETING REPORTS.....	159
18) Richards Lane Culvert Replacement Project Review	159

LIVE STREAMING OF COUNCIL MEETINGS

In accordance with the Blayney Shire Council Code of Meeting Practice, this meeting will be recorded for the purpose of the live streaming function via our YouTube channel. The audio and visual live stream and recording, will allow members of the public to view proceedings via the Internet without the need to attend Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes.

By speaking at the Council Meeting you agree to be livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times.

Whilst Council will make every effort to ensure that live streaming is available, it takes no responsibility for, and cannot be held liable for technical issues beyond its control. Technical issues may include, but are not limited to the availability or quality of the internet connection, device failure or malfunction, unavailability of YouTube or power outages.

Live streams and archived recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published to YouTube the day after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website.

Council does not accept any responsibility for any verbal comments made during Council meetings which may be inaccurate, incorrect, defamatory, or contrary to law and does not warrant nor represent that the material or statements made during the streamed meetings are complete, reliable, accurate or free from error.

Live streaming is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

01) MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 23 JULY 2024**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GO.ME.3**Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 23 July 2024, being minute numbers 2407/001 to 2407/018 be confirmed.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY
CENTRE, ON 23 JULY 2024, COMMENCING AT 6.00PM**

Present: D Somervaille (Deputy Mayor) (Chair), A Ewin, C Gosewisch, J Newstead, M Pryse Jones and B Reynolds

General Manager (Mr M Dicker), Director Corporate Services (Mr A Franze), Director Infrastructure Services (Mr J Hogan), Director Planning & Environmental Services (Mr A Muir) and Executive Assistant to the General Manager (Mrs L Ferson)

ACKNOWLEDGEMENT OF COUNTRY**RECORDING OF MEETING STATEMENT****APOLOGIES****2407/001****RESOLVED:**

That the apology, tendered on behalf of Cr Ferguson, be accepted.

(Reynolds/Newstead)

CARRIED

DISCLOSURES OF INTEREST

The General Manager reported the following Disclosure of Interest forms had been submitted:

Councillor/ Staff	Interest	Item	Pg	Report	Reason
Cr Somervaille	Non Pecuniary (Less than Significant)	11	87	Blayney Showground Masterplan 2024	Cr Somervaille is a member of the Blayney A&P Association who are a user of the Showground. Cr Somervaille is not a member of the A&P Association Committee.

PUBLIC FORUM

Rosemary Reid – Item 11 – Blayney Showground Masterplan 2024

CONFIRMATION OF MINUTES

MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 25 JUNE 2024

2407/002 RESOLVED:

That the Minutes of the Ordinary Council Meeting held on 25 June 2024, being minute numbers 2406/001 to 2406/018 be confirmed.

(Reynolds/Ewin)
CARRIED

MATTERS ARISING FROM THE MINUTES

Nil

EXECUTIVE SERVICES REPORTS

QUARTERLY OUTSTANDING RESOLUTION REPORT

2407/003 RESOLVED:

That Council note the Outstanding resolution Report to June 2024.

(Newstead/Pryse Jones)
CARRIED

CORPORATE SERVICES REPORTS

REPORT OF COUNCIL INVESTMENTS AS AT 30 JUNE 2024

2407/004 RESOLVED:

That Council;

1. Note the report indicating Council's investment position as at 30 June 2024.
2. Note the certification of the Responsible Accounting Officer.

(Newstead/Gosewisch)
CARRIED

2024/25 COUNCILLOR AND MAYORAL REMUNERATION

2407/005 RESOLVED:

That Council:

1. Note the Local Government Remuneration Tribunal 2024 Annual Report and Determination.
2. In accordance with the maximum level for the Rural Council category in the Local Government Remuneration Tribunal 2024 Annual Report and Determination, set and fix the Councillor and Mayoral remuneration (excluding superannuation) for 2024/25 year as;
 - a) \$13,520 for Councillors, and
 - b) \$29,500 additional for the Mayor

3. Endorse the data allowance for up to 50% reimbursement of data charges associated with home internet and telephone is set at a maximum of \$78 per month.

(Pryse Jones/Reynolds)
CARRIED

REVIEW OF AGENCY INFORMATION GUIDE

2407/006

RESOLVED:

That Council adopt the Agency Information Guide and Proactive Release Program for the ensuing 12 months and make it available through Council's website.

(Pryse Jones/Gosewisch)
CARRIED

REVIEW OF EVENT MANAGEMENT POLICY

2407/007

RESOLVED:

That Council:

1. Endorse the Event Management Policy and it be placed on public exhibition for a period of not less than 28 days.
2. Note that should no submissions be received it be adopted and updated to Council's Policy Register.

(Newstead/Gosewisch)
CARRIED

APPOINTMENT OF INDEPENDENT MEMBER TO AUDIT, RISK AND IMPROVEMENT COMMITTEE

2407/008

RESOLVED:

That Council appoint Liz Jeremy as an Independent Member of the Blayney Shire Council Audit, Risk and Improvement Committee, for one term, until 4 July 2028.

(Reynolds/Ewin)
CARRIED

COMPLIANCE AND REPORTING ACTIVITIES

2407/009

RESOLVED:

That the report on Compliance and Reporting Activities for the six month period to June 2024 be received.

(Gosewisch/Pryse Jones)
CARRIED

INFRASTRUCTURE SERVICES REPORTS

INFRASTRUCTURE SERVICES MONTHLY REPORT

2407/010

RESOLVED:

That Council note the Infrastructure Services Monthly Report for July 2024.

(Reynolds/Gosewisch)
CARRIED

ADDITION OF NAMES TO THE PRE-APPROVED ROAD, PATHWAY AND BRIDGE NAME LIST**2407/011****RESOLVED:**

That Council endorse inclusion of the following names to the pre-approved road and bridge names list in the Road, Pathway and Bridge Naming Policy (25F): Adams, Arkins, Bailey, Beddie, Burragarra, Giimbir, Goodman, Higgins, Lumme, Moore, Parker, Pascoe, Phipson, and Webb.

(Newstead/Pryse Jones)

CARRIED

BLAYNEY SHOWGROUND MASTERPLAN 2024**MOTION:**

That Council:

1. Note the community feedback received on the Blayney Showground Masterplan
2. Endorse the Blayney Showground Masterplan as attached to this report
3. Note there is no allocation in the current Delivery Program and/or Long Term Financial Plan to deliver any project in the Masterplan.
4. Work with user groups to identify funding opportunities to deliver the projects within the Masterplan.
5. Be provided with a report for any project sought to be delivered by user groups with a value greater than \$50,000 be endorsed by Council prior to lodgement of any grant application.

(Newstead/Ewin)

An **AMENDMENT** was moved by Cr Reynolds and seconded by Cr Pryse Jones:

That Council:

1. Note the community feedback received on the Blayney Showground Masterplan
2. Endorse the Blayney Showground Masterplan as attached to this report, including the following amendments;
 - a. Dog Yard Area is to be located to the immediate south of the stable block,
 - b. Concrete kitchen / BBQ area is to be deleted off the plan,
 - c. The shed to the East of the CWELC and south of the new food vendor alley is to be concreted.
3. Note there is no allocation in the current Delivery Program and/or Long Term Financial Plan to deliver any project in the Masterplan.
4. Work with user groups to identify funding opportunities to deliver the projects within the Masterplan.
5. Be provided with a report for any project sought to be delivered by user groups with a value greater than \$50,000 be endorsed by Council prior to lodgement of any grant

application.

6. That semi-annual meetings be held with showground users groups, Councillor chaired and an alternate, to progress aspects of the showground Masterplan.

(Reynolds/Pryse Jones)

The amendment became the motion and was resolved without debate.

2407/012 RESOLVED:

That Council:

1. Note the community feedback received on the Blayney Showground Masterplan
2. Endorse the Blayney Showground Masterplan as attached to this report, including the following amendments;
 - a. Dog Yard Area is to be located to the immediate south of the stable block,
 - b. Concrete kitchen / BBQ area is to be deleted off the plan,
 - c. The shed to the East of the CWELC and south of the new food vendor alley is to be concreted.
3. Note there is no allocation in the current Delivery Program and/or Long Term Financial Plan to deliver any project in the Masterplan.
4. Work with user groups to identify funding opportunities to deliver the projects within the Masterplan.
5. Be provided with a report for any project sought to be delivered by user groups with a value greater than \$50,000 be endorsed by Council prior to lodgement of any grant application.
6. That semi-annual meetings be held with showground users groups, Councillor chaired and an alternate, to progress aspects of the showground Masterplan.

(Reynolds/Pryse Jones)

CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORTS

DEVELOPMENT ASSESSMENT QUARTERLY REPORT

2407/013 RESOLVED:

That the Development Assessment Quarterly Report be received and noted.

(Newstead/Gosewisch)

CARRIED

**DA2024/47 - ERECTION OF A DETACHED OUTBUILDING
(SHED AND ATTACHED CARPORT) - 22 BURTON STREET
BLAYNEY**

2407/014

RESOLVED:

That Council consents to Development Application DA2024/47 for the Erection of a Detached Outbuilding (Shed and Attached Carport) at Lot 4 Section 23 DP1450 – 22 Burton Street, Blayney subject to the recommended conditions of consent.

(Gosewisch/Ewin)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR**AGAINST**

Councillor Ewin
Councillor Somervaille
Councillor Reynolds
Councillor Newstead
Councillor Pryse Jones
Councillor Gosewisch

Total (6)**Total (0)****CARRIED****DELEGATES REPORTS**

**CENTRAL NSW JOINT ORGANISATION SUBMISSION
REGARDING THE ABILITY OF LOCAL GOVERNMENT TO
FUND INFRASTRUCTURE AND SERVICES**

2407/015

RESOLVED:

That Council note the submission by the Central New South Wales Joint Organisation to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport's inquiry into Local Government Sustainability.

(Pryse Jones/Gosewisch)

CARRIED**CLOSED MEETING**

2407/016

RESOLVED:

That the meeting now be closed to the public in accordance with Section 10A of the Local Government Act, 1993 for consideration of the following matter:

GENERAL MANAGER'S ANNUAL PERFORMANCE REVIEW

This matter is considered to be confidential under Section 10A(2) (a) of the Local Government Act, as it deals with personnel matters concerning particular individuals.

(Pryse Jones/Gosewisch)

CARRIED

CONFIDENTIAL MEETING REPORTS

- 2407/017** **GENERAL MANAGER'S ANNUAL PERFORMANCE REVIEW**
RESOLVED:
 That Council:
1. Note the report regarding the General Manager's Annual Performance Review for the 2023-2024 period which was rated as better than satisfactory.
 2. Endorse a discretionary increase to the General Manager's Total Remuneration Package of 3.5% to salary and 2 x 0.5% to superannuation effective from the next anniversary date (16 August 2024), to apply for the balance of the contract.
- (Reynolds/Newstead)
CARRIED

- 2407/018** **RESOLVED:**
 That as consideration of the matters referred to in the closed meeting has been concluded, the meeting now be opened to the public.
- (Ewin/Newstead)
CARRIED

AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE CHAIR ANNOUNCED THE OUTCOMES OF RESOLUTION NUMBER 2407/017.

There being no further business, the meeting concluded at 7.29pm.

The Minute Numbers 2407/001 to 2407/018 were confirmed on 27 August 2024 and are a full and accurate record of proceedings of the Ordinary Meeting held on 23 July 2024.

Cr Scott Ferguson
CHAIR

02) NOTICE OF MOTION - RETIRING COUNCILLORS**Department:** Executive Services**Author:** Councillor Reynolds**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GO.CO.7

Recommendation:

That Council acknowledge and thank the three retiring Councillors, Mayor Scott Ferguson, Deputy Mayor David Somervaille and Councillor Allan Ewin for their service and contribution to the Blayney community during their respective terms on Council.

Reason:

To recognise the contributions of three retiring Councillors to the Blayney community.

Report:

All three councillors have dedicated a great deal of time and effort to make the Blayney Shire a better place for our community.

Scott Ferguson has served on Council for 25 years, 12 as Mayor.

David Somervaille has served on Council for 12 years, 3 as Deputy Mayor.

Allan Ewin has served on Council for 16 years, 7 as Deputy Mayor.

During their terms a significant amount has been accomplished, in particular major improvements and upgrades to infrastructure, in particular community facilities throughout the shire.

Some of the major achievements include:

- Substantial upgrade to CentrePoint Sport & Leisure Centre,
- Upgrades and improvements to King George Oval,
- Redmond Oval upgrades,
- Blayney showground upgrades including the Central West Equestrian and Livestock Centre,
- Replacing all timber bridges across the shire (except for Carcoar's heritage bridge),
- A substantial expansion of the footpath network across the shire,
- Refurbishment/upgrade or replacement of most community toilet facilities across the shire,
- Children's playground upgrades throughout the villages and Blayney township,
- A number of major road upgrades across many parts of the shire.

- Participation in a number of organisations / committee's, including:
 - Central Tablelands Water,
 - Central Tablelands Weeds Authority,
 - Local Government NSW Board,
 - Skillset,
 - Western Region Academy of Sport,
 - Audit Risk and Improvement Committee,
 - Access Advisory Committee,
 - Blayney Showground User Group,
 - Regional Planning Panel,
 - Financial Assistance Committee,

These three retiring Councillors have ensured the Blayney Community is well placed to continue moving forward during coming years.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

03) QUESTIONS TAKEN ON NOTICE AT THE PREVIOUS COUNCIL MEETING HELD 23 JULY 2024

Department: Executive Services

Author: General Manager

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: GO.ME.3

Recommendation:

That the questions taken on notice at the Ordinary Council Meeting held on 23 July 2024 and subsequent response be received and noted.

Reason for Report:

To formally record questions taken on notice at the previous Council meeting and subsequent responses.

Report:

Item 02

Question 1

Cr Reynolds asked if we have been successful in receiving the \$18k for the Blayney Rotary Lookout Project?

Response:

Council has not yet received the \$18k. See Question's 3, 4, 5 for further information.

Question 2

Cr Reynolds asked in relation to advertising road closures with the Blayney Chronicle ceasing hard copy print ceasing, what options are available to Council in relation to advertising road closures.

Response:

Council has reviewed options and is looking to continue print media communications with the Central West Village Voice.

Question's 3, 4, 5

Cr Pryse Jones asked in relation to the lookout project.

Is the official name Blayney Rotary Lookout or Church Hill?

Has Council received the externally raised funds from Rotary yet?

Can this resolution remain until the monies have been received.

Response's:

The official name assigned by the Geographical Names Board is "Church Hill Rotary Lookout".

Council has not yet received the funds. Recent discussions with Regional NSW have advised, the project is still not approved as yet and there is no guarantee of approval.

Additionally, if approved, Council will only have 6 months to deliver the project. As such Council is proceeding to detailed design from the concept plans and there will be no opportunity to undertake further consultation regarding the project.

The resolution can remain until all funds are received.

Item 03Question's 5, 6, 7

Cr Reynolds asked if the interest earned in June was \$117,885 as reported?

Can the figure please be checked?

Can we have an actual interest earned in the monthly report?

Response:

The interest reported as earned in the Investment Report reflects the accrued interest to the end of the reporting period plus interest received on investment call accounts.

The interest figure of \$117,885 reported in July was the correct accrued interest figure for the period.

Interest is reported on an accrual basis monthly and has no correlation to interest deposited on a cash basis as reported in the Summary of Movements Table in the Monthly Investments Report. The reporting of interest received during the month will be confusing and misleading to readers as, subject to investment timeframe, such receipts could relate to a prior financial reporting period e.g. investment income received in July 2024 will largely relate to 2023/24 financial reporting period.

Consistent with all financial reporting by Council, interest will continue to be reported on an accrual basis.

Item 10Question 8

Cr Pryse Jones asked about who we write to regarding the NSW Geographical Names Board requirement of not using commercial names.

Response:

Part 6.2 of the NSW Geographical Names Board Place Naming Policy states “*Commercial and business names shall not be used for geographical names*”.

The Geographical Names Board of New South Wales is the responsible authority for this Policy.

Note: The provision preventing use of commercial names would be to minimise the risk of emergency services being dispatched to a business rather than a street of a similar name.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

04) 2024 LGNSW ANNUAL CONFERENCE MOTION - MINING IMPACTED COMMUNITIES**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GR.ME.2**Recommendation:**

That Council propose the following motion at the forthcoming LGNSW annual conference:

“That Local Government NSW:

- 1. Recognises the significant impact the cessation of the Resources for Regions grant funding program has had on the 26 Councils and communities that host mining operations in NSW, and*
- 2. Calls on the NSW Government to develop and implement a new and improved grant funding program for the 26 Councils and communities that host mining operations in NSW”.*

Reason for Report:

For Council to endorse a Notice of Motion to be submitted to the LGNSW Annual Conference.

The Local Government NSW (LGNSW) Conference is scheduled to occur at Tamworth Regional Entertainment and Conference Centre from 17-19 November 2024.

Report:

Note from Council to accompany the motion:

It is Councils and communities like Blayney Shire who host mining projects that are bearing 100% of the impact of these large projects, for the wider betterment and benefit of all of NSW (noting in excess of \$3 billion in mining royalties is levied annually by the NSW Government).

Cessation of the Resources for Regions grant program has resulted in no mining royalties levied by the NSW Government being returned to the 26 communities impacted from mining operations. This is a significant inequity which must be addressed.

Round 9 of the Resources for Regions grant program returned \$140m (2.54% of the \$5.5 billion in mining royalties generated in 2022/23).

Whilst the money returned to Councils is noted as only being a very small in terms of percentage compared to the overall total of mining royalties generated by the NSW Government, the sum under the program was substantial which enabled Councils to facilitate and deliver unprecedented repairs and improvements within their communities.

Risk/Policy/Legislation Considerations:

Motions are encouraged to be submitted as early as possible to allow for assessment of motions and distribution of the Business Paper before the conference in line with the LGNSW 2024 Annual Conference Motions Submission Guide.

The LGNSW Board has resolved that motions will be included in the Business Paper for the Conference only where they:

1. are consistent with the objects of LGNSW (see Rule 4 of the Association's rules),
2. relate to or concern local government as a sector in NSW and/or across Australia,
3. seek to establish or change policy positions of LGNSW and/or improve governance of the Association (noting that the LGNSW Board is responsible for decisions around resourcing any campaigns or operational activities, and any necessary resource allocations will be subject to the LGNSW budgetary process),
4. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws),
5. are clearly worded and unambiguous in nature, and
6. do not express preference for one or several members over one or several other members.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

05) REPORT OF COUNCIL INVESTMENTS AS AT 31 JULY 2024**Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** FM.AU.1**Recommendation:**

That Council;

1. Note the report indicating Council's investment position as at 31 July 2024.
2. Note the certification of the Responsible Accounting Officer.

Reason for Report:

For Council to endorse the Report of Council Investments as at 31 July 2024.

Report:

This report provides details of Council's Investment Portfolio as at 31 July 2024.

Council's total investment and cash position as at 31 July 2024 is \$33,481,148.

Interest on investments accrued for the month of July was \$120,885.

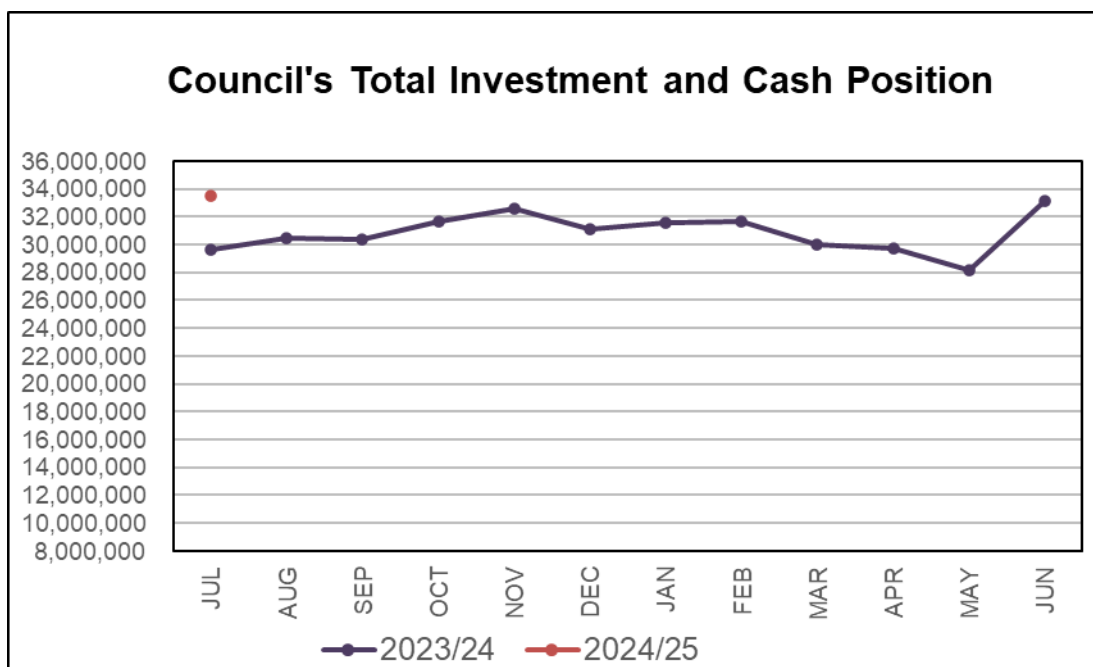
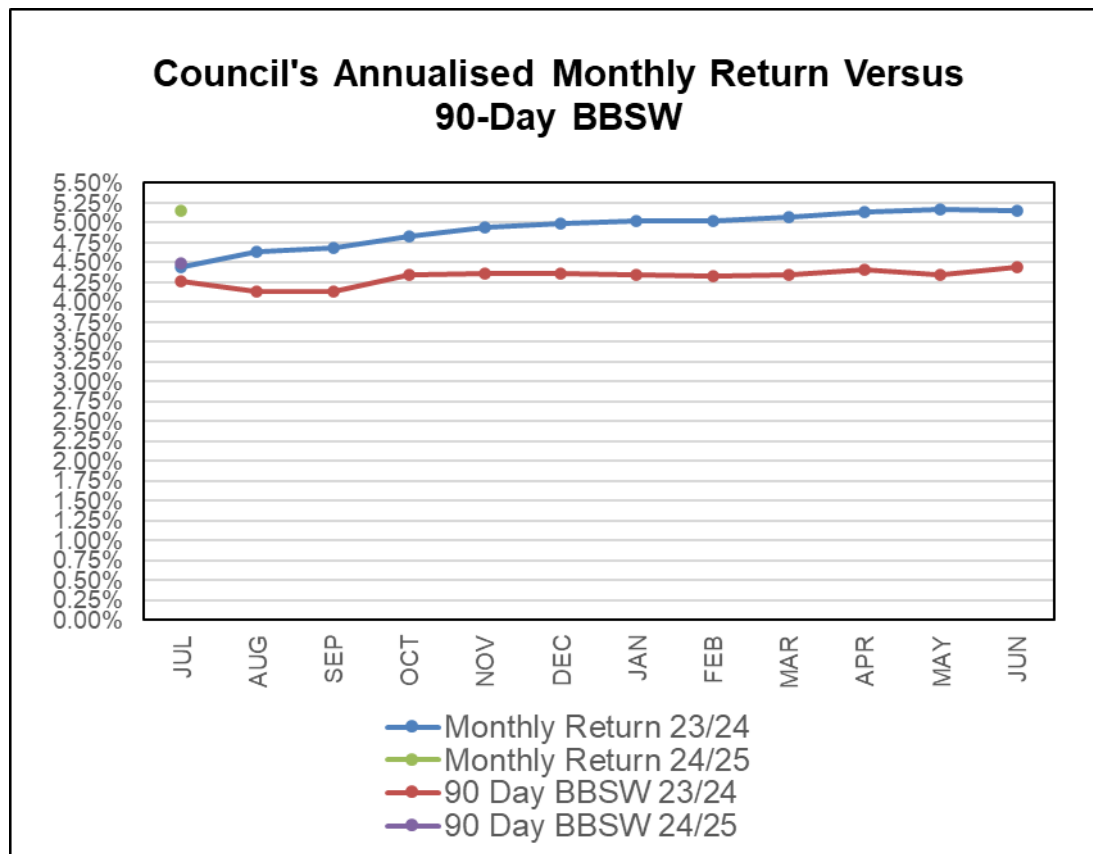
Council's monthly net return on Term Deposits annualised for July was 5.16% which outperformed the 90-day Bank Bill Swap Rate of 4.49%.

Significant cash inflows from grant funded programs for the month of July included:

Funding Program	\$
Local Roads & Community Infrastructure Phase 4	508,337
Total	508,337

As mentioned in the June investment report, Council's strong cash position allowed an additional \$2.5m in deposits to be invested during the month of July. Recent changes in the Investment Policy have allowed Council to take advantage of high rates of return on new deposits with existing institutions.

As rates notices for 2024/25 were issued in a timely manner, receipts have started to come in for the 1st instalment which is aiding in maintaining a steady cashflow. This also affords Council the opportunity to further increase the investment portfolio depending on near term cash outflows.



Register Of Investments and Cash as at 31 July 2024					
Institution	Method	Rating	Maturity	Amount \$	Interest Rate
NAB	Direct	A1+/AA-	06/08/2024	500,000	5.150%
Westpac	Direct	A1+/AA-	06/08/2024	500,000	5.150%
CBA	Direct	A1+/AA-	13/08/2024	500,000	5.170%
CBA	Direct	A1+/AA-	20/08/2024	500,000	4.900%
NAB	Direct	A1+/AA-	20/08/2024	500,000	5.200%
CBA	Direct	A1+/AA-	27/08/2024	500,000	5.090%
Westpac	Direct	A1+/AA-	03/09/2024	500,000	5.050%
Bank of Queensland	Curve	A2/BBB+	10/09/2024	500,000	5.350%
ING Bank	Curve	A1/A	10/09/2024	500,000	5.050%
NAB	Direct	A1+/AA-	17/09/2024	500,000	5.310%
IMB Bank Ltd	Direct	A2/BBB+	24/09/2024	500,000	5.150%
Bank of Queensland	Curve	A2/BBB+	01/10/2024	500,000	5.150%
Westpac	Direct	A1+/AA-	08/10/2024	500,000	5.280%
CBA	Direct	A1+/AA-	15/10/2024	500,000	4.850%
CBA	Direct	A1+/AA-	15/10/2024	500,000	5.150%
ING Bank	Curve	A1/A	22/10/2024	500,000	5.350%
CBA	Direct	A1+/AA-	29/10/2024	500,000	5.250%
MyState Bank Ltd	Curve	A2/BBB+	05/11/2024	500,000	5.400%
B & A Bank	IAM	A2/BBB+	12/11/2024	500,000	4.990%
Westpac	Direct	A1+/AA-	12/11/2024	500,000	5.320%
Reliance Bank	Direct	Unrated	19/11/2024	500,000	5.200%
Macquarie Bank	IAM	A1/A+	26/11/2024	500,000	5.220%
Defence Bank Ltd	Curve	A2/BBB	03/12/2024	500,000	5.300%
NAB	Direct	A1+/AA-	10/12/2024	500,000	5.060%
NAB	Direct	A1+/AA-	10/12/2024	500,000	5.100%
ING Bank	IAM	A1/A	17/12/2024	500,000	5.230%
CBA	Direct	A1+/AA-	07/01/2025	500,000	4.960%
IMB Bank Ltd	Direct	A2/BBB+	14/01/2025	500,000	5.050%
CBA	Direct	A1+/AA-	14/01/2025	500,000	4.830%
B & A Bank	Curve	A2/BBB+	21/01/2025	500,000	5.000%
NAB	Direct	A1+/AA-	28/01/2025	500,000	5.150%
CBA	Direct	A1+/AA-	04/02/2025	500,000	4.810%
NAB	Direct	A1+/AA-	11/02/2025	500,000	5.050%
CBA	Direct	A1+/AA-	18/02/2025	500,000	4.940%
NAB	Direct	A1+/AA-	25/02/2025	500,000	5.050%
Reliance Bank	Direct	Unrated	04/03/2025	500,000	5.050%
ING Bank	IAM	A1/A	11/03/2025	500,000	5.140%
NAB	Direct	A1+/AA-	18/03/2025	500,000	5.150%
Westpac	Direct	A1+/AA-	25/03/2025	500,000	5.080%
Westpac	Direct	A1+/AA-	01/04/2025	500,000	5.040%
Westpac	Direct	A1+/AA-	08/04/2025	500,000	5.220%
Westpac	Direct	A1+/AA-	15/04/2025	500,000	5.100%
Westpac	Direct	A1+/AA-	22/04/2025	500,000	5.170%
Westpac	Direct	A1+/AA-	29/04/2025	500,000	5.320%
NAB	Direct	A1+/AA-	06/05/2025	500,000	5.300%
NAB	Direct	A1+/AA-	13/05/2025	500,000	5.300%
NAB	Direct	A1+/AA-	20/05/2025	500,000	5.300%

Register Of Investments and Cash as at 31 July 2024					
Institution	Method	Rating	Maturity	Amount \$	Interest Rate
NAB	Direct	A1+/AA-	27/05/2025	500,000	5.300%
NAB	Direct	A1+/AA-	03/06/2025	500,000	5.300%
Auswide Bank Ltd	IAM	A2/BBB+	10/06/2025	500,000	5.300%
NAB	Direct	A1+/AA-	17/06/2025	500,000	5.310%
NAB	Direct	A1+/AA-	24/06/2025	500,000	5.310%
ING Bank	Curve	A1/A	15/07/2025	500,000	5.290%
ING Bank	Curve	A1/A	22/07/2025	500,000	5.220%
Westpac	Direct	A1+/AA-	29/07/2025	500,000	5.270%
Total Investments				27,500,000	5.159%
Commonwealth Bank - At Call Account ⁽¹⁾				2,020,531	4.350%
Commonwealth Bank Balance - General ⁽¹⁾				3,841,734	4.200%
Reliance Bank ⁽¹⁾				118,883	0.000%
Total Cash and Investments				33,481,148	
Benchmarks:		BBSW 90 Day Index ⁽¹⁾			4.490%
		RBA Cash Rate ⁽¹⁾			4.350%

1. % Interest rates as at end of reporting period.

Summary of Investment (Cash) Movements - July 2024		
Financial Institution	Amount \$	Commentary
Westpac	(527,071)	Term deposit matured 03/07/2024
Westpac	500,000	Term deposit reinvested 03/07/2024
CBA	(525,919)	Term deposit matured 10/07/2024
CBA	500,000	Term deposit reinvested 11/07/2024
IMB Bank	(512,466)	Term deposit matured 16/07/2024
IMB Bank	500,000	Term deposit reinvested 16/07/2024
Macquarie Bank	(524,941)	Term deposit withdrawn 16/07/2024
ING Bank	(524,290)	Term deposit matured 23/07/2024
ING Bank	500,000	Term deposit reinvested 23/07/2024
NAB	500,000	New term deposit 24/07/2024
NAB	500,000	New term deposit 24/07/2024
NAB	500,000	New term deposit 24/07/2024
NAB	500,000	New term deposit 24/07/2024
NAB	500,000	New term deposit 24/07/2024
NAB	500,000	New term deposit 24/07/2024
Westpac	(511,138)	Term deposit matured 30/07/2024
Westpac	500,000	Term deposit reinvested 30/07/2024
ING Bank	(524,789)	Term deposit withdrawn 30/07/2024
ING Bank	500,000	Term deposit reinvested 30/07/2024

Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent)	Policy Maximum %	Current Holding %	Current Holding \$
TCorp IM Funds	100%	0%	-
AAA – AA Category	100%	67%	18,500,000
A- Category	40%	13%	3,500,000
BBB+ Category	25%	14%	4,000,000
BBB Category	5%	2%	500,000
BBB- Category and below: Local ⁽¹⁾ ADI's	10%	4%	1,000,000
BBB+ / BBB / BBB- & below categories combined	25%	20%	
1. ADI's located within the Local Government Area			27,500,000

Individual Institution Limit	Rating	Policy Maximum \$	Current Holding \$
Auswide Bank	A2/BBB+	1,000,000	500,000
Bank of Queensland	A2/BBB+	1,000,000	1,000,000
Bendigo & Adelaide Bank	A2/BBB+	1,000,000	1,000,000
CBA	A1+/AA-	8,000,000	5,000,000
Defence Bank Ltd	A2/BBB	500,000	500,000
IMB Bank Ltd	A2/BBB+	1,000,000	1,000,000
ING Bank	A1/A	3,000,000	3,000,000
Macquarie Bank	A1/A+	3,000,000	500,000
MyState Bank Ltd	A2/BBB+	1,000,000	500,000
NAB	A1+/AA-	8,000,000	8,000,000
Reliance Bank	Unrated	1,000,000	1,000,000
Westpac	A1+/AA-	8,000,000	5,500,000
Total Investments			27,500,000

Summary of Restricted, Allocated and Unrestricted Cash & Investments			
	Actual ⁽¹⁾ 30/06/2024 \$ 000's	Actual 31/07/2024 \$ 000's	Forecast ⁽²⁾ 30/06/2025 \$ 000's
External Cash Restrictions	18,340	18,299	10,602
Internal Cash Allocations	10,608	10,608	6,361
Total Restricted, Allocated Cash & Investments	28,948	28,907	16,963
Unrestricted Cash	4,094	4,574	5,914
Total Restricted, Allocated and Unrestricted Cash & Investments	33,042	33,481	22,877

⁽¹⁾ The actual 30/06/2024 Restricted Cash and Investments figures are subject to change pending finalisation of the 2023/24 Financial Statement audit.

⁽²⁾ Balances forecasted are informed by the Long-Term Financial Plan and based on the best available information at time of preparation.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that the investments listed in this report have been made in accordance with s.625 of the Local Government Act (1993), the Local Government (General) Regulation (2021) and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s.625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

06) QUARTERLY BUDGET REVIEW STATEMENT - JUNE 2024**Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** FM.BU.1

Recommendation:

That Council;

- 1) Receive the Quarterly Budget Review Statement noting actual results to 30 June 2024.
- 2) Approve the net transfers from Council's external cash restrictions of \$1.99m.
- 3) Approve the net transfers to Council's internal cash allocations of \$1.64m, for the purposes as detailed in Schedule 1.
- 4) Approve the creation of an Emergency Works / Natural Disaster internal allocation.
- 5) Approve supplementary votes of expenditure to the 2024/25 budget for carryover works from 2023/24 to 2024/25 as per the attached schedule totalling \$3.608m funded from:
 - a) internal cash allocations of \$997k
 - b) externally restricted unexpended grants and contributions of \$2.272m
 - c) other external cash restrictions \$339k
- 6) Approve supplementary votes of expenditure for 2024/25 totalling \$1.776m for carryover works from 2023/24 to 2024/25 funded from:
 - a) future grants and contributions of \$1.199m for milestones not yet received
 - b) the future sale of plant traded on replacement of \$109k
 - c) other internal and external cash restrictions of \$468k
- 7) Approve supplementary votes of expenditure for 2024/25 totalling \$176k for carryover works from 2023/24 to 2024/25 funded from:
 - a) Plant replacement internal allocation of \$118k
 - b) s.7.11 Developer Contributions of \$58k

Reason for Report:

For Council to note the Quarterly Budget Review Statement (QBRS) noting actual results to 30 June 2024.

To seek endorsement of Council for Restricted Cash transfers in 2023/24, expenditure votes for carryover works from 2023/24 to 2024/25 and supplementary votes of expenditure for project budgets, proposed for carryover, since reassessed.

Report:

The budget review statement must show, by reference to the estimate of income and expenditure set out in the Operational Plan adopted by Council, a revised estimate of the income and expenditure for the year.

The budget review statement must also be accompanied by a report as to whether or not the Responsible Accounting Officer believes that the financial position of the council is satisfactory, having regard to the original estimates of income and expenditure.

A set of minimum requirements have been set for reporting the financial position of Council, to facilitate explanations and major variations and recommend changes to the budget for Council approval. The report as tabled satisfies this minimum disclosure.

The QBRs reports the Council Consolidated position combining General and Sewer Funds and is composed of, but not limited to, the following budget review components:

- A statement by the Responsible Accounting Officer on Council's financial position at the end of the year based on the information in the QBRs;
- Summary of Operational, Capital, Net and Restricted cash positions **(QBRs: Part 1)**
- Income and Expenses (Operational) Budget Review Statement in the following formats:
 - o by income and expense type including capital grants and contributions **(QBRs: Part 2)**
 - o by function / activity to align with the operational plan including capital grants and contributions **(QBRs: Part 4)** and further detailed, excluding capital grants and contributions **(QBRs: Part 4A)**
- Capital Expenditure and Funding Budget Review **(QBRs: Part 3)** and further detailed **(QBRs: Part 5)**
- Recommended changes to revised budget with commentary for Operational Income and Expenditure **(QBRs: Part 6)** and Capital **(QBRs: Part 7)**
- Budget Review Cash and Investments position **(QBRs: Part 8)** and narrative **(QBRs: Part 9)**
- Budget Review Key Performance Indicators **(QBRs: Part 10)**
- Contracts Budget Review Statement **(QBRs: Part 11)** and narrative **(QBRs: Part 12)**
- Consultancy & Legal Expenses Overview **(QBRs: Part 13)**
- Loans summary **(QBRs: Part 14)**.

The purpose of the quarterly budget review is to act as a barometer of Council's financial health during the year and disclose Council's overall financial position. It is also a means to ensure Council meets its objectives, targets and outcomes as set out in its Operational Plan.

The attached report provides a detailed review of Council's 2023/24 Budget Review, noting actual results to 30 June 2024. There is no approval of Council budget variations sought.

Risk/Policy/Legislation Considerations:

Clause 203 of the Local Government (General) Regulation 2021 requires that the Responsible Accounting Officer of a council prepare and submit to Council a budget review statement. This requirement is only for the September, December and March quarters.

The reporting to Council of the June quarter, noting actual activity for the year, is considered good practice and was a recommendation from the 2022 Financial Sustainability Review.

The format as presented reports on an income and expense type, in a similar format to that included in the annual financial reports, as well as by Council activity and helps to inform Council on the anticipated Income Statement operating result for the financial year. Other information is also disclosed including budgeted capital income and expenditure, restricted cash movements and key performance indicators.

Budget Implications:

The June Quarterly Budget Review statement is a measure of the actual income and expenditure compared to the adopted revised budget as a result of variations approved in the September, December and March quarters.

As at 30 June 2024 the Income from Continuing Operations was \$36.46m compared to \$33.91m revised budget.

Capital Grants and Contributions were up by \$3.20m on revised budget following:

- Recognition of the remaining Regional & Local Roads Repair Fund milestone 2 payment of \$1.46m to fund capital works in 2024/25 and 2025/26.
- Increase in s7.11 and s64 developer contributions of \$537k and an additional \$1.97m in contributed assets from finalisation of a number of subdivisions.
- Deferral until 2024/25 of bridge replacement of the Swallow Creek bridge funded under Fixing Country Bridges totalling (\$1.24m).

Expenses from continuing operations were \$22.59m compared to \$24.77m revised budget. Employee costs were down (\$917k) due to vacant positions, a higher allocation of capitalised wages and a reduction in training costs following eligibility and utilisation of subsidised training programs.

A net loss on disposal of assets of \$350k compared to \$39k budgeted profit on sale was also reflected following early replacement of grant funded infrastructure.

Capital expenditure for the year ending 30 June 2024 totalled \$14.48m compared with \$19.66m revised budget. Significant variations include:

- Deferral of commencement of works by contractor works on Swallow Creek bridge replacement \$1.58m.
- Carryover storm damage works \$288k
- Carryover of \$374k on regional road rehabilitation on Hobby Yards Rd
- Carryover of \$666k on plant replacements due to delivery delays
- Carryover of \$294k on footpath renewals in Plumb / Palmer St & Orange Rd in Blayney
- Carryover of Sewerage Treatment Plant business plan to be reclassified as operational expense in 2024/25 \$322k

All in progress capital works will be adopted as carryovers from the 2023/24 to 2024/25 year as per the attached schedule. Council has also voted additional funds for some projects following reassessment of required budgets after receipt of quotations for the following:

- P56 loader replacement: 2023/24 carryover is \$250k comprising the wholly unexpended 2023/24 allocation. Quotations received were all in excess of \$300k. A vote of additional funds amounting to \$118k is being sought to be funded from the plant replacement internal allocation.
- P38 truck and P170 trailer replacement: 2023/24 carryover is \$416k comprising the wholly unexpended 2023/24 allocation. Quotations received were all in excess of \$500k. A vote of additional funds amounting to \$94k is subsequently being sought to be funded from sale proceeds of \$220k for P38 & P170 which is estimated at \$125k more than originally forecast. Additional sale proceeds will be returned to the plant replacement internal allocation.

Three recommendations have been proposed for consideration by Council. This includes recommendations as follows:

- Requesting approval of carryovers from 2023/24 to 2024/25 funded by monies held in restricted cash / internal allocations shown in the Schedule of Carryovers.
- Requesting approval of carryovers and income from 2023/24 to 2024/25 funded by monies not received.
- Requesting approval of supplementary vote for projects carried over from 2023/24 to 2024/25 where budgets have been reassessed and in need of additional funding.

Council's cash position as at 30 June 2024 was \$33.04m compared to a forecast of \$29.27m. This result was largely due to an increase in both operating and capital grants and contributions following early payment of initial milestones for projects scheduled for completion in 2024/25.

Due to Council's expansive capital works program, there was also a number of funding milestones owing to Council for expenditure incurred prior to 30 June, however this was largely reduced from the 2022/23 year which also contributed positively to the reported cash levels.

As a result, Council held sufficient funds to account for all internal allocations and was not required to borrow funds from other internal allocations to report a positive unrestricted cash balance.

The following is a summary of proposed movements in restricted cash and allocated cash following a robust review of funds held and their associated purpose. The recommended changes to internal cash allocations together with actual activity for the financial year will result in an unrestricted cash balance of \$4.09m. The internal cash allocations show net transfers in of \$1.86m. The external cash restrictions show net transfers out of \$1.99m.

Recommendation of changes to internal cash allocations

Creation of new internal cash allocations:

- *Emergency Works / Natural Disaster* \$70k

It is proposed a new internal cash allocation be created to fund Council's contribution towards emergency / natural disaster declared works. Currently the guidelines require Council to contribute an initial contribution towards all works declared under each natural disaster event. The initial allocation was proposed through the adoption of the 2023/24 Operational Plan and 2023/24 – 2026/27 Delivery Plan on 27 June 2023.

A summary of restricted and allocated cash is detailed in Table 1.

Table 1 – Cash & investments budget review statement**Cash & investments budget review statement**

Budget review for the quarter ended 30 June 2024

Cash & investments - Council Consolidated

(\$000's)	Opening balance 1/07/2023	Projected year end result	Transfers to	Transfers from	Actual YTD figures
Externally restricted ⁽¹⁾					
Developer Contributions - General	1,532	1,214	500	(350)	1,683
Developer Contributions - Sewer	1,628	1,628	431		2,058
Unexpended Grants	9,136	8,060	2,285	(4,694)	6,727
Sewerage Services	6,439	6,436	185		6,625
Domestic Waste Management	667	640		(9)	658
Voluntary Planning Agreements	524	111	135	(70)	589
Rates Special Variation - Mining	403	263		(403)	
Total externally restricted	20,329	18,352	3,536	(5,526)	18,340
(1) Funds that must be spent for a specific purpose					
Internally restricted ⁽²⁾					
Plant and Vehicle Replacement	1,731	402	2,638	(2,600)	1,769
Employees Leave Entitlement	1,068	1,068		(5)	1,063
CentrePoint	61	21		(26)	35
Emergency Works / Natural Disaster		-	70		70
Election Reserve	71	71	18		89
Environmental Projects – Belubula River	27	27			27
I.T Reserve	359	359	35		394
Property Account	1,525	1,525	60	(20)	1,565
Property Account - Borrowings	880	880		(147)	733
Quarry	219	219	587		806
Village Enhancement Program	153	-	232	(153)	232
Security bonds, deposits & retentions	558	558	113	(206)	465
Financial Assistance Grant	1,869	-	3,145	(1,869)	3,145
Carryover Works	230	-		(230)	215
Total internally restricted	8,751	5,130	6,898	(5,256)	10,608
(2) Funds that Council has earmarked for a specific purpose					
Unrestricted (ie. available after the above Restrictions)	191	5,789			4,094
Total Cash & investments	29,271	29,271			33,042

The movements in cash restrictions are subject to change as a result of any audit adjustments and will require endorsement of Council in the event that there are audit amendments.

Enclosures (following report)

1 Schedule of carryovers from 2023/24 - 2024/25 1 Page

Attachments (separate document)

2 June 2024 Quarterly Budget Review Statement 26 Pages

Carryover works from 2023-24 to 2024-25										Internal Allocation				External Restriction					
	Job Number	2024/2025 Original Budget	Contract Asset (Grant Debtor)	Sale of Assets	Grants & Contributions	2024/2025 Supplementary Vote Required	2024/2025 Carryover Budget Required	2024/2025 Revised Budget	2023/2024 Budget Remaining	Property Account	Plant Replacement	Other / Carryover	Contract Liabilities	Unexpended Grants	Developer Contributions	VPA	Domestic Waste	Sewerage Services	
OPERATIONAL																			
Tourism Development Fund	13701130.611	10,000					3,000	13,000	3,000			3,000							
Tourism Open Streets Program	13701120.611	69,843			2,966	2,966		72,809	2,966										
Work Health & Safety Incentive	11400260.611	22,248						22,234	22,234			22,234							
Centroc - Contribution to Security Information Officer	11200240.541							10,000	10,000			10,000							
R4R9 - Blayney Main Street Masterplan	13419010.544	-			213,001	48,592	164,410	213,001	213,001						164,410				
R4R9 - Millthorpe Main Street Masterplan	13419010.544	-			119,323	32,462	86,861	119,323	119,323						86,861				
R4R9 - Showground/CWELC Masterplan	12811030.544	-			68,222	18,177	50,045	68,222	68,222						50,045				
FRG Flood Study Review & Update	11906630.544	-			89,470		89,470	89,470	89,470			50,000			89,470				
FRG DCP Review	12205160.544				31,721		31,721	31,721	31,721						31,721				
Department of Planning Portal	12205170.544				27,581		27,581	27,581	27,581						27,581				
Renewable Energy Project - Solar Array	CX0144 13709610.544						16,000	16,000	16,000	16,000									
TOTAL OPERATIONAL	-	102,091	-	-	552,285	102,197	501,321	705,609	603,518.45	16,000	-	85,234	450,088		-	-	-	-	
INFORMATION TECHNOLOGY																			
Aerial Imagery	CX01065	-						18,500	18,500			18,500							
TOTAL INFORMATION TECHNOLOGY	-	-	-	-	-	-	-	18,500	18,500			18,500							
PLANT & EQUIPMENT																			
Light Vehicle Replacements - CS	11400640	-		40,909		2,796	57,565	60,361	57,565		57,565								
Light Vehicle Replacements - IS	11401610			34,545		12,127	42,929	55,056	42,929		42,929								
Community Centre - Fridge	12803610	6,250						3,578	9,828			3,578							
Community Centre - Tables	12803610						6,818	6,818	6,818			6,818							
Major Plant Replacement - Loader	11405610			52,000		117,821	249,600	367,421	249,600		249,600								
Major Plant Replacement - Truck & Dog	11405610			220,000		94,000	416,000	510,000	416,000		416,000								
TOTAL PLANT & EQUIPMENT	6,250	-	347,454	-	226,744	776,490	1,009,484	776,490	-	766,094	10,396	-			-	-	-	-	
BUILDINGS																			
Priority Grant - Blayney Library	12802060						47,545	47,545	47,545					47,545					
Administration Building Entry Works	CX0175						5,773	5,773	5,773			5,773							
Waste Facility Bore	11902610	-					30,000	30,000	30,000							-	30,000		
R4R8 - Amenities Refurbishment - Heritage Park	CX0116 12203610.541			45,990	54,370	54,370		54,370	54,370										
SCCF5 - KGO Seating & Grandstand Upgrade	CX0161 12807640.541	-		6,957	36,043	36,043	-	36,043	36,043										
RFS Shed Blayney	CX0133 11601610.541				20,904	20,904		20,904	20,904										
TOTAL BUILDINGS	-	52,947			111,317	111,317	83,318	194,635	194,635	-	-	5,773	-	47,545	-	-	30,000	-	
OTHER STRUCTURES																			
RFCG017 - Carcoar Dam Boating Safety and Fishing Facilities Upgrades*	12808640.540	-			32,120		32,120	32,120	32,120					32,120					
RFCG - Carcoar Dam Boat Ramp Improvements	CX0168	-		34,261	25,139	25,139		25,139	25,139										
Redmond Oval War Memorial					8,921		8,921	8,921	8,921					8,921					
Infrastructure Works - Public Cemeteries	12202610	11,550					5,445	16,995	5,445			5,445							
TOTAL OTHER STRUCTURES	11,550	34,261			66,180	25,139	46,486	83,175	71,625	-	-	5,445	41,041		-	-	-	-	
INFRASTRUCTURE																			
Local & Regional Roads																			
R4R8 - Forest Reefs Road/Tallwood Road Intersection	340206 13400610.541	-					145,429	145,429	145,429					(30,000)		145,429			
R4R9 - Hobbys Yards Road Stage 3	340281,340283 13402610.541	2,000,000			277,761	277,761		2,277,761	277,761					1,800,761					
R4R9 - Richards Lane	340257 13400610.541	1,246,000			12,521	12,521		1,258,521	12,521					795,978					
R4R9 - Browns Creek Road	340247 13400610.541	600,000			72,145	72,145		672,145	72,145					535,545					
R4R9 - Barry Road	340332 13400610.541	-			(808)	(808)		(808)	(808)					(134,208)					
R4R9 - Tallwood Road	340333 13400610.541	-			(2,440)	(2,440)		(2,440)	(2,440)					(102,440)					
Regional & Local Roads Repair Fund															1,455,341				
AGRN1001 - Errowanbang Road	13400610.541	-		290,182															
AGRN1034 - Errowanbang Road	13400610.541			41,643	79,422	79,422		79,422	79,422										
TOTAL LOCAL & REGIONAL ROADS	3,846,000	331,825	-		438,602	76,174	507,856	4,430,031	504,608	-	-	-	2,865,636	1,455,341	-	145,429	-	-	
BRIDGES																			
Matthews Road, Cowriga Creek Barrier Renewal	340919 13408610.541	-					90,000	90,000	90,000			90,000							
AGRN1034 - Coombing Street Crossing	340339 13408640.541			8,403	46,344	46,344	-	46,344	46,344										
AGRN1034 - Rodd Street	13408640.541				420,273	420,273		420,273	420,273										
FRG Coombing Street Crossing		200,000						200,000	200,000					200,000					
FRG Newbridge Road Culvert	340245 13408610.541	233,543			(5,400)	(5,400)		228,143	(5,400)					228,143					
R4R9 - Belubula Way Bridge	341061 13410610.541	-			20,079		20,079	20,079	20,079					(197,921)					
FCB2 Swallow Creek Bridge	340910 13408610.541				1,328,481	392,490	1,185,991	1,578,481	1,578,481					1,185,991					
TOTAL BRIDGES	433,543	8,403			1,809,776	853,706	1,296,070	2,583,319	1,729,504	-	-	90,000	1,416,214	-	-	-	-	-	
FOOTPATHS																			
SCCF4 - Belubula River Walk Stage 4	13412610.541	-		268,982	5,332	5,332	-	5,332	5,332										
SCCF5 - Heritage Pavement for Millthorpe Village	13412610.541	284,568						284,568	284,568					227,654					
SCCF5 - Plumb St/Palmer St FP - Piggott Pl - Orange Rd	341353				170,742	56,152	114,591	170,742	170,742					114,591					
SCCF5 - Orange Rd FP - Binstead St - Palmer St	341354				123,269	25,905	97,364	123,269	123,269					97,364					
R4R8 - King George Oval Parking & Pedestrian Integration	13412610.541			697,500		108,863		108,863	108,863										
R4R8 - Trunkey St - SP - Showground - Newbridge Hotel / Toomey St (AMP 1)	13412610.541			161,083		41,080		41,080	41,080										
TOTAL FOOTPATHS	284,568	1,127,565			299,343	237,331	211,955	733,853	449,285	-	-	-	439,609		-	-	-	-	
STORMWATER																			
Stabback & Unwin Street	190675			120,735		58,331	-	58,331	(50,418)						58,331				
TOTAL STORMWATER	-	120,735			-	58,331	-	58,331	(50,418)					-	-	58,331	-	-	
SEWERAGE SERVICES OPERATIONAL																			
Strategic Business Plan	OX024	-			19														

**07) DRAFT STATEMENT OF FINANCIAL REPORTS BY COUNCIL
2023/24****Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** FM.AU.1

Recommendation:

That Council;

1. Make the statement in accordance with Section 413(2)(c) of the Local Government Act 1993, and Clause 215 of the Local Government (General) Regulation (2021) for the General Purpose Financial Statements for the year ending 30 June 2024.
2. Receive the certification of the Responsible Accounting Officer.
3. Make the statement in accordance with the requirements of the Code of Accounting Practice in relation to the Special Purpose Financial Statements for the year ending 30 June 2024.
4. Endorse signature of the statements by the Mayor, Deputy Mayor, the General Manager and the Responsible Accounting Officer.
5. Refer the General Purpose Financial Statements and Special Purpose Financial Statements to audit and invite Intentus Chartered Accountants, as the contracted agent for the NSW Audit Office, to complete the audit as per the requirements of Section 413(1) of the Local Government Act (1993) and Local Government (General) Regulation (2021).

Reason for Report:

To approve the referral to audit of Council's Draft General Purpose Financial Statements (GPFS) and Draft Special Purpose Financial Statements (SPFS), and to seek Council approval by resolution for both the GPFS and SPFS.

Report:

Council is required to prepare Financial Reports per s.413(3) of the Local Government Act (1993) and to refer those reports for audit within 4 months after the end of the financial year (s416 (1)).

Council is also required to present a statement on its opinion on the reports under Local Government s413 (2)(c). Copies of the draft 2023/24 Financial Statements required are enclosed.

Whilst the Financial Statements are in the final phases of preparation, it is a requirement that these statements be signed prior to completion for the audit to occur. The timing for audit is proposed for 26 - 29 August 2024.

Once the auditor has completed the audit and has submitted their report, Council must fix a date for a meeting at which the auditor's report will be presented and give public notice of the date. This date must be at least 7 days after the date on which notice is given, but not more than 5 weeks after the auditor's reports are given to Council.

The statutory deadline for finalisation, audit certification and lodgement of financial reporting to the Office of Local Government (OLG) is 31 October 2024.

The NSW Audit Office appointed auditor, Intentus, is proposed to present their report to the Meeting of Council in November (subject to confirmation of meeting dates following the 2024/25 Council Election).

The draft 2023/24 Financial Statements have been included for presentation to the Audit, Risk and Improvement Committee (ARIC) meeting, to be held on 21 August 2024, and were circulated with the agenda prior to the meeting to be recommended to Council for referral to audit. The minutes of ARIC will be tabled at the August Council meeting and will be the subject of a separate report.

Council has been presented with a draft net operating result of \$13.87m surplus, with a net operating result before the inclusion of grants and contributions for capital purposes of \$687k as detailed in Table 1 below.

Table 1 – Income Statement**Blayney Shire Council****Income Statement**

for the year ended 30 June 2024

Original unaudited budget 2024	\$ '000	Notes	Actual 2024	Actual 2023
	Income from continuing operations			
13,284	Rates and annual charges	B2-1	12,990	12,222
1,564	User charges and fees	B2-2	1,939	2,049
324	Other revenues	B2-3	400	316
6,002	Grants and contributions provided for operating purposes	B2-4	5,930	6,457
6,329	Grants and contributions provided for capital purposes	B2-4	13,187	10,443
647	Interest and investment income	B2-5	1,468	730
160	Other income	B2-6	548	544
28,310	Total income from continuing operations		36,462	32,761
	Expenses from continuing operations			
7,849	Employee benefits and on-costs	B3-1	6,937	6,970
6,390	Materials and services	B3-2	5,538	5,329
195	Borrowing costs	B3-3	159	273
7,418	Depreciation, amortisation and impairment of non-financial assets	B3-4	8,539	7,514
1,166	Other expenses	B3-5	1,065	847
39	Net loss from the disposal of assets	B4-1	350	229
23,057	Total expenses from continuing operations		22,588	21,162
5,253	Operating result from continuing operations		13,874	11,599
5,253	Net operating result for the year attributable to Council		13,874	11,599
(1,076)	Net operating result for the year before grants and contributions provided for capital purposes		687	1,156

The above Income Statement should be read in conjunction with the accompanying notes.

Council's Operating Performance Ratio measures the ability of Council to contain operating expenditure within its operating revenue. In 2023/24 the consolidated draft ratio is 2.80% which is above the Office of Local Government benchmark of 0%. By fund, the measures are 2.02% for the General Fund and 10.00% for the Sewer Fund.

Council's ability to pay current obligations is currently above the industry benchmark. Council's consolidated unrestricted current ratio is 6.23x with the OLG benchmark at 1.5x. Council has been fortunate with the level of grant funding received which has supplemented the funding of Council's capital expenditure program in recent years and improved Council's reported operating performance. Council is likely to see a significant decline in the availability of future grants available which will heavily impact Council's ability to continue to meet this performance indicator.

A summary of draft 2023/24 key performance indicators is provided in Table 2 below and included in the enclosed draft 2023/24 Financial Statements (refer Note G4-1 on page 82 of 86).

Table 2 – Note G4-1 Statement of performance measures

G4-1 Statement of performance measures – consolidated results

\$ '000	Amounts 2024	Indicator 2024	Indicators 2023	Indicators 2022	Benchmark
1. Operating performance ratio					
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	641	2.80%	4.51%	(1.96)%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹	22,879				
2. Own source operating revenue ratio					
Total continuing operating revenue excluding all grants and contributions ¹	16,949	46.99%	47.78%	47.90%	> 60.00%
Total continuing operating revenue ¹	36,066				
3. Unrestricted current ratio					
Current assets less all external restrictions	19,487	6.23x	5.68x	4.67x	> 1.50x
Current liabilities less specific purpose liabilities	3,130				
4. Debt service cover ratio					
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	9,339	12.19x	9.55x	8.44x	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	766				
5. Rates and annual charges outstanding percentage					
Rates and annual charges outstanding	222	1.69%	1.24%	1.58%	< 10.00%
Rates and annual charges collectable	13,172				
6. Cash expense cover ratio					
Current year's cash and cash equivalents plus all term deposits	33,042	24.87	22.65	15.97	> 3.00
Monthly payments from cash flow of operating and financing activities	1,329	months	months	months	months

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

Capital Expenditure

Council completed over \$14.48m worth of capital works in 2023/24 as detailed in Note C1-7 Infrastructure, property, plant and equipment. Of that \$12.04m was on renewal of existing infrastructure. Significant capital works include:

- Completed works of \$6.37m on Council's road network.
 - \$244k on Forest Reefs Rd
 - \$1.24m on Forest Reefs Rd / Tallwood Rd intersection
 - \$1.21m on Neville Rd heavy patching
 - \$1.08m on Richards Lane
 - \$500k on Tallwood Rd
 - \$658k on Barry Rd
 - \$304k on Garland Rd

- \$850k on gravel resheeting, resealing and heavy patching program throughout the Shire.
- Completed bridge replacement of \$1.05m on the Belubula Way Bridge
- Footpath construction works totalled \$1.49m
 - \$221k for commencement Stage 4 of the Belubula River Walk
 - \$794k for finalisation of parking and pedestrian integration at King George Oval
 - \$139k on construction of new footpaths in Millthorpe on Glenorie Road and Elliot Street
 - \$147k on Trunkey St shared path in Newbridge
- Finalisation of stormwater renewals of \$1.54m in Stabback / Unwin Streets Millthorpe.
- Plant replacements of \$1.25m including the replacement of a grader and 2 watercarts.
- Building works of \$797k including amenities upgrade at Carrington and Heritage park and finalisation of the Blayney RFS station.
- \$449k on works at the Sewerage Treatment Plant including finalisation of works at the recycled water treatment plant and relining of the sewer mains.

Council's report on Infrastructure Related Assets (previously Special Schedule 7), shown below as Table 3, is referenced in the Special Schedules on page 5 of 8 of the enclosed draft 2023/24 financial statements. The infrastructure asset performance indicators are shown below in Table 3. Whilst the indicators are trending favourably, the Infrastructure Backlog Ratio of 4.55% remains of concern being below the OLG Benchmark of 2% above however is trending downwards from 5.52% in 2022/23. This ratio indicates that \$17.06m is required to be invested on asset renewals to bring these assets to a satisfactory standard (condition 1).

Restricted and Allocated Cash

A number of adjustments have been made to Council's Restricted Cash since the schedule adopted with the third Quarterly Budget Review. A number of amendments to cash restrictions have been based on actual results for the financial year.

Table 4 (Note C1-3 of the draft 2023/24 Financial Statements) details a summary of external cash restrictions and internal allocation balances as at 30 June 2024.

Council's cash position remains high with Council still holding a significant amount of externally restricted contract liabilities (unexpended grants) following payment of initial milestones for grant funded projects scheduled for completion in 2024/25 and 2025/26. This is also compounded by a significant decrease in contract assets (grant debtors) for grant funded projects from the prior year and a strong focus on grant funding milestone reports which has had a positive impact on Council's cash position and subsequently unrestricted cash.

Table 3 – Report on infrastructure assets as at 30 June 2024

Report on infrastructure assets as at 30 June 2024

Infrastructure asset performance indicators (consolidated) *

\$ '000	Amounts 2024	Indicator 2024	Indicators 2023	Indicators 2022	Benchmark
Buildings and infrastructure renewals ratio					
Asset renewals ¹	10,155	154.68%	205.14%	212.83%	> 100.00%
Depreciation, amortisation and impairment	6,565				
Infrastructure backlog ratio					
Estimated cost to bring assets to a satisfactory standard	17,063	4.55%	5.52%	3.28%	< 2.00%
Net carrying amount of infrastructure assets	375,292				
Asset maintenance ratio					
Actual asset maintenance	4,496	101.86%	104.88%	116.96%	> 100.00%
Required asset maintenance	4,414				
Cost to bring assets to agreed service level					
Estimated cost to bring assets to an agreed service level set by Council	4,471	0.95%	1.20%	0.75%	
Gross replacement cost	470,119				

(*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

As a result, Council held sufficient funds to account for all internal allocations and was not required to borrow funds from other internal allocations to report a positive unrestricted cash balance.

The movements in cash restrictions are subject to change as a result of any audit adjustments and will require endorsement of Council in the event that there are audit amendments. A summary of restricted and allocated cash is detailed in Table 4.

Included in the Financial Statements are the Statement by Councillors and Management per s413(2) for signature by the Mayor and Deputy Mayor, General Manager and Responsible Accounting Officer for referral of 2023/24 Draft Primary Financial Reports to Council's Auditor. These can be found at the note titled General Purpose Financial Statements (page 3 of 86) and note titled Special Purpose Financial Statements (page 3 of 9).

Table 4 – Note C1-3 Restricted and allocated cash, cash equivalents and investments**C1-3 Restricted and allocated cash, cash equivalents and investments**

\$ '000	2024	2023
(a) Externally restricted cash, cash equivalents and investments		
Total cash, cash equivalents and investments	33,042	29,271
Cash, cash equivalents and investments not subject to external restrictions	14,702	8,942
External restrictions		
External restrictions – included in liabilities		
External restrictions included in cash, cash equivalents and investments above comprise:		
Specific purpose unexpended grants – general fund	5,163	9,136
Specific purpose unexpended grants – sewer fund	61	–
External restrictions – included in liabilities	5,224	9,136
External restrictions – other		
External restrictions included in cash, cash equivalents and investments above comprise:		
Developer contributions – General Fund	1,683	1,532
Developer contributions – sewer fund	2,058	1,628
Specific purpose unexpended grants (recognised as revenue) – general fund	1,503	–
Sewer fund	6,625	6,439
Voluntary planning agreements	589	524
Special variation rates - mining	–	403
Domestic waste management	658	667
External restrictions – other	13,116	11,193
Total external restrictions	18,340	20,329

Cash, cash equivalents and investments subject to external restrictions are those which are only available for specific use by Council due to a restriction placed by legislation or third-party contractual agreement.

C1-3 Restricted and allocated cash, cash equivalents and investments (continued)

\$ '000	2023	2022
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(b) Internal allocations

Cash, cash equivalents and investments not subject to external restrictions

8,942	7,201
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Internal allocations

At 30 June, Council has internally allocated funds to the following:

Plant and vehicle replacement	1,731	1,137
Employees leave entitlement	1,068	1,086
Centrepont	61	–
Election reserve	71	51
Environmental projects – Belubula River	27	27
Financial assistance grant	1,869	1,364
I.T reserve	359	324
Property account	1,525	1,462
Property account - borrowings	880	1,026
Quarry remediation	219	219
Village enhancement program	153	106
Security bonds, deposits & retentions	558	–
Carryover works	230	318
Total internal allocations	8,751	7,120

Cash, cash equivalents and investments not subject to external restrictions may be internally allocated by resolution or policy of the elected Council.

Council's unrestricted cash and balance of internal allocations is lower than anticipated, impacted by a substantial increase in contract assets as disclosed in Note C1-6. Council has had to borrow funds from the following Internal Allocations until the relevant payment milestones for grant funded projects is received in 2023/24:

- Financial assistance grant

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that to the best of my knowledge that:

- The draft General Purpose Financial Statements attached have been prepared in accordance with the requirements of the:
 - the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder,
 - the Australian Accounting Standards and professional pronouncements, and
 - Local Government Code of Accounting Practice and Financial Reporting.
- The draft Special Purpose Financial Statements attached have been prepared in accordance with the requirements of the:
 - NSW Office of Water Best-Practice Management of Water and Sewer Guidelines, and
 - Local Government Code of Accounting Practice and Financial Reporting.
- To the best of my knowledge and belief, these financial statements:
 - present fairly the Council's operating result and financial position for the year,
 - present fairly the operating result and financial position for each of Council's declared business activities for the year, and
 - accord with Council's accounting and other records.

Risk/Policy/Legislation Considerations:

Should Council's draft 2023/24 Financial Reports vary significantly to those now presented a further report will come back to Council for endorsement. Council's Operating performance ratio is a key performance indicator which measures Council's ability to contain operating expenditure within its operating income.

In addition, TCorp assesses annually Council's performance indicators in its assessment of Council's financial sustainability. This could impact on Council's ability to access low cost borrowings from TCorp in the future.

Budget Implications:

The Income Statement reports Council's original budget against actuals. As at 30 June 2024 the Income from Continuing Operations was \$36.46m compared to \$28.31m budgeted. Capital Grants and Contributions were up by \$6.86m, as a result of recognition of funding received under the Regional and Local Roads Repair Fund. Additionally following completion of 2 major subdivisions Council recognised \$1.86m in contributed infrastructure assets and a further \$507k in associated developer contributions.

Interest and investment income was up by \$821k as a result of continued advance payment of grants and contributions to fund future works and a reduction in outstanding grants and contributions owing to Council for works undertaken compounded by an increase in investment returns.

Share of interest in joint ventures (Central Tablelands Water and Central Tablelands Weeds Authority) was \$396k compared to \$25k forecast.

Expenses from continuing operations were \$22.59m compared to \$23.06m budgeted. Employee benefits were down by \$912k due to a higher allocation of wages capitalised, reduction in training costs and a number of temporary vacant positions. Consultancy fees were also down due to carryover of the Blayney and Millthorpe Main St master plan projects, Showground master plan and review of the DCP and flood study.

Depreciation increased by \$921k following the indexation of infrastructure assets in 2022/23 and was subject to an approved budget variation in the March QBRS and inclusion of depreciation on RFS Red Fleet following Council's rescission of Policy 5G Recognition of Rural Fire Service Assets.

Enclosures (following report)

Nil

Attachments (separate document)

- | | | |
|---|--|-----------|
| 1 | Draft Financial Statements for the year ended 30 June 2024 | 104 Pages |
|---|--|-----------|

08) MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 21 AUGUST 2024**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** CM.ME.17

Recommendation:

That Council;

1. Receive the Minutes of the Audit, Risk and Improvement Committee meeting held 21 August 2024.
2. Note the Annual Report on the operations of the Blayney Shire Audit, Risk and Improvement Committee for the period 1 July 2023 to 30 June 2024.
3. Note the recommendation by the Audit, Risk and Improvement Committee on referral of the draft 2023/24 Financial Statements to audit.
4. Undertake a review of procurement in 2024/25 as its next audit on the internal audit program.
5. Prepare an Action Plan for the recommendations contained in the Review of the Richards Lane Culvert project and report the plan back to the Committee.
6. Update the committee on the completion of urgent tasks arising from the Review of the Richards Lane Culvert project and progression of remaining tasks.

Reason for Report:

For Council to endorse the minutes of the Blayney Shire Audit, Risk and Improvement committee meeting held 21 August 2024.

Report:

The Audit, Risk and Improvement Committee held its meeting 21 August 2024.

Of significance to Council from this meeting were:

- Consideration of the draft 2023/24 Financial Statements and referral of these to audit.
- Presentation by Katy Henry, Intentus - Audit Service Provider for NSW Audit Office, regarding the Management Letter on the Interim Phase of the External Audit for the year ended 30 June 2024.
- Consideration of the Review of Richards Lane Culvert Project and a number of recommendations for action.

- Consideration of the draft Internal Audit Charter and discussion on preparation of the Strategic Work Plan and Annual Work Plan.
- Discussion of Internal Audit activities including recommendations that the Fraud Risk Assessment be undertaken in-house using the NSW Audit Office checklist tool and that priority be given to an internal audit of procurement within Council.

The full business paper from the Blayney Shire Audit, Risk and Improvement Committee is available to Councillors for reference on the Councillor Portal.

The minutes of the meeting held are tabled below:

MINUTES OF THE BLAYNEY SHIRE COUNCIL AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING
HELD VIA WEBCONFERENCE ON 21 AUGUST 2024, COMMENCING AT 9:08AM

Present: Donna Rygate (Independent - Chair), Ron Gillard (Independent), Liz Jeremy (Independent), Cr. David Somerville (Councillor), Cr. Michelle Pryse Jones (Councillor / Observer), Katy Henry (Intentus - Audit Service Provider for NSW Audit Office), Anton Franze (Director Corporate Services – Secretariat), Tiffaney Irlam (Chief Financial Officer), Vicki Walker (WHS & Risk Coordinator), Jacob Hogan (Director Infrastructure Services).

APOLOGIES

Mark Dicker (General Manager).

DISCLOSURES OF INTEREST

The following standing Disclosure of Interest forms were noted:

Committee Member/Staff	Interest	Item	Pg	Report	Reason
D. Rygate		-	-	-	Chair of Cabonne Shire Council, Upper Macquarie County Council and Central Tablelands Water ARIC Committees (Standing disclosure).
D. Rygate		-	-	-	Member of Western Regional Planning Panel (Standing disclosure).
D. Rygate					Member of Energy Co Board (Standing disclosure).
D. Rygate					Chair of Central Tablelands Local Land

					Services (LLS) and member of Statewide Board (Standing disclosure)
R. Gillard					Member of Upper Macquarie County Council and Central Tablelands Water ARIC Committees (Standing disclosure).
Cr. D. Somerville		-	-	-	Central Tablelands Water Councillor. (Standing disclosure).

The Committee noted that from this meeting forward, all items will be resolved by consensus and, accordingly, rather than movers and seconders its minutes will record any instances of dissent.

Confirmation of Minutes

MINUTES OF THE PREVIOUS MEETING HELD 22 MAY 2024

Recommendation:

That the Minutes of the Audit, Risk and Improvement Committee Meeting held 22 May 2024 be received.

MATTERS ARISING FROM THE MINUTES

Nil.

Reports

AUDIT, RISK AND IMPROVEMENT COMMITTEE 2023/24 ANNUAL REPORT

Recommendation:

1. That the Annual Report on the operations of the Blayney Shire Audit, Risk and Improvement Committee for the period 1 July 2023 to 30 June 2024, as required under the Council's Audit, Risk and Improvement Committee Terms of Reference, be received.
2. That the Annual Report on the operations of the Blayney Shire Audit, Risk and Improvement Committee for the period 1 July 2023 to 30 June 2024 be referred to Council for endorsement.

CHIEF FINANCIAL OFFICER REPORT - MAY - AUGUST 2024

Recommendation:

1. That the Chief Financial Officer report on finance activities be received.
2. That the report on the draft 2023/24 Financial Statements be noted and that they be recommended to Council for referral to audit.

Tiffaney Irlam left meeting at 9.32am

MANAGEMENT LETTER ON INTERIM PHASE OF 2023/24

EXTERNAL AUDIT

Recommendation:

1. That the update on the Management Letter on the Interim Phase of the External Audit for the year ended 30 June 2024 from the NSW Audit Office be received.
2. That the issues raised in the Management Letter be noted in the Schedule of Recommendations for ongoing monitoring by the Audit, Risk and Improvement Committee.

Katy Henry left meeting at 9.38am.

WHS AND RISK REPORT

Recommendation:

That the WHS and Risk Report be received.

Tiffaney Irlam returned to meeting at 10.05 am

REVIEW OF RICHARDS LANE CULVERT PROJECT FINAL REPORT

Recommendation:

1. That the report on the Review of Richards Lane Culvert Project be received.
2. That Council undertake a review of procurement in 2024/25 as its next audit on the internal audit program.
3. That an Action Plan to address the issues identified in the Review be developed and reported back to the Committee.
4. That the Committee be updated on the completion of urgent tasks arising from the tasks arising from the Review and how work on remaining actions are progressing.
5. That the recommendations for action be included on the Schedule of Recommendations for ongoing monitoring by the Audit, Risk and Improvement Committee.
6. That Council update the Committee at its next meeting on work that Council is doing to eliminate the risk that similar issues are arising in relation to other projects.

DRAFT INTERNAL AUDIT CHARTER AND OTHER PLANS**Recommendation:**

That the Audit, Risk and Improvement Committee;

1. Provide feedback on the Draft Internal Audit Charter out of session.
2. Note the Strategic Work Plan and Annual Work Plan will be progressed using the template to be provided by an Independent Member for further review at the next meeting, and that performance measurement will continue to be a work in progress.

INTERNAL AUDIT ACTIVITIES**Recommendation:**

1. That the report on the Internal Audit Activities be noted.
2. That the Fraud Risk Assessment be undertaken in-house using the NSW Audit Office checklist tool.
3. That priority be given to an internal audit of procurement within Council.
4. That Council's Strategic Risk Register be reviewed in the new council term with a view to revision of Council's Strategic Internal Audit Plan.

SCHEDULE OF OUTSTANDING AUDIT RECOMMENDATIONS**Recommendation:**

That the Schedule of Outstanding Audit Recommendations report be received.

PRESCRIBED FUNCTIONS ACTIVITY REPORT**Recommendation:**

That the report on Prescribed Functions outlining activities in Risk Management, Financial Management, Legislative Compliance, External Audit, Governance, Service reviews / improvements and Fraud and corruption prevention be received.

UPDATE ON MAJOR DEVELOPMENTS**Recommendation:**

That the Update on Major Developments report be received.

The Committee thanked Cr. Somervaille for his exemplary service and wished him well in his retirement from local government.

Meeting closed: 10.55 AM.

Risk/Policy/Legislation Considerations:

The Audit, Risk and Improvement Committee (the Committee) has been established to promote good corporate governance in Council. Good corporate governance of the Council ensures that the people of Blayney Shire receive the services that they need in an effective and efficient manner, delivered with honesty and integrity.

The objective of the Committee is to provide independent assurance and assistance to Council with respect to the following key areas as per Section 428A of the Local Government Act 1993. Such areas include compliance; risk management; fraud control; internal control; financial management; governance; service reviews; other matters prescribed by the regulations, and execution of Council functions.

The Committee is an independent advisory committee that assists the Council to fulfil its oversight responsibilities.

Budget Implications:

Costs associated with holding of Committee meetings, sitting fees for independent members and associated service reviews / audits are provided for in Council's 2024/25 Operational Plan for this purpose.

Enclosures (following report)

- | | | |
|---|--|---------|
| 1 | Audit, Risk and Improvement Committee 2023/24
Annual Report | 5 Pages |
|---|--|---------|

Attachments (separate document)

Nil



Blayney Shire Council – Audit, Risk and Improvement Committee Annual Report 2023-24

Introduction

On behalf of the Audit, Risk and Improvement Committee ('Committee' or 'ARIC'), I present the ARIC report for Blayney Shire Council (BSC) covering the 1 July 2023 – 30 June 2024 year.

The ARIC is an independent forum that provides oversight and assistance to improve the risk management, governance and compliance, internal control and external accountability of BSC.

The ARIC operates in accordance with its Charter which sets out the roles and responsibilities of the Committee, its authority, membership and the tenure of its members, the operation of its meetings, how decisions are made and its reporting responsibilities. The Charter is reviewed regularly, is amended as necessary to reflect evolving regulatory guidance issued by the Office of Local Government, and is referred to Council for adoption.

Role of the Committee

The Committee seeks to achieve the objectives outlined in the Charter by:

- examining and commenting on BSC's risk management framework and practices;
- reviewing internal control mechanisms;
- reviewing financial reporting and controls in BSC including meeting with external auditors;
- monitoring legislative compliance including compliance with policies and guidelines issued by the Office of Local Government; and
- overseeing an active program of internal audit by authorising an annual and longer term strategic internal audit program, as well as overseeing progress with the implementation of the recommendations of completed internal audit reports.

Purpose of Report

This report provides background to the Committee's membership, activities during the period and areas for development in the year to come.

Prior to its presentation to Council, the report was reviewed and endorsed by the Members of the ARIC.

Blayney Shire Council Audit, Risk and Improvement Committee Annual Report 2023-2024

Committee Membership

Members of the ARIC include one Councillor and two Independent Members appointed by Council. A nominated alternate Councillor is also identified.

The Committee has the following members:

Independent Members:

- Donna Rygate (Chair)
- Ron Gillard

Councillor Member:

- Councillor David Somerville (voting)
- Councillor Bruce Reynolds (alternate - as required)

Independent Member Profiles

Donna Rygate is an experienced independent chair/director, business leader and skilled problem solver who currently holds various board, panel and committee chair and/or member roles. She has worked in executive, policy, communications, governance, corporate and operational roles in and around the public sector for more than 35 years. From 2014 to 2018 Donna was Chief Executive of Local Government NSW. She has an Economics degree with Honours in Government and Public Administration, a Masters degree in Planning, a Diploma of Governance, and a Juris Doctor degree (law masters). She is also an Australian Institute of Company Directors course graduate, a Fellow of the Institute of Public Administration and a Fellow of the Institute of Community Directors Australia. Donna is chair of six local government audit committees, a member of one Commonwealth Government audit committee, and a member of three State Government audit committees.

Ron Gillard has attained a broad range of commercial experience in the Australian manufacturing and investment sectors, as well as from participating in significant business ventures in Australia, the US and Europe. Since commencing his management consulting business in 2005, he has also held a number of honorary executive positions on boards and/or committees for not-for-profits, community organisations, and other institutions. At various times during this same period, Ron has been appointed as an Independent Member to ARICs of nineteen regional councils and two joint organisations. He is currently the Chair of six and member of a further ten. Ron holds a Masters Degree in Commerce.

During the year, the ARIC was supported and informed through reports to each meeting by Council officers including:

- Mark Dicker, General Manager
- Anton Franze, Director Corporate Services
- Tiffaney Irlam, Chief Financial Officer
- Vicki Walker, WHS and Risk Coordinator

Meetings of the Committee

The ARIC met on 30 August 2023, 22 November 2023 , 8 February 2024 and 22 May 2024. The table below sets out the attendance of Committee Members at these meetings.

Member	Role	Term Ends	Meetings Attended			
			Aug.	Nov.	Mar.	May
Donna Rygate	Independent Chair	16 January 2026*	✓	✓	✓	✓
Ron Gillard	Independent member	20 March 2026 ¹ *	✓	✓	✓	✓
David Somerville	Councillor delegate	September 2024	✓	✓	✓	✓
Bruce Reynolds	Alternate Councillor delegate (if required)	September 2024	Not required			

*Term endorsed by Council at its meeting held 25 June 2024 following adoption of Terms of Reference.

¹ Eligible to seek reappointment.

Committee Activities in the Reporting Period

The ARIC's key activities in the areas of Compliance and Governance; Risk Management; Fraud Control; Internal Audit; External Audit and Financial Management during the year include those noted below.

Compliance and Governance

- Reports to each meeting on Prescribed Function Activities encompassing responsibilities under the Local Government Act (not outlined elsewhere):
 - Legislative Compliance
 - Governance
 - Policies adopted
 - Service Reviews and Business Improvement
- Audit, Risk and Improvement Committee 2022-23 Annual Report
- Reports on major developments outlining matters of significance for Council:
 - Legal matters
 - Market impact / price hikes on projects
 - Major projects
 - Significant events in Blayney LGA
 - Grant funding allocations
 - Resourcing updates

Risk Management

- Receiving and reviewing reports on risk management and strategic risks, and monitoring risk treatment plans established to reduce or mitigate those risks
- Consideration of significant emerging risks or legislative changes impacting Council
- Review of Enterprise Risk Management Policy and Plan

Blayney Shire Council Audit, Risk and Improvement Committee Annual Report 2023-2024

- Consideration of reports re WHS and Risk Management Activities including:
 - Statistics on incident reports
 - State Cover WHS Self Audit and WHS Quality Improvement Plan
 - Statewide Continuous Improvement (CIP) self-assessment program
 - Insurance renewals and deductibles for Council insurance policies

Fraud Control

- Fraud and Corruption Prevention updates via Prescribed Function Activities report
- Review of Fraud Risk Register
- Consideration of ICAC Report: Operation Galley with recommendation to share report with elected body and for Council to assess options to adopt recommendations

Internal Audit

- Review and endorsement of the 2023-24 – 2025-26 Strategic Internal Audit Plan and monitoring its progress
- Review of internal audit reports, the practicality of any recommendations and the adequacy of management responses
- Monitoring the implementation by management of recommendations arising from audit reports
- Internal Audit Reports
 - Cyber Security Review: Pen Re-testing of External Firewalls and Networks

External Audit

- Management Letter on Interim Phase of 2022-23 External Audit
- Consideration of the Report on the Conduct of the Audit – 2022-23 Financial Statements
- Management Letter on the Final Phase of the Audit for the Year ended 30 June 2023
- Audit Engagement Plan – 2023/24 Audit
- Report on Buildings and Indexation of Asset Classes

Financial Management

- Chief Financial Officer report on Finance Activities
 - Recission of Operational Policy 5G - Rural Fire Service Assets
 - Updates on Quarterly Budget Review Statements for 2023-24 year
 - 2024-25 – 2027-28 Delivery Program, including the 2024-25 – 2033-34 Long Term Financial Plan as part of the Resourcing Strategy, and 2024-25 Operational Plan incorporating an outline of different scenarios included
- Report on Buildings Asset Class Revaluation and Indexation of Council Assets
- Updates on Council Financial Sustainability assessment, the processes undertaken and progress with Council's Special Variation application
- Review of 2022-23 Financial Statements, Key Performance Indicators and associated audit reports including CFO outline of factors contributing to results
- Updates on Council lodgement of grant acquittals
- Corporate Credit Card Compliance Guidelines
 - Corporate Card Compliance Review: January – June 2023 and July – December 2023.

2024-25: The Year Ahead

2024-25 will see the first full year of ARIC's operation under the Office of Local Government's long delayed reforms. Significant work was undertaken in 2023-24 to ensure BSC's smooth transition to the new framework, including reviewing ARIC's Terms of Reference and progressing the recruitment of a third Independent Member. The Committee looks forward to ongoing Councillor involvement in the BSC ARIC, despite OLG mandating that councillors must now be observers rather than voting members.

In addition to implementing the reforms, areas of focus for the Committee in 2024-25 will include:

- Financial sustainability
- Internal audit activity
- Risk management
- Fraud and corruption prevention

Donna Rygate

Independent Chair

Blayney Shire Council Audit, Risk and Improvement Committee

27 July 2024

**09) MINUTES OF THE FINANCIAL ASSISTANCE COMMITTEE MEETING
HELD 12 AUGUST 2024****Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** CR.SD.2

Recommendation:

That Council;

1. Receive the minutes of the Financial Assistance committee meeting held 12 August 2024.
2. Approve the recommendations for 2024/25 – Round 1 of the Community Financial Assistance Program by the Financial Assistance Committee, in the amount of \$17,805.
3. Determine the request for sporting related financial assistance for selection to represent PSSA in the Western region netball team.
4. Consider in the Community Financial Assistance Program Funding Review the following items:
 - a. Clearer definition of funding for representative sports i.e. are school sports programs applicable?
 - b. That 2 quotations be mandatory for purchases over certain threshold.

Reason for Report:

For Council to endorse the minutes of the Financial Assistance committee meeting held 12 August 2024 and associated allocations of funding under the Community Financial Assistance Program.

Report:

The Financial Assistance Committee at its meeting held 12 August 2024 and considered applications for Round 1 of the Community Financial Assistance Program for 2024/25.

An amount of \$25,000 was available for distribution in Round 1 (\$50,000 for full year), approved in the 2024/25 Operational Plan. An amount of \$25,000 was also available for Flagship project funding for the 2024/25 year.

Council received 9 applications for the Round 1 of 2024/25 Program seeking \$20,947 in financial assistance. The Financial Assistance Committee has recommended \$17,805 be allocated to projects. Council received 2 Flagship applications seeking \$42,644 in financial assistance.

The Financial Assistance Committee has not recommended any allocation of the Flagship Funding. Recommendations by the Committee are pursuant to

the criteria stipulated in the Community Financial Assistance Program guidelines.

The Committee has also recommended for Council determination an application by a school student for sporting financial assistance following selection to represent Public School Sports Association (PSSA) in the Western Region Netball team.

The Community Financial Assistance Program Guidelines outline the following regarding sporting related financial assistance. Council has largely in the past only supported general sports representation rather than school sports programs i.e. PSSA or Catholic Schools NSW Sports (CNSW). However, there has been school sports related financial assistance in the past supported by Council.

Community Financial Assistance Program Guidelines (cl. 8.1):

Sporting financial assistance is provided for sportspersons that gain regional, state or national selection in their sporting field. Regional selection is based on selection as a regional representative to a state carnival e.g. as a representative of western region. State selection is based on selection as a state representative at a national carnival e.g. as representative of NSW. National selection is based on selection as a national representative at an international carnival e.g. as a representative of Australia.

Under the program Council currently offers the following amounts for sporting related financial assistance for sporting achievements:

- \$100 for regional selection (represent region at state carnival);
- \$300 for state selection (represent state at national carnival); and
- \$500 for national selection (represent nation at international carnival)

The above matter and request for determination of a threshold amount for submission of 2 quotations were also recommended for inclusion into the Funding Review by Council, encompassing the Community Financial Assistance Program.

**MINUTES OF THE MEETING OF BLAYNEY SHIRE COUNCIL FINANCIAL
ASSISTANCE PROGRAM COMMITTEE
HELD 12 AUGUST 2024
AT BLAYNEY SHIRE COMMUNITY CENTRE**

The meeting commenced at 5.04pm.

1. PRESENT

Councillor David Somervaille (Chair); Councillor Bruce Reynolds; Elizabeth Russ; Miles Hedge; Tamara Miller; David Kingham; David Coe (Cadia); Josh Fitzgerald (Iberdrola); Anton Franze (Director Corporate Services).

2. APOLOGIES

David Kennedy; Graeme Summerson

3. DECLARATIONS OF INTEREST

Name	Item	Nature	Interest		
			Pecuniary	Non-Pecuniary	
			S	S	LTS
Bruce Reynolds	7-9	Wife is a friend of applicant			X

S: significant

LTS: Less than significant

4. MINUTES FROM PREVIOUS MEETING – 2 APRIL 2024**RECOMMENDATION:**

That the minutes of the previous meeting held on 2 April 2024 be noted.

Hedge / Coe

5. BUSINESS ARISING

Question was raised regarding status of the review of Financial Assistance Program. Council has been working on progressing a review. Discussion was held at July Councillor Workshop

6. REQUESTS APPROVED BY GENERAL MANAGER UNDER DELEGATION**Recommendation:**

That the approvals of sporting related financial assistance, under delegation by the General Manager, in the amount of \$1,300 be noted.

Hedge / Fitzgerald

7. CONSIDERATION OF ROUND 1: 2024/25 COMMUNITY FINANCIAL ASSISTANCE PROGRAM APPLICATIONS

SUMMARY OF AVAILABLE FUNDS:	
Annual budget 2024/25	\$ 145,000
Less: Flagship funding	-\$ 25,000
Less: 2024/25 Operational Plan Approved Donations (Rates, insurance and events)	-\$ 70,000
Total Available for Distribution 2024/25	\$ 50,000
Funds Available for Distribution in Round 1:	\$ 25,000

SUMMARY OF FLAGSHIP FUNDING AVAILABLE:	
Annual budget 2024/25	\$ 25,000
Total Available for Distribution in Round 1:	\$ 25,000

Recommendation:

- That an amount of \$17,805 from the Community Financial Assistance Program be recommended for approval by Council as per the attached schedule.

3. That Council determine the request for sporting related financial assistance for selection to represent PSSA in the Western region netball team.
4. That Council consider in the Community Financial Assistance Program Funding Review the following items:
 - a. Clearer definition of funding for representative sports i.e. are school sports programs applicable?
 - b. That 2 quotations be mandatory for purchases over certain threshold.

Russ / Miller

8. COMMITTEE ACKNOWLEDGEMENT

The Chair acknowledged the support and commitment of the committee over the Council term.

There being no further business the meeting closed at 6.20pm.

FINANCIAL ASSISTANCE APPLICATIONS: 2024/2025 ROUND 1

No	Applicant	Project	Grant sought	Grant recommended	Comments and feedback
1	Lyndhurst Golf Club	Improvement of facilities incl. infrastructure, tractor, signage, flood lighting and family area.	5,000	5,000	Funding subject to furnishing of a 2nd quotation for furniture.
2	Bucking Bulls Australia**	Waiver of fees - Hire of Facility for Bucking Bulls Event	3,000	2,000	Funding recommended at lower level with a view to further reducing as event becomes more established.
3	Millthorpe CWA	Installation of underbench commercial dishwasher in Millthorpe CWA Hall kitchen	2,000	2,000	Contribution by applicant. Request supported.
4	Orange Region Vigneron Association	Assistance with Community Event - Orange Wine Festival	2,000	-	Operational costs of events not covered under policy. Applicant encouraged to consider application under Tourism Development Program.

No	Applicant	Project	Grant sought	Grant recommended	Comments and feedback
5	Lyndhurst Soldiers Memorial Hall Village Committee	Replacement of glass washing machine with a dishwasher for hall usage	3,997	3,997	A needed community venue. Revenue generation capacity restricted
6	Millthorpe Markets Committee (MPS P&C Assoc.)	Purchase of Banners (4)	1,450	1,408	Successful event. Funding approved to the value of quotation.
7	Millthorpe Markets Committee (MPS P&C Assoc.)**	Waiver of Fees - Hire of Redmond Oval (Increase from \$2,000 p.a. to \$3,000 p.a.)	1,000	1,000	Hire fee has increased over the years
8	Tallwood Public Hall Trust	Painting of Hall wall and kitchen	2,400	2,400	Committee should be commended for significant improvements over recent years. Project will complement work undertaken.
9	Jessica Davis**	Sporting Related Financial Assistance: PSSA Western Netball	100	-	Referred to Council for determination as to what "regional selection" means in the policy
			\$20,947	\$17,805	

**GM Referral to Committee

FINANCIAL ASSISTANCE APPLICATIONS: FLAGSHIP FUNDING

F1	Carcoar Community Association	Assistance with community event: River Yarn Fibre Festival	20,000	-	Application does not meet criteria of policy as operating costs for events are not covered.
F2	Newbridge Progress Association	Enhancement of Brian Bennett Pavilion - Installation of gas wall heating, commercial size stainless steel kitchen sink and work bench	22,644	-	Applicant is encouraged to engage with Council prior to submission of an application.
			\$42,644	\$ -	

Risk/Policy/Legislation Considerations:

The recommendations for funding are as recommended by the Financial Assistance Committee and are assessed against the Community Financial Assistance Program guidelines.

Budget Implications:

Council has an amount of \$145,000, encompassing \$25,000 Flagship project funding, allocated in the 2024/25 Operational Plan for this purpose. This also includes an amount of \$70,000 approved in advance for assistance to groups, schools and organisations for events, rates and charges and public liability insurance.

Enclosures (following report)

1 Sporting Related Financial Assistance Application 2 Pages

Attachments (separate document)

Nil



COMMUNITY FINANCIAL ASSISTANCE PROGRAM

Representative Sporting Selection

Application Form

Applicant:	Name: [REDACTED]
	Telephone: [REDACTED]
	Email: [REDACTED]
Address:	[REDACTED]
Sport:	Netball
Is the selection at a regional, state or national level?	Western region level
Team or event:	PSSA Western Netball team
How were you selected? <i>Attach a letter, email or other evidence from the sport's governing body confirming your selection.</i>	Selected to try out in Orange and from this try out afternoon, 10 girls were selected from 30. Jessica was 1 of the 10 girls selected.
Amount of financial assistance requested:	\$ 100

I the undersigned **HEREBY DECLARE** that the information provided in this application is complete and accurate.

Signature:

[REDACTED]

Print name:

[REDACTED]

Date:

24.07.2024

24/07/2024, 20:50

[School Sport Unit] School approval approved

DashApp on behalf of the NSW DoE School Sport Unit <ssu-notifications@support.dashapp.com.au>

Wed 29/05/2024 10:46 AM

School Sport Unit

Powered by



To

The school approved your application to participate in this Intake.

Team: Western Primary Girls netball 2024

Year: 2024

To review or update your application please visit the following link
<https://nswschoolsportunit.dashapp.com.au>



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10) MINUTES OF THE DISABILITY INCLUSION WORKING GROUP HELD 1 AUGUST 2024

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: GO.CM.4

Recommendation:

That Council receive the minutes of the Disability Inclusion Working Group meeting held 1 August 2024.

Reason for Report:

For Council to approve the minutes of the Disability Inclusion Working Group meeting held 1 August 2024.

Report:

The Disability Inclusion Working Group held its meeting 1 August 2024.

The Disability Inclusion Working Group is responsible for:

- advising and making recommendations to Council on matters relating to access issues, with particular emphasis on issues for people with disabilities as defined by the Disability Discrimination Act.
- monitoring and developing strategies to maintain Council's commitment to improving access for all community members to a range of services implementing the Disability Inclusion Action Plan.
- providing advice and monitoring the implementation of relevant Council programs and policies. Such programs and policies include but are not limited to Disability Inclusion Action Plan.

Of significance from the meeting were following matters:

- Consideration of the Disability Inclusion Action Plan Annual Report. (This is the subject of a separate report in the August 2024 Council Business Paper.)
- Discussion of disability inclusion awareness and education.
- Discussion of Event Management Policy

The minutes of the meeting held are tabled below:

**MINUTES OF THE BLAYNEY SHIRE COUNCIL DISABILITY INCLUSION
WORKING GROUP MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY
CENTRE, ON 1 AUGUST 2024, COMMENCING AT 5:00 PM**

Present: Bruce Reynolds (Alternate Councillor and Chairperson); Iris Dorsett (Member); Lyndall Harrison (Member); Alison Farr (Member); Jenny McMahon (Member) – via web conference; Mark Dicker (General Manager) Anton Franze (Director Corporate Services - Secretariat); Michelle Slack-Smith (Adventum Travel).

ACKNOWLEDGEMENT OF COUNTRY

Presentation by Michelle Slack-Smith, Adventum Travel.

Michelle Slack-Smith left meeting at 5.25pm.

APOLOGIES

Michelle Pryse Jones (Council Delegate); Gregory Hooper (Member).

DISCLOSURES OF INTEREST

Nil

CONFIRMATION OF MINUTES

**MINUTES OF THE PREVIOUS MEETING HELD 9 MAY 2024
RESOLVED**

2408/001

That the Minutes of the Disability Inclusion Working Group meeting held 9 May 2024 be received.

(Farr/Harrison)
CARRIED

MATTERS ARISING FROM THE MINUTES

Nil

REPORTS

**OUTSTANDING RECOMMENDATIONS REPORT
RESOLVED**

2408/002

That the Disability Inclusion Working Group note the Outstanding Recommendations Report.

(McMahon/Dorsett)
CARRIED

2022-2026 DISABILITY INCLUSION ACTION PLAN ANNUAL REPORT**2408/003****RESOLVED**

That Council note the Blayney Shire 2022 – 2026 Disability Inclusion Action Plan Annual Report for the year ended 30 June 2024.

(Dorsett/McMahon)

CARRIED

Lyndall Harrison left the meeting, the time being 6:08 PM

2024/25 CAPITAL WORKS PROGRAM**2408/004****RESOLVED**

That the Disability Inclusion Working Group note the report on Council's 2024/25 Capital Works Program that may require input.

(McMahon/Farr)

CARRIED**DISABILITY INCLUSION AWARENESS AND COMMUNITY EDUCATION****2408/005****RESOLVED**

That the Disability Inclusion Working Group;

1. Note the report on Disability Inclusion Awareness and Community Education.
2. Respond by email back to Council with ideas and suggestions for content to increase accessibility awareness and community education around disability inclusion.

(Dorsett/Farr)

CARRIED**REVIEW OF EVENT MANAGEMENT POLICY****2408/006****RESOLVED**

That the Disability Inclusion Working Group provide input on the Event Management Policy by email back to Council.

(Dorsett/Farr)

CARRIED**REVIEW OF DISABILITY INCLUSION ACTION PLAN****2408/007****RESOLVED**

That the Disability Inclusion Working Group provide input on review of the 2022 – 2026 Disability Inclusion Action Plan for further consideration by the new Working Group.

(McMahon/Farr)

CARRIED

COMMITTEE ACKNOWLEDGEMENT

The Disability Inclusion Working Group was acknowledged for their contribution over the Council Term and input towards development, progression and monitoring of Council's Disability Inclusion Action Plan.

Meeting closed: 6.42pm.

Risk/Policy/Legislation Considerations:

The primary role of the Disability Inclusion Working Group is to provide input on Council's Disability Inclusion Action Plan developed in accordance with the NSW Disability Inclusion Act (2014) on strategies for Council to:

- develop positive community attitudes and behaviours;
- create liveable communities;
- support access to meaningful employment; and
- improve access to mainstream services through better systems and processes.

Budget Implications:

Activities of the Disability Inclusion Working Group and implementation of the Disability Inclusion Action Plan are incorporated into project planning and within the budget constraints of operational and capital projects.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

11) 2022-2026 DISABILITY INCLUSION ACTION PLAN ANNUAL REPORT

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 4. Enhance facilities and networks that support Health and Wellbeing of the Community, Sport, Heritage and Cultural interests

File No: CS.PO.1

Recommendation:

That Council note the Blayney Shire 2022 – 2026 Disability Inclusion Action Plan Annual Report for the year ended 30 June 2024.

Reason for Report:

For Council to note the Blayney Shire Disability Inclusion Action Plan Annual Report for the year ended 30 June 2024.

Report:

The 2022 – 2026 Disability Inclusion Action Plan (DIAP) underpins Council's commitment to providing quality facilities and services that enable people with disability to fully participate in our communities. This plan was developed through a community consultation and research process which included review of Council documents and relevant Government policies.

The 2022 – 2026 Disability Inclusion Action Plan sets out what Council will do over four years to enable people with a disability to have greater access to Council information, services and facilities.

The Disability Inclusion Action Plan outlines specific actions Council will take to facilitate access to community services and facilities for people with disability and link more actions to assessment and monitoring.

It is a requirement of the Disability Inclusion Act that progress reports are provided to Council and the community every 6 months. This annual report is presented in a format which summarise the activities across the organisation sourced from Managers and Directors.

Risk/Policy/Legislation Considerations:

The development of a Disability Inclusion Action Plan and ongoing reporting is required under the Disability Inclusion Act 2014.

Pursuant to s.13 of the Disability Inclusion Act Council must, as soon as practicable after preparing its annual report, give the Minister a copy of the part of the annual report relating to the council's report on the implementation of its disability inclusion action plan.

The consideration of this report by the Disability Inclusion Working Group and endorsement by Council will assist Council to comply with its statutory reporting obligations.

Budget Implications:

Implementation of the plan is incorporated into project planning and budgeted into operational and capital works programs.

Enclosures (following report)

- | | | |
|----------|--|---------|
| 1 | Disability Inclusion Action Plan Annual Report at 30 June 2024 | 5 Pages |
|----------|--|---------|

Attachments (separate document)

Nil

2023/24 ANNUAL REPORT



DISABILITY INCLUSION ACTION PLAN 2022-2026

Date endorsed by Council:
Resolution No.:

Disability Council NSW Lodgement date: TBA

DISABILITY INCLUSION ACTION PLAN 2022 - 2026: ANNUAL REPORT AS AT 30/06/2024

Community Attitudes and Behaviours						
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	Status
Improve community attitudes and awareness of access issues and disability inclusion.	Promote access awareness and deliver community education around disability inclusion.	ES	4.1	A minimum of two promotional items are to be circulated annually.	Annually	Project updates on social media included educational information on accessibility. International Day of People with Disability and Global Accessibility Awareness Day information shared. Tourism Website listings include photos promoting disability inclusion and utilisation of Liberty Swing and Belubula River Walk.
	Include features in Council's communications to the community about accessibility in and around the Shire.	ES	4.1	Include accessibility in at least one community newsletter/Council notices page annually.	Annually	E-Newsletter Highlights for International Day of People with Disability and the Access Incentive Scheme
	Funds are allocated for Council's Access Incentive Scheme to improve access to local businesses and community organisation premises.	PES	3.4	Annual funds made available in Council's annual Operational Plan.	Annually	No applications were received during the reporting period. A consultant was engaged to provide advice on the project to construct a covered link at Newbridge Showground given the community benefit involved.
	Promotion and administration of Council's Access Incentive Scheme to improve access to local businesses and community organisation premises with Main Street hospitality outlets prioritised.	PES	3.4	Minimum of 2 external advertisements / promotion of program. Minimum of 2 businesses and / or community facilities upgraded each year subject to receipt of applications that satisfy guidelines.	Annually Annually	Promotion on website was undertaken on an ongoing basis. Promotion in GM Conversation has occurred.
	Raise the profile of the DIWG across the Blayney Shire to provide community another avenue to report back	ES	4.1	A minimum of 2 articles promoting disability inclusion per annum in GM Conversation and Council Newsletter.	Annually	Promotion and awareness of disability inclusion as reported elsewhere. Working Group also engaged to advise options for DIWG promotion. Reports of incidents and compliance issues encouraged through Council to expedite resolution, if required.
	Review, update and promote the Missed Business Brochure to local businesses.	CS	4.1	Missed Business Brochure updated and promoted to businesses in the Blayney Shire.	Annually	Working Group has discussed alternate solutions to distribution of a hardcopy brochure and promotion on website. Promotion and awareness through use of social media platforms.

Community Attitudes and Behaviours						
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	Status
Ensure consultation, support and assistance to local groups and organisations that support and / or advocate on behalf people with a disability.	Work with the Disability Inclusion Working Group to advocate for improved access and inclusion for people living with a disability or lived experience of disability.	CS	4.1	The Disability Inclusion Working Group meet at least 2 times per annum. Minutes of Working Group reported to Council meeting.	Ongoing Ongoing	Meetings held 21/08/2023, 16/11/2023, 08/02/2024 and 09/05/2024. Minutes of Disability Inclusion Working Group meeting tabled at September 2023, December 2023, March 2024 and May 2024 Council meetings.
	Review of DIAP where legislation around disability inclusion changes	CS	4.1	Document is updated to reflect any legislative change.	Annually	No changes to legislation. No action taken.
	Council supports engagement of service providers and advocates through the Blayney Interagency.	CS	4.1	Council provides access to a meeting facility and a Council officer in attendance.	Annually	Community Centre facility made available however no success with fostering interest from service providers and NSW Health for forum.

Building Liveable Communities						
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	Status
Plan for connected and accessible pedestrian networks in each township.	Implementation of Active Movement Strategy that leads to the provision of suitable pathways.	IS	4.1	Active Movement Strategy reviewed and implementation commenced.	Annually	Updated Blayney Shire Active Movement Strategy (AMS) endorsed at July 2023 Council meeting. Works programmed in accordance with Council approved Capital Expenditure Program.
Increase number of continuous accessible paths of travel in town and village centres and to key destinations per Active Movement Strategy.	Implement projects, that include footpaths, road crossings and kerb ramps, identified in the Active Movement Strategy and apply for Grant funding for any other priority accessibility projects.	IS	4.1	Delivery of scheduled priorities identified in the Active Movement Strategy.	Annually	Delivery of AMS ongoing. Specific footpath projects commenced during period (excluding previously completed projects) include; - Plumb / Palmer Streets paths including replacement of kerb / path interfaces with formal kerb ramps.
Plan and deliver amenities to enable access for all.	Implement a program to improve our accessible public toilets.	IS	4.1	Public toilets meet Access to Premises Standards.	Ongoing	Carrington Park toilets open to the public. Heritage Park toilets upgrade undertaken during period and nearing completion.
Plan for infrastructure that is accessible for all.	Encourage universal design in planning of new housing, infrastructure and buildings.	PES	3.4	Facilities and infrastructure meet Access to Premises Standards.	Ongoing	Staff are obliged to consider Access to Premises Standards in the assessment process for relevant applications
	Undertake improvement of accessible parking within Blayney Shire.	IS	1.1	2018 Blayney Shire audit of accessible car parking updated and improvement plan developed. Accessible options investigated including costings for car parks created in or near Gold Street Park Mandurama and within Carcoar.	2023 2025	2018 Audit review commenced and anticipated completed review will be delivered in Q2 2024/25. Options will be outlined and incorporated in the audit review above.
Increase access and inclusion to Council services and facilities.	A range of online and hard copy resources are provided at the Blayney Library to meet the diversity of needs in community.	CS (CWL)	4.4	Inclusive resources including large print books and audio books available for issue.	Ongoing	Resources available through CWL include large print books, audio books and online resources. Online resources also available to members.
	Community Centre is available for accessible activities and events.	ES	4.4	Concessional access provided subject to compliant application with Community Financial Assistance policy.	Ongoing	Community Financial Assistance Program promoted to users seeking concessional access and is utilised by a number of community groups.
	Centrepoin provides access for all.	PES (YMCA)	4.1	Concessional entry NSW Companion Card holders.	Ongoing	Operational Plan adopted with Concessional entry to NSW Companion Card holders in CentrePoint fee structure.
	Consider the particular needs of children living with disability in the design, layout and security of parks and playgrounds.	IS	4.2	Playgrounds are safe and inclusive.	Annually	Access considered and allowed for during upgrade / renewal works at parks. Carrington and Heritage Parks amenities blocks upgrades this year include disability access.

Building Liveable Communities						
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	Status
Increase participation of people living with a disabilities in events, festivals and activities.	Promote inclusion for events held in the Blayney Shire.	CS	4.2	Include and review information about making events accessible in responses to Event Management Applications.	Annually	Accessibility of events promoted to event organisers with responses to Event Management Applications.
	Investigate potential solutions for feedback and review of events to assist event organisers to make events more accessible.	CS	4.2	Solution for feedback and review of events identified and subject to cost, implemented.	Annually	Undertaken on an as needs basis with event committees. Millthorpe Markets now incorporates multiple accessible carparking.

Creating Meaningful Employment Opportunities						
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	Status
Improve Council employment conditions and opportunities for people living with a disability.	Establish flexible work practices to encourage an inclusive working environment.	ES	2.1	Flexible work practices implemented.	Ongoing	Flexible work practices established and promotion of Council as a flexible workplace undertaken as needed and identified.
	Provide disability awareness training to staff and Councillors.	ES	2.4	Staff and Councillors and have completed training.	Each Council term	Training of staff and councillors undertaken in current Council Term (2 - 4 May 2022).
Ensure Council recruitment process is accessible for people living with a disability.	Review and update the recruitment process to ensure it is accessible for people living with a disability.	ES	2.1	Review undertaken and improvements made to promote inclusion.	Annually	Review of recruitment process undertaken.
	Promotion of Council as an Equal Employment Opportunity employer with all vacancies.	ES	2.1	Council positions vacant promote Council as an Equal Employment Opportunity employer.	Ongoing	Council promotion of job vacancies accompanied with statement that Council is an Equal Employment Opportunity employer.
Identify opportunities to procure goods and services from businesses in the region who employ people living with a disability.	Review procurement procedure to identify options to procure goods and services from identified businesses.	CS	2.1	Procedure reviewed and list developed and used within Council.	2023	Procurement Policy amended in 2023 to include reference to investigation and procurement of goods / services from Australian Disability Enterprises where suitable and practicable.

Enhancing Systems and Processes to Improve Access						
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	Status
Ensure Council communication and customer service is accessible to all.	Apply access and inclusion principles to Council's communication channels.	ES	2.1	Council communication is accessible.	Ongoing	This occurs on an ongoing basis.
	Information is provided in an easy to read and accessible format.	ES	2.1	Promotional material presented in an accessible format.	Ongoing	This occurs on an ongoing basis.
	Promote Council's implementation of access and inclusion principles and recognise the rights and contribution of people living with a disability in the community.	ES	4.1	Promotion of Disability Inclusion Action Plan is undertaken.	Ongoing	This occurs on an ongoing basis with relevant projects.
	Ensure website conforms to Web Content Accessibility Guidelines conformance level AA.	CS	4.1	Website to conform to Web Content Accessibility Guidelines.	2023	Readspeaker implemented. Other options reviewed as improvement opportunities identified.
	Council meetings are livestreamed to provide an alternative for attendance at meetings in person.	CS	2.4	Council meetings are livestreamed.	Ongoing	Council meetings streamed monthly and accessible from Council's website. Investigation also underway for increasing transparency during meetings with an improvement to legibility of minutes.
Ensure a coordinated approach to disability and inclusion is adopted and maintained across all departments of Council.	Staff to be familiar with the Disability Inclusion Action Plan ensuring a coordinated approach to disability inclusion is maintained across the organisation.	CS	2.1	Disability Inclusion Action Plan is promoted on Council Intranet. Disability Inclusion Action Plan is circularised for reinforcement and status updates / outcomes.	Semi-annual	DIAP discussed and promoted amongst MANEX and meetings of Directors / Managers. DIAP promoted on Council Intranet Plan circulated amongst responsible officers to update status and outcomes.
Ensure recognition of the Disability Inclusion Plan in Council's IP&R documentation.	Council's Disability Inclusion Plan is acknowledged in Council's Delivery Program and Annual Operational Plan.	CS	2.1	Council's Delivery Program and Annual Operational Plan includes acknowledgement of Council's Disability Inclusion Action Plan.	Annually	Reference to DIAP included in 2024/25 Operational Plan and 2024/25 - 2027/28 Delivery Program, adopted by Council at June 2024 meeting.

Acronyms

CS – Corporate Services

CWL – Central West Libraries

ES – Executive Services

IS – Infrastructure Services

PES – Planning and Environmental Services

YMCA – The Y NSW: CentrePoint Sport and Leisure Centre

12) INFRASTRUCTURE SERVICES MONTHLY REPORT

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Maintain and Improve Public Infrastructure and Services

File No: GO.ME.1

Recommendation:

That Council note the Infrastructure Services Monthly Report for August 2024.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:

Major Contracts

Four Mile Creek Road Bridge (FCB2A)

On-site construction commenced, with piling and placement of abutments currently underway. Bridge works are expected to be completed by the end of September.

Major Works

Forest Reefs/Tallwood Road Intersection (R4R8)

Works now complete. Reseal being scheduled for 24/25 resealing program.

Unwin & Stabback Street (LRCI)

Works substantially complete, with private works for concrete driveways scheduled for completion by end of August.

Resealing is being scheduled in conjunction with the 24/25 resealing program.

Hobbys Yards Road CH8900-10700 (R4R9)

Preliminary drainage works have been completed. Final/IFC design works currently internally underway before substantial commencement occurs in September.

Browns Creek Road Rehabilitation (R4R9)

Survey works now complete. Design works currently underway via an external consultant, with delivery of plans expected by early September.

Minor Road Works

Maintenance works

Since the previous report, pothole patching has been performed on the following roads: Hobbys Yards Road, Glenorie Road, Newbridge Road, Wimbledon Road, Three Brothers Road, Moorilda Road, Barry Road, Neville Road, Mandurama Road, Burnt Yards Road, Errowanbang Road, Guyong Road.

Pothole patching has also been performed in the following towns/areas: Millthorpe, Blayney, Forest Reefs, Mandurama.

Maintenance grading works have been undertaken on the following roads: Dowsetts Lane, Neville-Trunkey Road, Village Road, Kings Plains Road.

Roadside drainage works have been undertaken on Newbridge Road and Hobbys Yards Road, with drainage/culvert works on Matthews Lane programmed.

Gravel Resheeting

Resheeting works have commenced for the financial year and have so far been undertaken on the following roads: Fardells Lane, Fairbanks Lane, Kings Plains Road, Dowsetts Lane, Village Road, Calvert lane, Ovington Lane, North Lane, Glenelg Road, and McKellers Lane. Approximately 4,000 tonnes of gravel resheeting has been undertaken so far this financial year.

Footpaths

Trunkey Street, Newbridge (R4R8)

Works all complete including the outstanding railing works. This project will no longer be reported.

Plumb/Palmer/Orange Road, Blayney (SCCF5)

The footpath is almost complete to Frap Street. New pedestrian crossings with improved traffic separation are currently begin planned for placement alongside the rest of the path. Once these are complete, work will continue on from Rosebery Place.

Blayney AMP Projects 24/25

Scoping and estimating of Charles St, Hawke St, Ewin St, and Naylor Street projects are currently underway.

Open Spaces & Facilities

Maintenance works

Wet weather continues to hamper maintenance activities at playing fields. No mowing has been able to be undertaken at sporting fields, and a number of user group activities have been cancelled or restricted. Maintenance of street trees has continued as the core planned activity. An increase in responsive repairs at open spaces has been noted, including repairs to due to wear and tear as well as vandalism. The team have also undertaken scheduled training activities and rubbish removal from road entrances.

King George Oval Upgrades (R4R8, SCCF4, SCCF5)

Rails have been installed for the accessible viewing areas. Final grant claims have been submitted. Regional NSW have inspected the site as part of the acquittal of this project, with no issues reported. This project is now complete and will no longer be reported.

Heritage Park New Toilets (R4R8)

The new amenities block has been vastly completed and opened to the public for use. There are some small items remaining due to material or contractor availability;

- Tilting mirror in accessible toilet.
- Shelf in accessible toilet
- Adult change table in accessible toilet.
- Fitting of MLAK key barrels and signage.
- Rectification of button taps to be replaced with lever taps.

Some operational tweaks are being completed based on community use (eg increased toilet roll capacity). A final claim has been submitted to the grant body, with an extension granted to submit the acquittal documentation and post completion reports.

Sewer Treatment Plant (STP)**Programmed Works**

Focused has been on maintaining operational capacity, including attending sewer chokes and managing faults in the specialist SCADA equipment.

Interflow completed their mains lining without issue and are scheduling in their junction sealing. Wet weather has delayed the availability of this team, currently on jobs for other clients. There are no program concerns with this short delay.

Sewer Strategic Business Plan

Public Works have experienced two Project Manager changes this month due to staff resignations. Director Infrastructure Services and Manager Wastewater met with the Public Works Director to flag the issue, ensure our project is prioritised and that program does not slip.

Risk/Policy/Legislation Considerations:

Information report only.

Budget Implications:

Work detailed is undertaken within existing budget allocations.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

13) MILLTHORPE VILLAGE CENTRE COMMUNITY CONSULTATION

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Maintain and Improve Public Infrastructure and Services

File No: RD.AD.1

Recommendation:

That Council;

1. Note the community consultation undertaken, 48 survey responses and 8 submissions received.
2. Note following completion of a positive community consultation process, 7 improvements to the design are now proposed.
3. Be presented with a further report upon finalisation of the scope and budget estimates for works to be completed in 2024/25, prior to those construction works commencing.

Reason for Report:

To update Council following completion of community consultation, submissions received, project status and adjustments to the design in response to the community consultation undertaken.

Report:

Councillors may recall a report tabled to the ordinary Council meeting 15 August 2022, where Council resolved (Resolution 2208/016);

That Council adopt the Millthorpe Village Centre Concept, and seek funding to implement the projects.

The masterplan concept development was led by Place Design Group and commenced in February 2021, with community consultation sessions undertaken in May and September 2021.

A further online information session was undertaken on 5 April 2022, before the concept documentation was endorsed by Council in April 2022 to be placed on public exhibition. The exhibition period closed on 19 May 2022, with no formal submissions received.

Council allocated grant funding from Resources for Regions round 9 to undertake detail design and construct the stage at the intersection of Victoria/Pym/Montgomery Streets, to renew dilapidated footpath, improve pedestrian accessibility and overall amenity to this area of the CBD (subject to budget allocations).

Consultation of Detail Design

Following preparation of the first revision of the detailed design plans, Council staff coordinated a meeting 5 March 2024 with key stakeholders around the Pym/Montgomery/Victoria Street intersection.

The meeting was attended by owners of the businesses and properties immediately adjacent to the intersection, as well as a representative of the Millthorpe Village Committee. Council's General Manager, Director Infrastructure Services and Manager Tourism & Communication also attended.

The design was presented and these stakeholders had the opportunity to ask questions, regarding the design and delivery of the project prior to wider community input being sought.

On 17 April 2024 the design was distributed to the community with survey questions which sought input on specific components of the design and allowed open and general feedback to be provided by the community.

Council received 48 survey responses and 8 additional submissions. Where submissions were considered ambiguous or contradictory, Council staff sought verbal clarification with the authors to ensure all submissions were reviewed with correct interpretation.

An unredacted compilation of all submissions is enclosed as a confidential attachment to this report.

Heritage Advice

A detailed submission was received requesting that the footpath treatment adjacent to the Grand Western Lodge be pavers or cobblestone.

Heritage advice received during the development of the masterplan concept in 2022 identified that the use of cobbles or pavers is not generally supported, as they are not a traditional element for Millthorpe village. This was reiterated by Council's Heritage advisor during consultation for the detailed design.

Adjacent to the State Heritage Item, Council should be seeking to achieve a traditional period character that has the look of granite gravel that is a safe for pedestrians.

As such, Council's Heritage advisor proposed that in lieu of coloured concrete or coloured bitumen, a StoneSet product could be used on top of an asphalt level correction layer.

This treatment will resemble granite stone, while maintaining a safe pedestrian walking surface.

While these renewal works are considered to be exempt development, Council has sought confirmation from the NSW Heritage Office regarding the

exempt development interpretation and any comment regarding use of the StoneSet product.

Footpath pavements not immediately adjacent to the State Heritage item will be a grey oxide concrete, so not to detract from the village's heritage appeal as recommended by Councils Heritage advisor.

Alternate Intersection Layout

Two detailed submissions were received requesting the pedestrian pram ramps be relocated closer to or at the block corners.

The relocation of the pram ramp closer to the block corners requires the formation of an island within the roadway to provide a refuge location for pedestrians when crossing and to house the pram ramp within the island.

The islands are unable to be located directly on the intersection corners due to some fundamental flaws in the request which are highlighted below:

- Bluestone threshold/drain retention: The bluestone threshold/drain along the southern side of Victoria Street across the Pym Street intersection would need to be removed under the islands. Bluestone is a high priority heritage feature to retain in Millthorpe.
- Vehicle turn paths: Islands are unable to be placed on the block corner of the Montgomery Street leg of the intersections as service vehicles require the apex of the existing kerbs to maintain their current location to facilitate the vehicle movements safely without crossing onto the opposite side of the road. Adding islands on the block corners to facilitate pram ramps and a pedestrian refuge obstructs the vehicle turn paths.
- Increase of crossing distances: Moving the pram ramps to the block corners increases the travel distance and time required by pedestrians to cross the road. In this arrangement where cars have right of way (i.e. not a signalised or pedestrian crossing) minimising crossing distance and travel time increases pedestrian safety.
- Drainage Implications: If refuge islands were located on all corners of the intersection, it would obstruct overland flow of water.
- Accessibility: Specifically, the north eastern pram ramp on Montgomery Street, the increased footpath length allows a flatter grade to the proposed pram ramp crossing than a shorter path to the corner. A pram ramp on the corner would result in a steeper path than the existing arrangement as with a compliant kerb ramp.

A number of submissions also sought the removal altogether of the proposed western street crossing in Victoria Street (between the Providore and IGA). This suggestion was reviewed and agreed with.

All other proposed street crossings and pram ramps have not changed location from the original plan.

Resulting changes proposed to the design:

The most recent community consultation contained a number of positive suggestions which Council staff and the designer have taken on board. As a result of the community feedback the following changes are proposed:

- Concrete blisters – the infill is to be garden beds (instead of concrete) where the area is greater than 1m² (low shrubs to minimise any sight obstruction).
- Blister islands have changed to incorporate gutter bridges to minimise bluestone disturbance, reduce the impacts to footpath widths and improve accessibility.
- Removal of the western street crossing in Victoria Street (between the Providore and IGA) due to minimal space, compliance issues, carparking impacts and business delivery impacts.
- Addition of park bench on north-eastern corner of the Victoria/Mongomery Intersection.
- Chevron Linemarking added along the section of no parking in front of the Grand Western Lodge to deter parking.
- Pavement treatment for footpath adjacent to Grand Western Lodge (State Heritage Item) to be Stoneset product which has been recommended and endorsed by Council's Heritage Advisor (noting Council is awaiting a response from the NSW Heritage Office).
- Delineation of 45⁰ angled parking up Victoria street, to be completed prior to construction commencing to increase parking capacity in the vicinity.

The design layout has been amended to incorporate these changes. A copy of this is enclosed with this report and is still subject to refinement as the plan issued for construction is finalised.

Accessibility

The proposed works will significantly improve the accessibility of the pedestrian movements by ensuring compliant grades and surfaces for the pram ramps at the crossing locations.

Council's design engineer undertook a review to seek an on street accessible carpark location in the vicinity of this intersection, or Pilcher Street. The kerb heights, road grades and available widths prevent any location to meet the compliance requirements for an accessible carpark.

Further investigation for an accessible carpark will take place in the following stages of detail design for Millthorpe Village.

Project status

The detail design is still being finalised, with surface levels, drainage levels and connection details being refined to ensure constructability. Once this takes place, project estimates will be produced and lead to determination of the scope of works proposed to be delivered this financial year.

While these renewal works are considered to be exempt development, Council has sought confirmation from the NSW Heritage Office regarding the exempt development interpretation and any comment regarding use of the StoneSet product. A response is yet to be received.

Risk/Policy/Legislation Considerations:

Council has obtained grant funding to deliver concepts identified in the Millthorpe Village Centre Concept. Those works must be delivered in accordance with the approved funding deed before 30 June 2024.

In order to meet this deadline Council must progress this project otherwise there is a high risk that the 30 June 2024 deadline will not be met which Council result in council breaching the funding deed which could have financial implications.

The proposed pavement treatment around the Grand Western Lodge (bitumen then Stoneset) is more expensive than concrete, but given the heritage importance of this item, it is considered appropriate in this instance.

It is noted that stages Council will be able to deliver in 2024/25 will be directly impacted and limited by the revised scope and budget adjustment to be undertaken prior to works commencing.

Budget Implications:

To be confirmed upon scope finalisation and prior to works commencing. A further report will be brought back to Council.

Enclosures (following report)

- | | | |
|---|----------------------|---------|
| 1 | Millthorpe CBD Plans | 2 Pages |
|---|----------------------|---------|

Attachments (separate document)

- | | | |
|---|-------------|----------|
| 2 | Submissions | 37 Pages |
|---|-------------|----------|

This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.

- | | | |
|---|--------------------------------------|---------|
| 3 | Millthorpe Consultation Summary Data | 5 Pages |
|---|--------------------------------------|---------|

This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.

- | | | |
|---|---|----------|
| 4 | Millthorpe Consultation Survey Individual Responses | 96 Pages |
|---|---|----------|

This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.

NOTE:
THIS PLAN IS CONCEPT ONLY AND SUBJECT TO DETAILED
DESIGN AND COUNCIL APPROVAL.

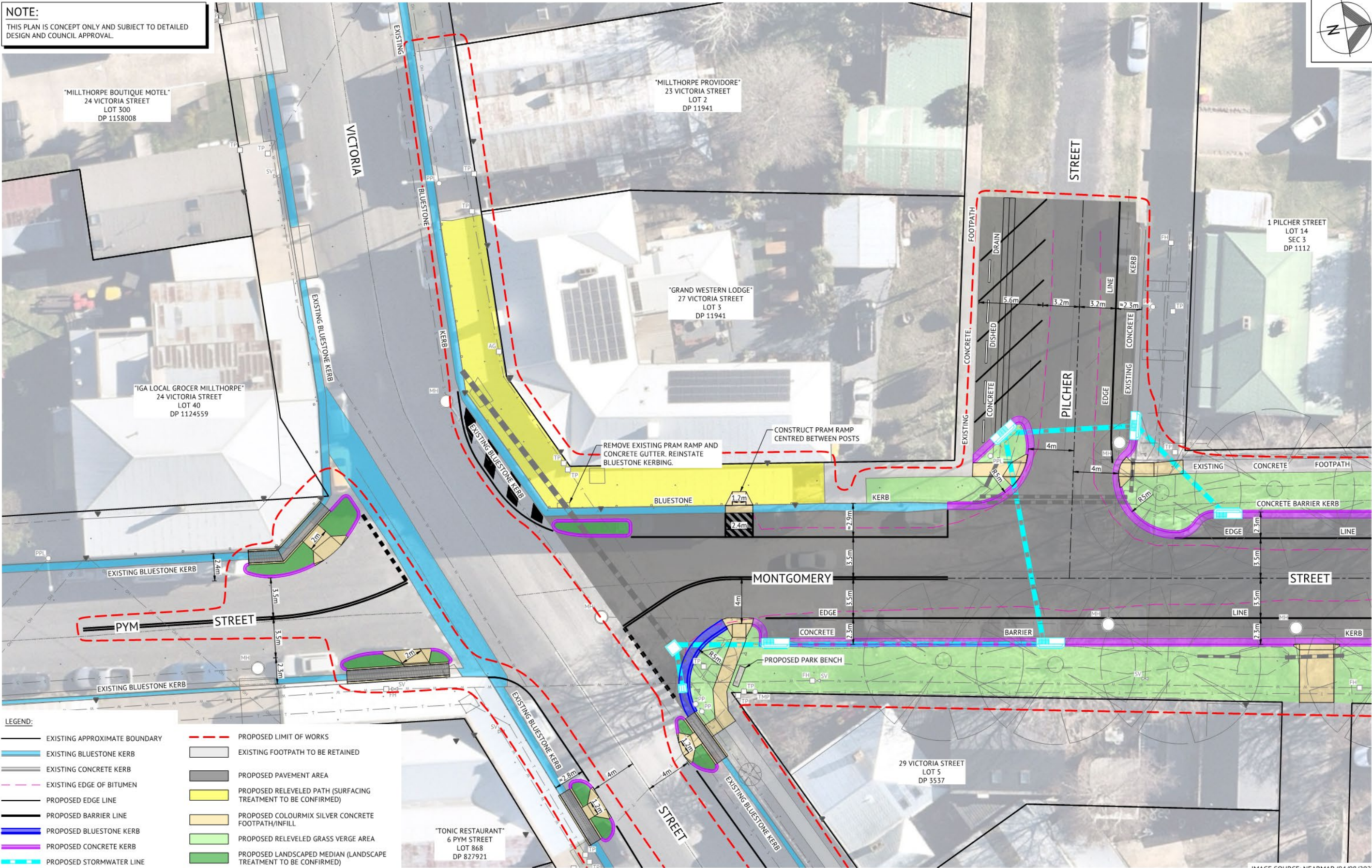
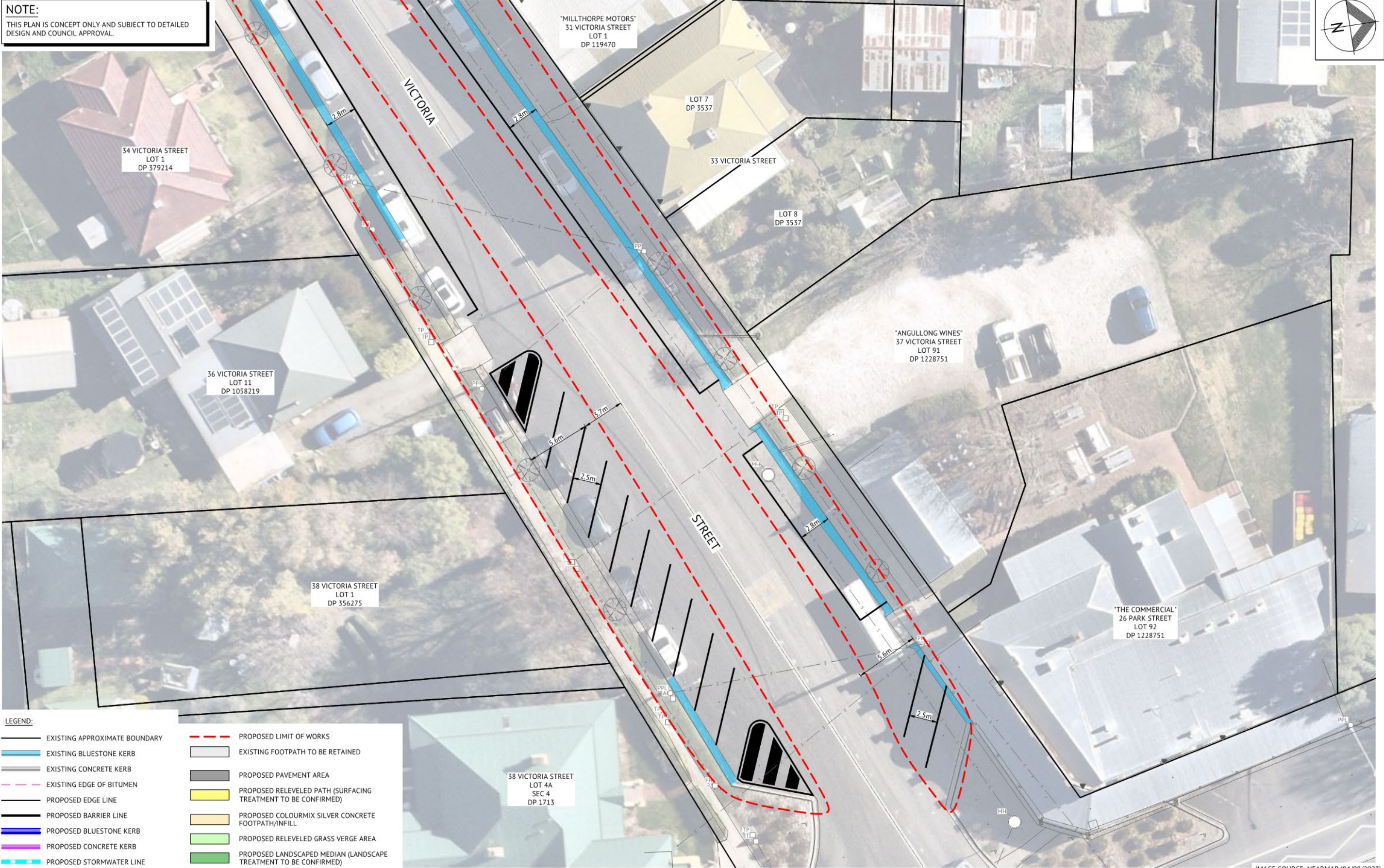
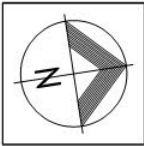


IMAGE SOURCE: NEARMAP (04/08/2023)

NOTE:
THIS PLAN IS CONCEPT ONLY AND SUBJECT TO DETAILED
DESIGN AND COUNCIL APPROVAL.



LEGEND:	
	EXISTING APPROXIMATE BOUNDARY
	EXISTING BLUESTONE KERB
	EXISTING CONCRETE KERB
	EXISTING EDGE OF BITUMEN
	PROPOSED EDGE LINE
	PROPOSED BARRIER LINE
	PROPOSED BLUESTONE KERB
	PROPOSED CONCRETE KERB
	PROPOSED STORMWATER LINE
	PROPOSED LIMIT OF WORKS
	EXISTING FOOTPATH TO BE RETAINED
	PROPOSED PAVEMENT AREA
	PROPOSED RELEVLED PATH (SURFACING TREATMENT TO BE CONFIRMED)
	PROPOSED COLOURMIX SILVER CONCRETE FOOTPATH/INFILL
	PROPOSED RELEVLED GRASS VERGE AREA
	PROPOSED LANDSCAPED MEDIAN (LANDSCAPE TREATMENT TO BE CONFIRMED)

IMAGE SOURCE: NEARMAP (04/08/2023)

14) MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 9 AUGUST 2024**Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 1. Maintain and Improve Public Infrastructure and Services**File No:** TT.ME.1

Recommendation:

That Council;

1. Receive and note the minutes of the Blayney Traffic Committee Meeting, held on Friday 9 August 2024.
2. Endorse the Event Management Plan for the Ride for Resilience event to be staged on 7 September 2024.
The event is to be classified as a Class 2 event, and approved subject to the conditions detailed in the Director Infrastructure Services' Report.
3. Alter bus times for the bus zone in Park Street, Millthorpe opposite the Millthorpe Public School to be:
 - 7:00am – 9:00am
 - 2:30pm – 5:00pm
4. Alter bus times for the bus zone in Martin Street, Blayney to be:
 - 7:00am – 5:00pm Monday – Friday
5. That Council install road lines and chevron markings in Gold Street Mandurama (near Mandurama Hall) – in front of and 2m either side of the laneway to denote no parking and then remove the No Stopping signage.

Reason for Report:

For Council to endorse the minutes of the Blayney Shire Council Traffic Committee meeting held 9 August 2024.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL TRAFFIC COMMITTEE MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE,
ON 9 AUGUST 2024, COMMENCING AT 10:00AM**

PRESENT

Members: Cr John Newstead (Blayney Shire Council, Chair), Jackie Barry (TfNSW).

Present: Jacob Hogan (Director Infrastructure Services), Nikki Smith (Administration Officer).

APOLOGIES

Jason Marks (NSW Police), Chris Pethick (NSW Police), Reg Rendall (State Member for Bathurst Representative).

DECLARATION OF INTEREST

Nil

CONFIRMATION OF MINUTES

**MINUTES OF THE PREVIOUS MEETING BLAYNEY SHIRE
COUNCIL TRAFFIC COMMITTEE MEETING HELD 7 JUNE
2024**

Recommendation:

That the Minutes of the Blayney Shire Council Traffic Committee Meeting held on 7 June 2024, be confirmed to be a true and accurate record of that meeting.

(Barry/Newstead)

MATTERS ARISING FROM THE MINUTES

Nil

CORRESPONDENCE

Nil

REPORTS

20240809:01 **RESILIENCE RIDE - FOR YOUTH OFF THE STREETS - 4
TO 7 SEPTEMBER 2024**

Recommendation:

That Council endorse the Event Management Plans for the Ride for Resilience event to be staged on 7 September 2024. The event is to be classified as a Class 2 event, and approved subject to the conditions detailed in the Director Infrastructure Services' Report.

(Barry/Newstead)

SPEED ZONE REVIEW – FOREST REEFS ROAD

This item was moved to general business.

20240809:02 **SIGNAGE - BUS ZONE SIGNAGE, PARK STREET
MILLTHORPE**

Recommendation:

That Council alter bus times for bus zone in Park Street, Millthorpe opposite the Millthorpe Public School to be:
7:00am – 9:00am
2:30pm – 5:00pm

(Barry/Newstead)

20240809:03 **SIGNAGE - BUS ZONE SIGNAGE, MARTIN STREET, BLAYNEY**

Recommendation:

That Council alter bus times for bus zone in Martin Street, Blayney to be:

7:00am – 5:00pm Monday – Friday.

(Newstead/Barry)

TRAFFIC REGISTER

TRAFFIC REGISTER

Noted.

GENERAL BUSINESS

SIGHT DISTANCE & SPEEDING CONCERNS - MORLEY STREET, MILLTHORPE (IC/86754)

Actions

Council have installed traffic counters and data to be provided to TfNSW.

Actions

TfNSW have a Speed Zone Review including Threshold Treatment in their schedule for Vittoria Road, Millthorpe (Mitchell Highway through to Millthorpe) which includes the 100km and 50km interface.

BLAYNEY BLACKSPOT PROGRAM - POLE TREATMENT CORNER TUCKER STREET & ORANGE ROAD (IC/86802)

Actions

Noted.

SPEED ZONE REVIEW - FOREST REEFS ROAD

Action:

Council to investigate 65km advisory sign on bend and signpost if required.

Action:

Council to refer speeding concerns onto NSW Police for enforcement and to Newmont (Cadia) for employee notification and education.

SIGNAGE – AMENDMENT REQUEST FOR NO STOPPING SIGNAGE GOLD STREET MANDURAMA – MANDURAMA HALL

Recommendation:

That Council install road lines and chevron markings in Gold Street Mandurama (near Mandurama Hall) – in front of and 2m either side of the laneway to denote no parking and then remove the No Stopping signage.

(Barry/Newstead)

Action:

Council to engage with Mandurama Hall committee regarding parking / blocking the laneway.

INSPECTION – ADELAIDE STREET/MID WESTERN HIGHWAY

11:20am - TfNSW – Jackie Barry, BSC Cr John Newstead and DIS Jacob Hogan attended the inspection at the intersection of Adelaide Street and Mid Western Highway (St Josephs School).

FUTURE MEETING DATES - 2024

4 October 2024

6 December 2024

There being no further business, the meeting concluded at 11.16am and moved to intersection inspection.

Enclosures (following report)

Nil

Attachments (separate document)

1	Resilience Ride - Conditions	1 Page
2	Resilience Ride - Route	1 Page
3	Resilience Ride - Event Overview	7 Pages

15) DEVELOPMENT APPLICATION 6/2024 – 12 NAYLOR STREET, CARCOAR - ALTERATIONS AND ADDITIONS TO THE EXISTING TOURIST AND VISITOR ACCOMMODATION, CONSTRUCTION OF THREE (3) TOURIST AND VISITOR ACCOMMODATION BUILDINGS, CONSTRUCTION OF A DWELLING HOUSE, INGROUND SWIMMING POOL AND SPA HOUSE, CHANGE OF USE FROM AN OUTBUILDING (SHED) TO A COMMERCIAL PREMISES, ASSOCIATED CARPARKING, STORMWATER AND LANDSCAPING

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 3. Diversify and Grow the Blayney Shire Local and Visitor Economy

File No: DB.AB.2066

Recommendation:

That Council:

1. Note the section 4.15 development assessment report, including the consideration of issues raised in submissions, in relation to Development Application 6/2024 for alterations and additions to the existing tourist and visitor accommodation, construction of three cabins for tourist and visitor accommodation, construction of one dwelling house, installation of a swimming pool and construction of a spa house, change of use to a commercial premise, associated carparking, stormwater and landscaping at Lot 442 DP 706264, 12 Naylor Street Carcoar.
2. Note the next Council meeting will not be until October 2024 and Delegate to the General Manager upon receipt of a response from the NSW Heritage Office authority;
 - a) To approve Development Application 6/2024 subject to the recommended conditions attached to this report,
 - b) To alter any condition of consent outlined in the recommended conditions
 - c) To include any reasonable new and additional condition of consent

Reason for Report:

The matter is reported to Council as the application was notified to adjoining landowners in accordance with the Blayney Shire Community Participation Plan 2020 from the 19 April 2024 to 3 May 2024. During this period, 2 submissions were received. The submissions identified a wide range of issues which are addressed in the body of this report.

Report:

PROPOSED DEVELOPMENT

Blayney Shire has received a Development Application (DA) from Studio Esteta seeking consent for a proposed development which is described on the application form (PAN-405545) as:

‘Alterations and additions to existing guesthouse accommodation building, construction of new cabin accommodation with associated pool and construction of new private residence’.

The DA includes a Statement of Environmental Effects (SEE) prepared by E Planning Town Planning Services dated 25 March 2024, Architectural Drawings prepared by Studio Esteta, Joh Number. 2316, dated March 2024. A more detailed description of the proposed development is provided in the SEE as follows:

The development will provide for the “Alterations and additions to existing Tourist and Visitor Accommodation, Construction of cabins for Tourist and Visitor Accommodation, and Construction of a new double storey dwelling, inground pool and spa house, change of use to a commercial premises and associated carparking, stormwater and landscaping” as follows:

Alterations and additions to the existing Tourist and Visitor Accommodation including:

- *Ground floor consisting of Entry / Lobby, Reception, Library, Kitchen with WIP Pantry, Storage & Cool room, WC, Services / Data Hub, Bedroom 1 & Bath, Bedroom 2 with Courtyard & Bath, and Test Kitchen.*
- *Upper floor consisting of a Combined Kitchen / Family room with access to Verandah, Bathroom, Main Bed & Bunk Room, Bedroom 3 and bathroom, Bedroom 4 and bathroom, Linen Storage, Double Balcony and Verandah.*

Construction of cabins for Tourist and Visitor Accommodation including –

- *Cabin 1 – Entry, Kitchen / Dining & Living, Bedroom, and Bathroom*
- *Cabin 2 – Entry, Kitchen / Dining & Living, 2 x Bedrooms, and Bathroom*
- *Cabin 3 – Entry, Kitchen / Dining & Living, Bedroom, and Bathroom*

Construction of a new double storey dwelling, inground pool and spa house including:

- *Entry, Bedroom 1 with WIR, Ensuite & Verandah, Study, Living & Verandah 3 x Bedrooms, Bathroom, WC, Laundry & Verandah, Combined Kitchen with WIP Pantry, Lounge / Dining surrounded by verandahs*
- *Parking for 3 x Single Garages, writers’ studio and commercial laundry / shed.*
- *Swimming Pool and Spa Cabin with WC.*

Change of use to a commercial premises including:

- *Repurposing of an existing shed to the front of the site as a retail premises.*

Associated carparking, stormwater and landscaping.

The land, the subject of the development, is described as Lot 442 DP 706264 with the property address to 12 Naylor Street, Carcoar. Councils' unique identification number for the processing of the DA for the proposal is DA6/2024.

DA6/2024 has been processed by Blayney Shire Council in accordance with the relevant requirements of the Environmental Planning and Assessment Act 1979 (EP&A Act) and Environmental Planning and Assessment Regulation 2021 (EP&A Regulation), the Blayney Local Environmental Plan 2012 (BLEP2012), the Blayney Shire Development Control Plan 2018 (BDCP2018) and the Blayney Community Participation Plan 2020 (BCPP2020).

This report provides an assessment of the proposal, as detailed in DA No. 6/2024 and the relevant matters for consideration under Section 4.15 of the EP&A Act. The main assessment findings are summarised as follows:

- The scope of the proposed development is clearly articulated in the DA 6/2024 documentation.
- The submitted plans, drawings and reports that have been prepared by the various consultants in support of the proposed development contain sufficient information to allow Blayney Shire Council to make an informed decision on the proposal.
- Notification of the proposed development has been completed in accordance with the requirements of the BCPP2020. Council received 2 submissions from members of the public. An additional submission was received by one of the original submitters in response to additional information provided.
- An assessment of the issues raised in the submissions has been completed in this report, with copies of each submission shown in an attachment to this assessment report. (An unredacted version is provided to Councillors by way of a confidential attachment)
- The application has been referred to Essential Energy and the NSW Heritage Office in accordance with the State Environmental Planning Policy (Transport and Infrastructure) 2021 and BLEP2012. An assessment of the issues raised in the referrals have been completed in this report.
- The proposed development is consistent with all relevant environmental planning instruments applying to the site / development, including the BLEP2012 and BDCP2018.
- Assessment of the proposed development, including all finalised plans, drawings and reports, submissions received, and referral advice from Council planning, engineering, health and heritage staff concludes the proposal is unlikely to pose unacceptable impacts on the environment and has merit for approval, subject to conditions.

- Draft conditions of consent have been included as an enclosure following this report to address all aspects of the proposed development, including compliance with the approved plans, drawings and reports relating to building code compliance, stormwater, traffic, access and parking, servicing and infrastructure, outdoor advertising, lighting, landscaping, preservation of natural environment elements and community contributions.

It is the recommendation of this Section 4.15 Assessment Report that DA 6/2024 be approved subject to the imposition of conditions.

EXISTING CONDITIONS

The subject site is an irregular shaped parcel, located on the western side of Naylor Street. It has a front (eastern) boundary of approximately 65m that follows the outside bend in the street; a southern boundary, fronting Station Street, of 109.135 metres; a western boundary of 82.64 metres; and an irregular northern boundary of approximately 135 metres.

The site has an area of 8450m² with a frontage of 66.225 metres to Naylor Street and depth of between 109.135 metres and 121.29 metres. There is a gradual fall diagonally across the site to the northwest, whereas the site is generally level in the vicinity of the former Stoke Hotel building towards Naylor Street.

The site is identified as containing the heritage item “Stoke Hotel, stables and barn (former) and trees”, being within the vicinity of multiple heritage items and within the “Carcoar” heritage conservation area.

The site consists of the former Stoke Hotel building, located towards the front of the site adjoining the eastern, street front, boundary. Located on the site to the rear of the former Stoke Hotel building is a small number of outbuildings including a single storey painted corrugated steel-clad shed with gable roof and a fibre cement and corrugated steel-clad garage structure with skillion roof on the northeastern side. Immediately adjoining the hotel on the northern side is a garage constructed of face brickwork with a gabled roof clad in corrugated steel.

To the rear of the buildings is an open yard with a gradual fall towards the northwest. It is sparsely vegetated and partially fenced in places. Several mature trees line the boundaries on the southern and southeastern side.

LEGISLATIVE REQUIREMENTS

Biodiversity Conservation Act 2016 and Fisheries Management Act 1994

Section 1.7 of the EP&A Act 1979 identifies that Part 7 of the Biodiversity Conservation Act 2016 and Part 7A of the Fisheries Management Act 1994 have effect in connection with terrestrial and aquatic environments.

Having regard to the relevant provisions and based on an inspection of the subject property, it is considered that the proposed development is not likely

to have a significant effect on any threatened species, population or ecological communities or their habitats.

SECTION 4.15 EVALUATION

Matters for Consideration – General

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the DA:

Section 4.15(1)(a)(i) The provisions of any Environmental Planning Instrument

Blayney Local Environmental Plan 2012

Part 1 – Preliminary

Clause 1.2 Aims of Plan

The proposed development is considered to be generally consistent with the broad aims of the BLEP2012. Relevant issues are addressed in the body of this report.

Clause 1.4 Definitions

The proposal is defined in accordance with the BLEP 2012 as a *tourist and visitor accommodation, dwelling houses and commercial premise*.

tourist and visitor accommodation mean:

means a building or place that provides temporary or short-term accommodation on a commercial basis, and includes any of the following—

- (a) backpackers' accommodation,*
 - (b) bed and breakfast accommodation,*
 - (c) farm stay accommodation,*
 - (d) hotel or motel accommodation,*
 - (e) serviced apartments,*
- but does not include—*
- (f) camping grounds, or*
 - (g) caravan parks, or*
 - (h) eco-tourist facilities.*

Dwelling houses means:

dwelling means a room or suite of rooms occupied or used or so constructed or adapted as to be

capable of being occupied or used as a separate domicile.

dwelling house means a building containing only one dwelling.

Commercial premise means:

commercial premises means any of the following—

- (a) business premises,*
- (b) office premises,*
- (c) retail premises.*

Clause 1.7 Maps

Land zoning:	RU5 Village
Lot size:	8450m ²
Heritage:	Carcoar Heritage Conservation Area and Heritage Item “Stoke Hotel, stables and barn (former) and trees”
Terrestrial biodiversity:	N/A
Groundwater vulnerability:	N/A
Drinking catchment:	N/A
Watercourse:	N/A
Flood:	N/A

Clause 1.9A – Suspension of Covenants, Agreements and Instruments

Clause 1.9A provides that covenants, agreements and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions:

- *a covenant imposed by the Council or that the Council requires to be imposed, or*
- *any prescribed instrument within the meaning of section 183A of the Crown Lands Act 1989, or*
- *any conservation agreement within the meaning of the National Parks and Wildlife Act 1974, or any Trust agreement within the meaning of the Nature Conservation Trust Act 2001, or*
- *any property vegetation plan within the meaning of the Native Vegetation Act 2003, or*
- *any biobanking agreement within the meaning of Part 7A of the Threatened Species Conservation Act 1995, or*
- *any planning agreement within the meaning of Division 6 of Part 4 of the Act.*

This clause does not affect the rights or interest of any public authority under any registered instruments. A search of Council’s records indicates that the subject property is not affected by any of the foregoing covenants, instruments, agreements or plans.

Part 2 – Permitted or prohibited development**Clause 2.1 Land Use Zones and Clause 2.3 Zone Objectives and Land Use Table**

The subject property is zoned RU5 Village, *Tourist and visitor accommodation, dwelling house and commercial premise* are a permissible land use in the RU5 Village zone.

Council must have regard to the zone objectives when determining an application for development within that zone. The objectives of the RU5 Village zone include the following:

- *To provide for a range of land uses, services and facilities that are associated with a rural village.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*

- *To encourage and provide opportunities for population and local employment growth commensurate with available services.*
- *To minimise the impact of non-residential uses and ensure those uses are in character and compatible with the surrounding residential development.*

The proposed development is generally consistent with the objectives of the zone and will provide a range of land uses, services and facilities to the village of Carcoar.

Clause 2.7 Demolition requires development consent

Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the demolition of a building or work may be carried out only with development consent.

The application is seeking consent through this application for minor demolition works to undertake the required alterations and additions, removal of outbuildings and trees and excavation for the new development on the site. Demolition is to be carried out in accordance with the Australian Standard AS 2601 – 2001: The Demolition of Structures.

Part 4 Principal development standards

Clause 4.2C Residential accommodation on land in Zone RU5 and R5

Clause 4.2 seeks to ensure that the erection of residential accommodation requiring onsite waste management is carried out on lots with an appropriate size within a RU5 Village zone.

The site is located in a RU5 Village zone and the minimum allotment size for a dwelling house is 2000m². A Geotechnical Report prepared by Envirowest accompanies the application and proposes an onsite waste management system.

Part 5 Miscellaneous provisions

Clause 5.10 Heritage conservation

Clause 5.10 seeks to ensure the conservation of heritage in the Blayney Shire and the requirements for development consent for the demolition of alterations to a heritage item and erecting a building on land that contains a heritage item.

The site is a Heritage Item – ‘1157’ Stoke Hotel, stables and barn (former) and trees, it is located within the vicinity of other Heritage Items and located within the Carcoar Heritage Conservation Area. A Heritage Impact Statement prepared by Weir Phillips Heritage and Planning, dated January 2024 was submitted with the application. The report concluded:

Constructed c.1874, the former Stoke Hotel is a good example of a late Victorian period hotel building. Its significance is derived from its ability to demonstrate the importance of transportation and travel for the development of Carcoar in the late Nineteenth Century and for its contribution to the streetscape with characteristic elements of late Victorian period architecture

including its substantial verandah with ogee style roof, cast iron detailing and original timber joinery and two storey face brick principal building form. The proposed works will have a minimal and acceptable impact on the existing building. The front elevation is retained largely intact with minor alteration including new half glazed timber panel doors to replace later, intrusive, doors. The internal works are not visible from the public domain and do not impact on significant fabric.

The proposed main dwelling, accommodation cabins and other structures are well set back and outside of significant view corridors towards the site, which are obtained from outside of it on Naylor Street. Where visible the proposed buildings will sit well within the general setting and will in no way detract from understanding the existing building as being a good example of a Victorian period former hotel building.

The proposed colour scheme will improve the streetscape appearance and contribution of the site. The subject site will continue to make a positive contribution to the streetscape and the setting of nearby heritage items and to the Carcoar Heritage Conservation Area. The proposal fulfils the objectives for works to a heritage item, within the vicinity of heritage items and within a heritage conservation area as set out by the Blayney LEP 2012 and the Blayney DCP 2018.

The application was referred to the NSW Heritage Office. The Heritage Office requested further information that included:

- *A historical archaeological assessment should be prepared by a suitably qualified and experienced archaeologist in accordance with the guidelines Archaeological Assessment (1996) and Assessing Significance for Historical Archaeological Sites and Relics (2009).*
- *A Visual Impact Assessment - This report should demonstrate and analyse the potential impact to and from the State Listed Railway Station.*

In response to the Heritage Office request, the applicant commissioned OzArk Environment and Heritage. The reports were prepared in consultation with Council's Heritage Advisor and provided to the NSW Heritage Office for further review and comment.

At the time of writing this assessment report to Council, a response had not been received from the NSW Heritage Office. Therefore, given the next Council meeting will not occur until October, this report recommends that the General Manager is provided delegated authority to determine Development Application 6/2024 following receipt of a response from the NSW Heritage Office, providing no impediment is raised by the Heritage Office to the application being determined.

Council's Heritage Advisor has reviewed the application a number of times throughout the pre lodgement and assessment process. The

recommendations from this consultation and review have been incorporated into the design of the proposed development and the Heritage Advisor is satisfied that the proposal is consistent with the objectives of the BLEP2012 and Blayney DCP 2028. A condition of consent is recommended that states that samples of the proposed materials and colours for the exteriors are supplied for review and confirmation by Council staff prior to works commencing.

Clause 5.21 Flood planning

Clause 5.21 requires that development consent must not be granted to development on land that the consent authority considers to be within the flood planning area unless the consent authority is satisfied the development is compatible with the flood function and behaviour of the land, will not adversely affect flood behaviour in a way that results in detrimental increases in the potential flood affectation of other development or properties.

The subject land is not identified as a Flood Planning Area under the BLEP2012. An informal drainage corridor exists at the rear of the rear of the property, through which runoff from both the site and an external catchment is conveyed. Accordingly, a Flood Impact Assessment prepared by Calare Civil dated the 13 March 2024 was submitted with the application. The report concluded:

The proposed development is on the western side of Naylor Street Carcoar, adjacent to the Carcoar Railway Station. An informal drainage corridor exists at the rear (western side) of the site, through which runoff from both this site and an external catchment is conveyed. Runoff from the external catchment enters the site via an existing culvert under the railway station access road and is then conveyed in a northerly direction as overland flow via a re-formed swale, discharging into the neighbouring allotment. The downstream end of the swale is obstructed by informal corrugated iron sheeting on the neighbouring fence, as well as a greenhouse and shed erected within the existing drainage corridor.

From the HEC-RAS modelling completed it is evident that if care is taken in the grading design of the site, negative impacts on flood conveyance, levels and velocities can be avoided yielding safe flows through the site. This is primarily achieved through the minimisation of filling within the flood fringe areas, formalising drainage corridors and ensuring no obstructions are placed within the floodway. With these anticipated water levels, the architectural plans prepared by Studio Esteta require minor modifications to ensure all habitable areas have an FFL of 0.5m above the 1% AEP Flood Level. From Calare Civil's review of the plans, these modifications are only required in Cabins 2 and 3.

Based on the recommendations in the Flood Impact Assessment Report and Council's Design Engineer referral, a condition of consent will apply to ensure that the development is compatible with the flood function and behaviour of the land. Therefore, Council can be satisfied that the work proposed can be

undertaken in an appropriate manner, without any significant adverse impacts on the environment or the surrounding properties.

Part 6 – Additional local provisions

Clause 6.2 Stormwater management

Clause 6.2 applies to Residential Zones R1 and R5 and Employment Zones. It does not apply to RU5 Village zones. However, stormwater management is an issue that is relevant to the development that is discussed and assessed elsewhere in this report.

Clause 6.8 Essential services

Clause 6.8 requires that development consent must not be granted to development unless the consent authority is satisfied that any of the services that are essential for the development are available or that adequate arrangements have been made to make them available when required.

Water – The site is serviced by a reticulated water system, managed by Central Tablelands Water.

Electricity – The site is serviced by electricity, managed by Essential Energy. A referral of the DA to Essential Energy was required by Clause 2.48 of State Environmental Planning Policy (Transport and Infrastructure) 2021. Essential Energy has safety concerns in relation to the proximity of the development to the Essential Energy infrastructure. Namely, Low voltage 230/400-volt cables that pass over the top of the existing 2nd floor, verandah roof, any works or modifications will need permission from Essential Energy Encroachments. A condition of consent will apply to ensure compliance. The condition will state that *the applicant shall seek approval from Essential Energy and comply with their requirements in relation to any works or modifications in the proximity of Essential Energy's infrastructure. (Advisory note: The applicant may submit a 'Network Encroachment Form' via Essential Energy's website <https://www.essentialenergy.com.au/our-network/encroachments> and provide supporting documentation, including a report from a Level 3 Accredited Service Provider Fees and charges may be payable to Essential Energy)*

Disposal of Sewage – The site is not connected to Council's reticulated sewerage system. The proposed development will be serviced by an onsite waste management system including pump out arrangements, as outlined in the Geotechnical Report for Onsite Effluent Management Study, prepared by Envirowest, dated the 28 February 2024.

Stormwater – All road and inter-allotment drainage is to be conveyed to the gutter in Naylor Street and the open drainage corridor located at the rear of the property. Stormwater collected from the nominated roof area in the BASIX is to be drained to the rainwater tank provided with the overflow to be connected into the stormwater infrastructure.

Access – Vehicle access to the site is via Naylor Street, a two-lane sealed carriageway with blue stone kerb and gutter, owned and managed by Blayney Shire Council. The existing access location will be upgraded to comply with

Council's *WBC Guidelines for Engineering Works*, a condition of consent will apply.

State Environmental Planning Policy (Planning Systems) 2021

The Planning Systems SEPP 2021 identifies significant development and infrastructure and confer functions on Regional Planning Panels to determine development applications. The proposal is not classified as 'State significant development' or 'regionally significant development' and will be assessed and determined by Blayney Shire Council as 'local development'.

State Environmental Planning Policy (Biodiversity and Conservation) 2021

The site is mostly cleared of native vegetation. Tests of significance completed for the site conclude the proposal is unlikely to cause significant impacts on any threatened species and does not trigger entry into the BOS. There is no requirement for the proponent to offset biodiversity impacts associated with this proposal or to prepare a Biodiversity Assessment Report or Biodiversity Development Assessment Report.

State Environmental Planning Policy (Sustainable Buildings) 2022

State Environmental Planning Policy (Sustainable Buildings) 2022 is applicable to the subject proposal. In accordance with Schedule 1 of the Regulations and Policy a BASIX Certificate has been submitted with the application demonstrating that the proposed development achieves the minimum water, thermal and energy targets.

State Environmental Planning Policy (Resilience & Hazards)

State Environmental Planning Policy (Resilience & Hazards) requires that a consent authority must not consent to the carrying out of development of land unless it has considered whether the land is contaminated; is satisfied that the land is suitable in its contaminated state for the development that is proposed, and if the land requires remediation to be made suitable for the proposed development it is satisfied that the land will be remediated before the land is used for that purpose.

The site currently contains historical tourist and visitor accommodation and is surrounded by other residential type uses. With the known site history an initial evaluation concludes that a preliminary contamination investigation is not necessary. The site is unlikely to be contaminated and no further investigation is warranted.

State Environmental Planning Policy (Industry and Employment) 2021

The Industry and Employment SEPP 2021 provides standards relating to advertising and signage. It applies to the whole of the State, except for land to which State Environmental Planning Policy (Kosciuszko National Park—Alpine Resorts) 2007 and State Environmental Planning Policy (Western Sydney Parklands) 2009 applies.

Section 3.6 of the Industry and Employment SEPP 2021 provides that signage must be consistent with the objectives of Chapter 3, as well as the

assessment criteria specified in Schedule 5. The signage has been considered against the objectives of the Industry and Employment SEPP 2021 and assessment criteria in Schedule 5. It is assessed that proposed signage would be consistent with the Policy.

State Environmental Planning Policy (Transport and Infrastructure) 2021

There are provisions contained within the Policy which are triggers for the referral of Development Applications to certain authorities prior to the Council being able to grant consent. With particular regard to the nature of the development proposed by DA 6/2024 the potential triggers for referral are summarised as follows:

Development Likely to affect an electricity transmission or distribution network

Clause 2.48 of the Policy requires Council to give written notice to the electricity supply authority (and consider any response received within 21 days) when a Development Application involves development that comprises of involves:

- the penetration of ground within 2m of an underground electricity power line or an electricity distribution pole or within 10m of any part of an electricity tower.
- development carried out within or immediately adjacent to an easement for electricity purposes or substation, or within 5m of an exposed overhead electricity power line.
- Development involving the installation of a swimming pool within 30m of a structure supporting an overhead transmission line, or within 5m of an overhead electricity power line.
- Development involving or requiring the placement of power lines underground.

Based on a review of DA 6/2024 documentation, the proposal required the application for written notice to be provided to the electricity supply authority. Essential Energy indicated safety concerns in relation to the proximity of the development to the Essential Energy infrastructure. Namely, Low voltage 230/400-volt cables that pass over the top of the existing 2nd floor, verandah roof. Whilst the building likely pre-dates the electricity infrastructure it is still technically considered to be an encroachment. Any works or modifications will need permission from Essential Energy. A condition of consent will apply to ensure compliance. The condition will state that:

“The applicant shall seek approval from Essential Energy and comply with their requirements in relation to any works or modifications in the proximity of Essential Energy’s infrastructure. (Advisory note: The applicant may submit a ‘Network Encroachment Form’ via Essential Energy’s website <https://www.essentialenergy.com.au/our-network/encroachments> and provide supporting documentation, including a report from a Level 3 Accredited Service Provider Fees and charges may be payable to Essential Energy)”

Section 4.15(1)(a)(ii) Any proposed instrument that is or has been the subject of public consultation under the Act and has been notified to the consent authority

Not applicable to this application.

Section 4.15(1)(a)(iii) Any Development Control Plan

Blayney Shire Development Control Plan 2018

BDCP 2018 applies to all land within the Blayney LGA and is the relevant DCP for assessment against the proposed development. The following Parts of the BDCP 2018 contain provisions which apply to the proposal:

- Part B – Notification and Public Exhibition
- Part C – Residential Development
- Part D – Commercial, Community and Industrial Development
- Part E – Other Land Uses
- Part G – Environmental Management and Hazards.
- Part H – Heritage Conservation

Table 2 below provides an assessment of the proposed development against the provisions contained in the BDCP 2018, including Part B dealing with notification and public exhibition.

Table 1 – Blayney DCP Assessment

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
Part B – Notification & Public Exhibition			
Notified Development			
B2.1	Development not requiring notification	The development is assessed to be consistent with the DCP controls.	The processing of DA 6/2024 involved notification of the proposed development from the 19 April 2024 to 3 May 2024. During this period, 2 submissions were received. The applicant provided a response and made alterations to the proposal seeking to alleviate concerns raised. Both submitters were afforded the opportunity to make further comment. One submitter maintained an objection and sought further clarifications. The objecting submission identified a wide range of issues which are addressed in the body of this report.
B2.2	Who will be notified?	The development is assessed to be consistent with the DCP controls.	DA 6/2024 was notified to adjoining landowners.
B2.3	Information to be included with Notification Letters	The development is assessed to be consistent with the DCP	All notifiable landowners received a copy of the information, and plans prescribed by Blayney Community Participation Plan 2020.

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
		controls.	
B2.4	Notification period	The development is assessed to be consistent with the DCP controls.	The processing of DA 6/2024 involved notification of the proposed development from the 19 April 2024 to 3 May 2024. During this period, 2 submissions were received. The Council received additional information following the notification period and this information was provided to the 2 submission makers for further comment from 24 June 2024 to 31 June 2024 for 7 days. During this time, 1 updated submission was received.
Advertised Development			
B3.1	What development will be advertised?	N/A	N/A to this application.
B3.2	Public Exhibition Period	N/A	N/A to this application.
B3.3	Information to be publicly exhibited	N/A	N/A to this application.
B3.4	Making of submissions during the notification and advertising period	N/A	N/A to this application.
B3.5	Consideration of submissions during the notification and exhibition period	N/A	N/A to this application.
B3.6	Notification of determination of Development Applications	N/A	N/A to this application.
Part C – Residential Development			
Single Dwellings in Urban Areas			
C2.1	Dwellings Siting & Setbacks	The development is assessed to be consistent with the DCP controls.	The proposed development is set back greater distances than the prescribed setbacks.
C2.2	Site Coverage	The development is assessed to be consistent with the DCP controls.	The proposed development provides sufficient site area.
C2.3	Height & Scale	The development is	The site is not steeply sloping. The proposed dwelling is not more than

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
		assessed to be consistent with the DCP controls.	one storey in height and does not propose attics with dormer windows and/or habitable basements. The proposed dwelling is not greater than 9m in height (6.9m). The proposed dwelling is not less than the setbacks prescribed above.
C2.4	Building Elevations	The development is assessed to be consistent with the DCP controls.	The proposed dwelling is located to the rear of the site and largely unseen from the streetscape. The eastern elevation (street facing elevation) includes the garages proposed for the dwelling and the dwelling entrance. On entering the site, the northern elevation will be prominent which includes habitable overlooking rooms and variation of materials and colours. All materials will have low reflectivity.
C2.5	Noise & Visual Privacy	The development is assessed to be consistent with the DCP controls.	The proposed dwelling is not more than one-storey. The proposed dwelling does not pose a risk of overlooking due to its location on the site, finished floor level relative to ground level and distance from the neighbouring sites/dwellings. The proposed dwelling is not less than the setbacks prescribed above.
C2.6	Fencing	The development is assessed to be consistent with the DCP controls.	<p>A new picket fence is proposed to the front of the site within the front primary setback area to the building line and is not</p> <p>a) More than 900mm high above existing ground level.</p> <p>b) Not made of Colorbond/metal panels.</p> <p>New post and mesh fencing is proposed to the side boundary of not more than 1.2m in height.</p> <p>The materials proposed for the street frontage fence are consistent with or sympathetic to those used in adjoining developments including the heritage item and heritage conservation area in which the site is located.</p>
C2.7	Landscaping & Private Open Space	The development is assessed to be consistent with the DCP controls.	Landscaping is proposed throughout the site, in conjunction with the proposed fencing. A Landscaping Plan has been submitted with the application.
Garages, Carports, Sheds & Outbuildings & Pools/Spas			
C3.1	Use	The development is	The development proposes a garage in conjunction with a detached addition

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
		assessed to be consistent with the DCP controls.	to the dwelling house.
C3.2	Visual Impact/Amenity	The development is assessed to be consistent with the DCP controls.	The size of the proposed development will not dominate the street by way of size and/or location being setback from the streetscape with buffered landscaping. The garages are suitably integrated into the dwelling and the colours and materials are appropriate for the development and heritage setting.
C3.3	Garages, Carports, Outbuildings & Sheds in Urban Areas	The development is assessed to be consistent with the DCP controls.	The site is within the RU5 Village Zone and complies with the development controls.
C3.6	Water Tanks, Pools & Spas	The development is assessed to be consistent with the DCP controls.	The proposed swimming pool is located behind the front building line in the rear yard. The proposed swimming pool is located in the rear yard and will be unseen from the streetscape.
C7.1	Vehicle Parking	The development is assessed to be consistent with the DCP controls.	The development proposes three (3) carparking spaces for the proposed dwelling. The proposed parking spaces, manoeuvring areas, and driveways have been designed in accordance with Australian Standard AS2890 – Parking Facilities, the Guide to Traffic Generating Developments (on the Roads & Maritime Services Website), and Council's Guidelines for Engineering Works.
C7.2	New Driveways & Entrances	The development is assessed to be consistent with the DCP controls.	The entrance to the site and part of the driveway are existing. The driveway is to be extended to the proposed dwelling and parking for the Tourist and Visitor accommodation on the site and will be upgraded in accordance with Council requirements.
Site Planning, Earthworks and Utilities			
C8.1	Site Planning	The development is assessed to be consistent with the DCP controls.	The design of any significant new development is based on a site analysis of any relevant opportunities and constraints of the site and considers any other relevant controls in BLEP2012 and this DCP.
C8.2	Water & Energy Efficiency	The development is	A BASIX Certificate is submitted with the application.

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
		assessed to be consistent with the DCP controls.	
C8.3	Design Principles	The development is assessed to be consistent with the DCP controls.	It is considered that the new dwelling achieves an environmentally sustainable home.
C8.4	Earthworks	The development is assessed to be consistent with the DCP controls.	The site is relatively flat. Cut and/or fill is minimised by appropriate site planning, building orientation and design, taking into account the slope of the site, proximity to adjacent properties and environmentally sensitive areas, and access and drainage requirements.
C8.5	Buildings near Utilities/Easements	The development is assessed to be consistent with the DCP controls.	The buildings and/or works are not proposed over or in the vicinity of an easements.
C8.6	Connection to Utilities	The development is assessed to be consistent with the DCP controls.	All utilities are able to be installed and/or connected in accordance with Council's Guidelines for Engineering Works or the requirements of the relevant utility provider.
C8.7	Siting, Visibility of Utilises	The development is assessed to be consistent with the DCP controls.	Utilities are able to be located underground or utilise existing poles. Utility boxes and cabinets are able to be integrated into the development and screened.
C8.8	Water Tanks	The development is assessed to be consistent with the DCP controls.	Reticulated water is available to the site.
C8.9	Onsite Sewage Management	The development is assessed to be consistent with the DCP controls.	On-Site Sewage Management including pump out arrangements is proposed and supported by a report prepared by Envirowest Consulting.
C8.11	Solid Waste Management	The development is assessed to be consistent with the DCP	Solid waste collection services are available through Council services to be utilised for the development. The development includes sufficient area for the storage of waste bins for

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
		controls.	collection along Naylor Street.
C8.12	Letterboxes	The development is assessed to be consistent with the DCP controls.	The development is able to include a letter box to Australia Post requirements.
C8.13	Street Numbering	The development is assessed to be consistent with the DCP controls.	The development is able to include an appropriate street number that is clearly visible from the street.
Part D – Commercial, Community & Industrial Development			
Commercial and Community Buildings & Design			
D2.1	Site selection and land-use conflict	The development is assessed to be consistent with the DCP controls.	The proposed development is a permissible form of development in the RU5 Village zone. The proposed use of the site has been assessed to not create an unacceptable land-use conflict risk.
D2.2	General building setbacks	The development is assessed to be consistent with the DCP controls.	The road setback is unchanged by the proposed development. The existing and side and rear setbacks are in excess of that required to meet the National Construction Code ('NCC') requirements.
D2.3	Setbacks - Zone B2 Local Centre	N/A	N/A to this application.
D2.4	Setbacks – Zone B5 Business Development	N/A	N/A to this application.
D2.5	Setbacks – Zone RU5 Village and Zone B6	N/A	The road setback is unchanged by the proposed development. Front landscaping is maintained to the front of the site. The proposed developments to the rear of the site have adequate setbacks from side and rear boundaries and are not more than single storey in height and will not cause any overshadowing traffic, noise, dust, odour, visual and acoustic privacy impacts.
D2.6	Building height and bulk	The development is assessed to be consistent with the DCP controls.	The two buildings to the front of the site are not proposed to change in height or scale. The proposed buildings to the rear of the site are not more than single storey in height and integrate with the existing scale and

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
			street character for the RU5 zone and heritage location.
D2.7	Building design	The development is assessed to be consistent with the DCP controls.	<p>The existing development to the front of the site is well articulated. The proposed buildings to the rear of the site are not more than single storey in height and will be largely unseen from the streetscape. No blank walls are proposed along the Naylor Street streetscape.</p> <p>Vehicle parking is proposed to the centre of the site behind the existing buildings to the front of the site. Servicing areas and fire exits/service cupboards etc. are not located on the street frontage.</p> <p>The visual impact of all external infrastructure/services are able to be minimised when viewed from a public place or road and integrated into the building design.</p>
D2.8	Structure over public footpaths	N/A	N/A to this application.
D2.9	Street Trading / Footpath Dining	N/A	N/A to this application.
Access and Parking			
D4.1	General controls	Considered.	The application was referred to Council's Design Engineer and the following comments were received. Traffic increase is generally expected to be primarily light vehicles. Residential dwelling exceeds DCP requirements, with a surplus of two parking spaces. DCP requirements for a guest accommodation requires 8 parking spaces plus one space per two staff. Staffing is expected to be minimal, leading to a requirement for 9 parking spaces. SEE indicates 7 spaces provided, whilst plans show 9 spaces including 2 accessible spaces. Condition requiring 9 spaces has been suggested.
D4.2	Vehicle access	The development is assessed to be consistent with the DCP controls.	Vehicle access to the site is via Naylor Street, a two-lane sealed carriageway with blue stone kerb and gutter, owned and managed by Blayney Shire Council. The existing access location will be upgraded to comply with Council's WBC Guidelines for Engineering Works, a condition of consent will apply.
D4.3	Circulation and	The	The design of all internal vehicle

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
	loading / unloading	development is assessed to be consistent with the DCP controls.	manoeuvring areas demonstrates consideration of the safety and access for all users and minimises potential conflicts.
D4.4	Parking	The development is assessed to be consistent with the DCP controls.	Parking is proposed to the centre of the site behind the building line and behind the existing building to the front of the site, minimising visual impact of off-street parking areas on street character, the amenity of the development and adjacent sites and providing screening that can minimise this impact.
D4.5	Pedestrian access and mobility	The development is capable of achieving compliance with the DCP controls.	The development will comply with the Disability (Access to Premises – Building) Standards 2010 (as amended and replaced) under the Disability Discrimination Act 1992 and the National Construction Code and Australian Standards. Pedestrian paths and access are separated from the vehicle access and parking area.
D4.6	Parking and safety	Considered. Assessment not required.	Signage is able to be parking throughout the development to indicate the location of off-street parking and exit and entry points and the like. The parking areas are able to be clearly delineated through line marking. Separate footpaths are provided to enhance access to and within the development with suitable gradients for mobility.
D4.7	Off street parking	The development is assessed to be inconsistent with the DCP controls.	The application was referred to Council's Design Engineer and the following comments were received. Traffic increase is generally expected to be primarily light vehicles. Residential dwelling exceeds DCP requirements, with a surplus of two parking spaces. DCP requirements for a guest accommodation requires 8 parking spaces plus one space per two staff. Staffing is expected to be minimal, leading to a requirement for 9 parking spaces. SEE indicates 7 spaces provided, whilst plans show 9 spaces including 2 accessible spaces. Condition requiring 9 spaces has been suggested.
D4.8	Exemptions to off street parking	N/A	N/A to this application.
D4.9	Table of Car Parking	The development is	The application was referred to Council's Design Engineer and the

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
	Requirements	assessed to be consistent with the DCP controls.	following comments were received. Traffic increase is generally expected to be primarily light vehicles. Residential dwelling exceeds DCP requirements, with a surplus of two parking spaces. DCP requirements for a guest accommodation requires 8 parking spaces plus one space per two staff. Staffing is expected to be minimal, leading to a requirement for 9 parking spaces. SEE indicates 7 spaces provided, whilst plans show 9 spaces including 2 accessible spaces. Condition requiring 9 spaces has been suggested.
Ancillary Development			
D5.1	Open storage, utility and service areas	N/A	N/A to this application.
D5.2	Solid waste management	The development is assessed to be consistent with the DCP controls.	The development is not considered to generate significant volumes of waste. Sufficient space is provided on-site for the storage, loading and unloading of wastes based on standard waste generation rates, standard waste vehicle sizes and access/turning requirements. Waste storage areas are able to be located behind the building line and screened from public spaces.
D5.3	Landscaping	N/A	N/A to this application.
D5.4	Fencing	The development is assessed to be consistent with the DCP controls.	Picket fencing of not more than 900mm is proposed to the front of the site, consistent with the heritage item, adjoining heritage items and the heritage conservation area in which the site is located.
D5.5	Advertising and signage	The development is assessed to be consistent with the DCP controls.	A new advertising sign is to be installed in accordance with relevant requirements.
D5.6	External lighting	The development is assessed to be consistent with the DCP controls.	No external lighting is proposed that is likely to have any significant impacts onto adjoining properties.
Site Planning, Earthworks and Utilities			
D6.1	Site planning	The development is	The proposed development is a permissible form of development in the

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
		assessed to be consistent with the DCP controls.	RU5 Village zone. The proposed use of the site has been assessed to not create an unacceptable land-use conflict risk.
D6.2	Earthworks	The development is assessed to be consistent with the DCP controls.	The existing site topography will not require significant cut/fill or changes to existing landform. The site is generally flat and is assessed to be suitable for the proposed development. Site contamination has been assessed and no significant issues have been identified.
D6.3	Building near utilities	The development is assessed to be consistent with the DCP controls.	A site analysis plan has been submitted with the DA documentation which does not identify any public or private utility installations in locations that will be impacted by the proposed development, particular as the works relate to an existing building. However, Essential Energy comments indicated above will require the imposition of a consent condition.
D6.4	Connection to utilities	The development is assessed to be consistent with the DCP controls.	The SEE provides an assessment of Clause 6.8 of the Blayney LEP 2012. It is assessed that appropriate arrangements have been made for the connection of the proposed development to relevant utilities.
D6.5	Siting and visibility of utilities	The development is assessed to be consistent with the DCP controls.	A site analysis plan has been submitted with the DA documentation and does not identify any public or private utility installations in locations that will be impacted by the proposed development, particular as the works relate to an existing building.
D6.6	Liquid Trade Waste	N/A	N/A to this application.
D6.7	On-site Sewage Management	The development is assessed to be consistent with the DCP controls.	On-Site Sewage Management is proposed. An onsite effluent management study report is submitted with the application.
D6.8	Water and Energy Efficiency	The development is assessed to be consistent with the DCP controls.	The proposal has considered the ability to minimise water and energy use.
Part E – Other Land Uses			
E2.5	Advertising and Signage	The development is	A new advertising sign is to be installed in accordance with relevant

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
		assessed to be consistent with the DCP controls.	requirements.
E2.6.1	Under Awning Signage	N/A	N/A to this application.
E.2.6.2	Above Awning Signage	N/A	N/A to this application.
E2.6.3	Temporary Signage	N/A	N/A to this application.
E2.6.4	Facia Signage	N/A	N/A to this application.
E2.6.5	Pylon and Pole Signage	N/A	N/A to this application.
E2.6.6	Top Hamper Signage	N/A	N/A to this application.
E2.6.7	Portable Signage	N/A	N/A to this application.
E2.6.8	Window Signage	N/A	N/A to this application.
E6	Restaurants, Functions Centres in Rural Zones	N/A	N/A to this application.
Part G – Environmental Management & Hazards			
Part G2 - Buffers to Sensitive Land Uses			
G2.5	On-site effluent disposal	Considered. Assessment not required.	On-Site Sewage Management is proposed. Onsite effluent management study report is submitted with the application.
Part G3 – Stormwater and Drainage			
G3.1	Application of section	The development is assessed to be consistent with the DCP controls.	<p>All road and inter-allotment drainage is to be conveyed to the gutter in Naylor Street and the open drainage corridor located at the rear of the property. Stormwater collected from the nominated roof area in the BASIX is to be drained to the rainwater tank provided with the overflow to be connected into the stormwater infrastructure.</p> <p>The proposed development will not adversely affect the existing drainage pattern and/or soil stability. There will be no impact on the amenity of the adjoining properties. All works can be undertaken using standard engineering practices. Erosion and sediment controls will be installed. Therefore, Council can be satisfied that the work proposed can be undertaken in an appropriate manner, without any significant adverse</p>

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
			impacts on the environment or the surrounding properties.
G3.2	Objectives	The development is assessed to be consistent with the objectives for stormwater and drainage.	Refer to comment at G3.1.
G3.3	Stormwater Management	The development is assessed to be consistent with the objectives for stormwater and drainage.	Refer to comment at G3.1.
Part G6 – Land Contamination			
G6.1	Application of section	The development is assessed to be consistent with the DCP controls.	Section G6 applies to land within the Blayney LGA and requires assessment.
G6.2	Objectives	The development is assessed to be consistent with the objectives for land contamination.	A detailed assessment of the proposed development against the requirements of the Resilience and Hazards SEPP 2021 has been documented in this report.
Part G9 – Land and Soils			
G9.1	Application of section	The development is assessed to be consistent with the DCP controls.	Site investigations have been completed. There is no indication that the site might be affected by geological, soil classification / types or salinity issues that could impact on the proposed development. There are no environmental constraints which are considered to be prohibitive to the proposed development.
Part H: Heritage Conservation			
Development of Heritage Items			
H3.1	Demolition	The development is assessed to be consistent with the DCP controls.	The building is not to be demolished. Partial demolition is proposed and advice from a heritage consultant sought who has no objections to the proposal. A heritage impact statement is submitted with the applications. Selected outbuildings are proposed for removal. The buildings do not contribute to the significance of the heritage item or heritage conservation

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
			area. Photographic records of building/s are able to be provided to Council prior to the commencement of any demolition works.
H3.3	Adaptive Reuse	The development is assessed to be consistent with the DCP controls.	The site is a Heritage item – “I157” Stoke Hotel, stables and barn (former) and trees and generally maintains this use as Tourist and Visitor accommodation. The development maintains the significant fabric of the place. The adaptive reuse acknowledges and respects significant associations and meanings of the place. The adaptive reuse has regard to the relevant legislation of the National Construction Code (NCC) and other relevant Australian Standards
H3.4	Scale and Proportion	The development is assessed to be consistent with the DCP controls.	Significant changes to the front elevation of heritage items are not proposed. New work respects the scale, form, massing and style of the existing building.
H3.5	Materials and Colours	The development is assessed to be consistent with the DCP controls.	Original materials will not be replaced with different materials or materials of different colour. Non – original materials that are being replaced will be replaced with materials that match or complement the original as closely as possible. The colour scheme is appropriate for the development and reflects the period and detail of the property, in consultation with the Heritage Advisor.
H3.6	Doors and Windows	The development is assessed to be consistent with the DCP controls.	Original window and door openings are retained. New windows and doors are carefully located to retain the original relationship of solids and voids and of proportions, materials and details similar to existing windows and door openings in the building. No new windows or doors are proposed along the Naylor Street elevation.
H3.7	Fencing and Gates	The development is assessed to be consistent with the DCP controls.	A new fence is proposed along the front elevation and advice from a heritage consultant sought who has no objections to the proposal. A heritage impact statement is submitted with the applications. A picket fence of not more than 900mm is proposed.
H3.8	Landscaping and Elements	The development is assessed to be	Original or early garden layouts that contribute to the significance of the heritage item are to be retained and

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
		consistent with the DCP controls.	enhanced. Additional planting is proposed throughout the site, with trees selected by the Landscape Designer, appropriate for the development and the site within the heritage setting.
H3.9	Outbuildings and Rainwater Tanks	The development is assessed to be consistent with the DCP controls.	No outbuildings are proposed. Additional development is proposed to the rear of the site behind the heritage item. The developments to the rear of the heritage item are single storey and low profile as to not impact on important views of heritage items and are not greater in height or bulk than the heritage item.
H3.10	Advertising & Signage	The development is assessed to be consistent with the DCP controls.	A new advertising sign is to be installed in accordance with relevant requirements.
H4 – Development in the Vicinity of Heritage Items			
H4.1	Siting, Scale and Proportion	The development is assessed to be consistent with the DCP controls.	New development is proposed to the rear of the site behind the heritage item to the front of the site and will be largely unseen from the streetscape.
H4.2	Materials and Colours	The development is assessed to be consistent with the DCP controls.	Original materials will not be replaced with different materials or materials of different colour. Non – original materials that are being replaced will be replaced with materials that match or complement the original as closely as possible. The proposed colour scheme is appropriate for the development and reflects the period and detail of the property, in consultation with the Heritage Advisor.
H5 Development within Heritage Conservation Areas			
H5.1	Scale and Form	The development is assessed to be consistent with the DCP controls.	Significant changes to the front elevation of heritage items are not proposed. New work respects the scale, form, massing and style of the existing building.
H5.2	Siting	The development is assessed to be consistent with the DCP controls.	The proposed development does not include any new structures built forward of the main street building line.

DCP Ref.	Name of Control	Statement of Consistency	Planning Assessment Comment
H5.3	Materials and Colours	The development is assessed to be consistent with the DCP controls.	Original materials will not be replaced with different materials or materials of different colour. Non – original materials that are being replaced will be replaced with materials that match or complement the original as closely as possible. The colour schemes are appropriate for the development and reflect the period and detail of the property, in consultation with the Heritage Advisor.
H5.4	Doors and Windows	The development is assessed to be consistent with the DCP controls.	Original window and door openings are retained. New windows and doors are carefully located to retain the original relationship of solids and voids and of proportions, materials and details similar to existing windows and door openings in the building No new windows or doors are proposed along the Naylor Street elevation.
H5.5	Outbuildings	The development is assessed to be consistent with the DCP controls.	No outbuildings are proposed. Additional development is proposed to the rear of the site behind the heritage item. The developments to the rear of the heritage item are single storey and low profile as to not impact on important views of heritage items and are not greater in height or bulk than the heritage item.
H5.6	Fencing	The development is assessed to be consistent with the DCP controls.	A new fence is proposed along the front elevation and advice from a heritage consultant sought who has no objections to the proposal. A heritage impact statement is submitted with the applications. A picket fence of not more than 900mm is proposed.
H5.7	Advertising and Signage	The development is assessed to be consistent with the DCP controls.	A new advertising sign is to be installed in accordance with relevant requirements.

Section 4.15(1)(a)(iia) Any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4

There are no planning agreements or draft planning agreements relevant for consideration as part of the assessment and determination of 6/2024.

Section 4.15(1)(a)(iv) The Regulations

Clause 61(1) - Demolition

Clause 61(1) requires that in determining a DA for the demolition of a building, the consent authority must consider the Australian Standard AS 2601—2001:

The Demolition of Structures. Demolition work shall be carried out in accordance with Australian Standard AS2601-1991: The Demolition of Structures, and NSW SafeWork requirements. A condition of consent will apply.

Clause 61(2) – Subdivision Orders

Clause 61(2) requires that in determining a DA for the carrying out of development on land that is subject to a subdivision order made under Schedule 7 to the LG Act 1993, the consent authority must consider the subdivision order, and any development plan prepared for the land by the relevant authority. DA 6/2024 does not involve the carrying out of development on land that is subject to a subdivision order under the LG Act 1993.

Clause 61(3) – Dark Sky Planning Guidelines

Clause 61(3) requires that in determining a DA for development on specified land within Coonamble, Gilgandra, Warrumbungle Shire or Dubbo Regional LGAs, the consent authority must consider the Dark Sky Planning Guideline. DA 6/2024 does not relate to land in a specified Local Government Area and is not within 200m of the Siding Spring Observatory.

Clause 61(4) – Manor Houses or Multi-Dwelling housing

Clause 61(4) requires that in determining a DA for the purposes of a manor house or multi dwelling housing, the consent authority must consider the Low-Rise Housing Diversity Design Guide for Development Applications. DA 6/2024 does not relate to manor houses or multi-dwelling housing.

Clause 62 – Consideration of Fire Safety

Clause 62 applies to the determination of a DA for a change of building use for an existing building if the applicant does not seek the rebuilding or alteration of the building. A BCA Assessment Report, prepared by Credwell was submitted with the application and will require upgrades to ensure compliance. A condition of consent will apply.

Clause 63 – Temporary Structures

Clause 63 requires consideration when a DA involves the erection of a temporary structure. DA 6/2024 does not relate to erection of any temporary structures.

Clause 64 – Upgrade of buildings

Clause 64 requires consideration when a DA involves the upgrade of existing buildings. A BCA Assessment Report, prepared by Credwell was submitted with the application and will require upgrades to ensure compliance. A BCA Assessment Report, prepared by Credwell was submitted with the application and will require upgrades to ensure compliance.

Clause 65 – Sydney Opera House

Not relevant for consideration.

Clause 66 – Contributions plans for certain areas in Sydney
Not relevant for consideration.

Clause 67 – Modification or surrender of development or existing use right
Not relevant for consideration.

Clause 68 – Voluntary surrender of development consent
Not relevant for consideration.

Section 4.15(1)(b) The likely impacts of the development, including environmental impacts both the natural and built environments, and social and economic impacts in the locality

Context & Setting

The subject site is an irregular shaped parcel, located on the western side of Naylor Street. It has a front (eastern) boundary of approximately 65m that follows the outside bend in the street; a southern boundary, fronting Station Street, of 109.135m; a western boundary of 82.64m; and an irregular northern boundary of approximately 135m.

The site has an area of 8450sqm in area with a frontage of 66.225m to Naylor Street and depth of between 109.135 metres and 121.29 metres. There is a gradual fall diagonally across the site to the northwest, whereas the site is generally level in the vicinity of the former Stoke Hotel building towards Naylor Street.

The site is identified as containing the heritage item “Stoke Hotel, stables and barn (former) and trees”, being within the vicinity of multiple heritage items and within the “Carcoar” heritage conservation area.

The site consists of the former Stoke Hotel building, located towards the front of the site adjoining the eastern, street front, boundary. Located on the site to the rear of the former Stoke Hotel building is a small number of outbuildings including a single storey painted corrugated steel-clad shed with gable roof and a fibre cement and corrugated steel-clad garage structure with skillion roof on the northeastern side. Immediately adjoining the hotel on the northern side is a garage constructed of face brickwork with a gabled roof clad in corrugated steel.

To the rear of the buildings is an open yard with a gradual fall towards the northwest. It is sparsely vegetated and partially fenced in places. Several mature trees line the boundaries on the southern and southeastern side.

Access, Transport and Traffic

Access & Traffic

Vehicle access to the site is via Naylor Street, a two-lane sealed carriageway with blue stone kerb and gutter, owned and managed by Blayney Shire Council. The existing access location will be upgraded to comply with Council’s WBC Guidelines for Engineering Works, a condition of consent will apply.

Parking

The application was referred to Council's Design Engineer and the following comments were received. *Traffic increase is generally expected to be primarily light vehicles. Residential dwelling exceeds DCP requirements, with a surplus of two parking spaces. DCP requirements for a guest accommodation requires 8 parking spaces plus one space per two staff. Staffing is expected to be minimal, leading to a requirement for 9 parking spaces. SEE indicates 7 spaces provided, whilst plans show 9 spaces including 2 accessible spaces. Condition requiring 9 spaces has been recommended.*

Utilities & Servicing

The information and plans submitted with DA 6/2024 are sufficient to allow an assessment of the essential service requirements of the proposed development. This is supported by the following assessment of individual services that are connected to the site:

Water – The site is serviced by a reticulated water system, managed by Central Tablelands Water.

Electricity – The site is serviced by electricity, managed by Essential Energy. A referral of the DA to Essential Energy was required by Clause 2.48 of State Environmental Planning Policy (Transport and Infrastructure) 2021. Essential Energy noted safety concerns in relation to the proximity of the development to the Essential Energy infrastructure. Namely, Low voltage 230/400-volt cables that pass over the top of the existing 2nd floor, verandah roof, any works or modifications will need permission from Essential Energy Encroachments. A condition of consent will apply to ensure compliance.

Disposal of Sewage – The site is not connected to Council's reticulated sewerage system. The proposed development will be serviced by an onsite waste management system including pump out arrangement, as outlined in the Geotechnical Report for Onsite Effluent Management Study, prepared by Envirowest, dated the 28 February 2024.

Stormwater – All road and inter-allotment drainage is to be conveyed to the gutter in Naylor Street and the open drainage corridor located at the rear of the property. Stormwater collected from the nominated roof area in the BASIX is to be drained to the rainwater tank provided with the overflow to be connected into the stormwater infrastructure.

Access – Vehicle access to the site is via Naylor Street, a two-lane sealed carriageway with blue stone kerb and gutter, owned and managed by Blayney Shire Council. The existing access location will be upgraded to comply with Council's *WBC Guidelines for Engineering Works*, a condition of consent will apply.
2023.

Site and Internal Design

The information and plans submitted with DA 6/2024 show a site layout and building design that is consistent with the prevailing planning controls contained in the BLEP2012 and BDCP2018.

A Visual Impact Assessment prepared by OzArk Environment and Heritage was submitted with the application. Council's Heritage Advisor has reviewed the application regularly throughout the pre lodgement and assessment process.

The recommendations have been incorporated into the design of the proposed development and the Heritage Advisor is satisfied that the proposal is consistent with the objectives of the BLEP2012 and Blayney DCP 2028.

Natural and Technological Hazards

The subject land is not identified as a Flood Planning Area under the BLEP2012. An informal drainage corridor exists at the rear of the property, through which runoff from both the site and an external catchment is conveyed. Accordingly, a Flood Impact Assessment prepared by Calare Civil dated the 13 March 2024 was submitted with the application. The report concluded:

The proposed development is on the western side of Naylor Street Carcoar, adjacent to the Carcoar Railway Station. An informal drainage corridor exists at the rear (western side) of the site, through which runoff from both this site and an external catchment is conveyed.

Runoff from the external catchment enters the site via an existing culvert under the railway station access road and is then conveyed in a northerly direction as overland flow via a re-formed swale, discharging into the neighbouring allotment.

The downstream end of the swale is obstructed by informal corrugated iron sheeting on the neighbouring fence, as well as a greenhouse and shed erected within the existing drainage corridor.

From the HEC-RAS modelling completed it is evident that if care is taken in the grading design of the site, negative impacts on flood conveyance, levels and velocities can be avoided yielding safe flows through the site. This is primarily achieved through the minimisation of filling within the flood fringe areas, formalising drainage corridors and ensuring no obstructions are placed within the floodway.

With these anticipated water levels, the architectural plans prepared by Studio Esteta require minor modifications to ensure all habitable areas have an FFL of 0.5m above the 1% AEP Flood Level. From Calare Civil's review of the plans, these modifications are only required in Cabins 2 and 3.

Based on the recommendations in the Flood Impact Assessment Report and Council's Design Engineer referral, a condition of consent will apply to ensure that the development is compatible with the flood function and behaviour of the land.

The information submitted in support of the DA 6/2024 has not identified any technological hazards that are likely to impact the proposal. There is a low likelihood of potential contamination at the site of the proposed development.

Safety, Security and Crime Prevention

The information and plans submitted in support of the DA 6/2024 has addressed the guidelines prepared by the then NSW Department of Urban Affairs and Planning, 2001 which identify four Crime Prevention Through Environmental Design (CPTED) principles to be considered in a DA to ensure that developments do not create or exacerbate crime risk.

Energy

The Sustainable Buildings SEPP 2022 applies to residential and non-residential projects and provides standards which aim to encourage the design and delivery of sustainable buildings. It is assessed that the proposal does not create any inconsistencies with the SEPP.

Noise and Vibration

Any noise and vibration impacts experienced by nearby land uses as part of construction phases associated with the proposed development will be temporary. Potential impacts can be managed by limiting construction activities to appropriate daylight hours and not on Sundays or public holidays. Appropriate conditions of consent have been recommended.

The potential sources of noise generated by the proposed development (on an ongoing basis) include onsite services and utilities, noise generated by users of the premise, motor vehicles and the like. Having regard to the above, the proposed development is assessed to have an acceptable impact in terms of noise and vibration, with identified issues able to be addressed through conditioning of the consent.

Soils

Site investigations have been completed and there is no indication that the site might be affected by geological, soil classification/types or salinity issues that could impact on the proposed development. No significant impacts are assessed on soils.

Air and Microclimate

Air quality and / or micro-climate impacts are unlikely to be key issues associated with the proposed development. Temporary impacts related to dust emission may occur during construction phases associated with the development, however these are capable of being mitigated through appropriate on-site management of construction processes.

Flora and Fauna

The site is not mapped in BLEP 2012 as containing sensitive terrestrial biodiversity. Section 1.7 of the EP&A Act 1979 identifies that Part 7 of the Biodiversity Conservation Act 2016 has effect in connection with terrestrial environments, and that Part 7A of the Fisheries Management Act 1994 has effect in connection with aquatic environments.

Due to the nature and scale of the proposed development, the setting of the land of the development site, and the site history, it is assessed that the proposed development is not likely to have a significant effect on any threatened species, populations or ecological communities or their habitats.

Social and Economic Impact on the Locality

Considering the proposal in the context of the existing residential area as well as the previously addressed issues relating to amenity, traffic, safety, security and crime prevention, the proposal would be unlikely to have an unacceptable impact on land-uses, residents or the environment within or surrounding the site.

As a result, adverse socio-economic impacts are assessed to be within acceptable limits and the proposal would result in positive impacts for the wider Blayney community.

Construction

All construction work will be undertaken in accordance with the BCA and Council's conditions of consent. Construction impacts are not anticipated to have an adverse impact on the locality. Erosion and sedimentation control measures would be developed and implemented during construction to minimise any erosion and sedimentation at the site.

Cumulative Impacts

It is assessed that the proposal is likely to make a neutral / positive contribution to the environment. The proposal is considered compatible with the site and its surrounds and does not contribute to having a significant cumulative impact. The proposed development is assessed to have an acceptable cumulative impact.

Section 4.15(1)(c) The suitability of the site for the development

The assessment work presented in the previous sections of this report confirm that the site has the capacity to support the proposed development without creating adverse impact on the site or on adjoining and nearby land-uses.

The assessment work presented in the previous sections of this report confirm that the site has the capacity to support the proposed development without creating adverse impact on the site or on adjoining and nearby land-uses. Conditions of consent are recommended to ensure that impacts appropriately mitigated.

Section 4.15(1)(d) Any submissions made in accordance with this Act or the regulations

The matter is reported to Council as the application was notified to adjoining landowners in accordance with the Blayney Shire Community Participation Plan 2020 from the 19 April 2024 to 3 May 2024. During this period, 2 submissions were received. It is important to note that the Council received additional information following the notification period and this information was provided to the 2 submission makers for further comment from 24 June 2024 to 31 June 2024 for 7 days. During this period, 1 submission maker provided an additional submission. Councillors conducted a site visit on 19 August to discuss issues raised in this submission.

An assessment of the issues raised in the submissions has been detailed in the Table below, with copies of the submission included in the Attachment of this report.

Table 2 – Public Consultation - Submissions Evaluation

Summary of issue raised	Assessment comment / evaluation
Submission 1 - 10 May 2024	
Objects to the DA on the following basis:	
Light Spillage	An amended Landscaping Plan was submitted with the application which addressed light spill. The plan includes examples of the types of lights proposed and their locations onsite. A condition of consent will apply to ensure that all outdoor lighting must be installed in accordance with Australian Standard 4282:2019 Control of the obtrusive effects of outdoor lighting.
Concerns regarding the view and impact to the streetscape and from the Carcoar Railway Station.	<p>The application has been referred to the NSW Heritage Office in accordance with the BLEP2012. The referral requested further information that included:</p> <ul style="list-style-type: none"> - A historical archaeological assessment should be prepared by a suitably qualified and experienced archaeologist in accordance with the guidelines Archaeological Assessment (1996) and Assessing Significance for Historical Archaeological Sites and Relics (2009). - A Visual Impact Assessment. This report should demonstrate and analyse the potential visual impacts to and from the State Listed Railway Station. <p>The abovementioned reports have been prepared by OzArk Environment and Heritage in consultation with Council's Heritage Advisor. The reports have been provided to the NSW Heritage Office for further review and comment.</p> <p>Council's Heritage Advisor has reviewed the application throughout the pre lodgement and assessment process. The recommendations from this input have been incorporated into the design</p>

Summary of issue raised	Assessment comment / evaluation
<p>Concerns that the proposed development is not in scale with the existing Stoke House building and existing streetscape.</p> <p>Concerns regarding the limited parking and limit on the surrounding street network.</p> <p>Inconsistencies in the application regarding advertising signage and the numbering of the window, door types and description of the building levels.</p>	<p>of the proposed development and the Heritage Advisor is satisfied that the proposal is consistent with the objectives of the BLEP2012 and Blayney DCP 2028.</p> <p>The Visual Impact Assessment and supporting rendered images, highlight the location of the proposed development from the Railway Station. It is considered that the proposed design, including built form and landscaping provide a sympathetic balance of the existing heritage significant buildings and the proposed contemporary buildings. An amended Landscaping Plan was submitted with the application which included additional landscaping along the western boundary as requested in the submission.</p> <p>Council's Heritage Advisor has reviewed the application throughout the pre lodgement and assessment process. The recommendations have been incorporated into the design of the proposed development and the Heritage Advisor is satisfied that the proposal is consistent with the objectives of the BLEP2012 and Blayney DCP 2028. It is considered that the proposed design, including built form and landscaping provide a sympathetic balance of the existing heritage significant buildings and the proposed contemporary buildings.</p> <p>The application was referred to Council's Design Engineer and the following comments were received. <i>Traffic increase is generally expected to be primarily light vehicles. Residential dwelling exceeds DCP requirements, with a surplus of two parking spaces. DCP requirements for a guest accommodation requires 8 parking spaces plus one space per two staff. Staffing is expected to be minimal, leading to a requirement for 9 parking spaces. SEE indicates 7 spaces provided, whilst plans show 9 spaces including 2 accessible spaces. Condition requiring 9 spaces has been recommended.</i></p> <p>The applicant amended the application to address the following concerns.</p>
<p>Submission 2 – 10 May 2024 Submission 3 - 1 July 2024 (Same party)</p>	
<p>Objects to the DA on the following basis:</p> <p>Heritage matters</p>	<p>The application has been referred to the NSW Heritage Office in accordance with the BLEP2012. The referral requested further information that included:</p>

Summary of issue raised	Assessment comment / evaluation
	<p>- A historical archaeological assessment should be prepared by a suitably qualified and experienced archaeologist in accordance with the guidelines Archaeological Assessment (1996) and Assessing Significance for Historical Archaeological Sites and Relics (2009).</p> <p>- A Visual Impact Assessment. This report should demonstrate and analyse the potential visual impacts to and from the State Listed Railway Station.</p> <p>The abovementioned reports have been prepared by OzArk Environment and Heritage in consultation with Council's Heritage Advisor. The reports have been provided to the NSW Heritage Office for further review and comment.</p> <p>Council's Heritage Advisor has reviewed the application throughout the pre lodgement and assessment process. The recommendations have been incorporated into the design of the proposed development and the Heritage Advisor is satisfied that the proposal is consistent with the objectives of the BLEP2012 and Blayney DCP 2028.</p> <p>The Visual Impact Assessment and supporting rendered images, highlight the location of the proposed development from the Railway Station. It is considered that the proposed design, including built form and landscaping provide a sympathetic balance of the existing heritage significant buildings and the proposed contemporary buildings. An amended Landscaping Plan was submitted with the application which included additional landscaping along the western boundary as requested in the submission</p>
The proposed use of the development	<p>The Statement of Environmental Effects and supporting documentation submitted with the application outlines the proposed development and use in accordance with the BLEP2012 and BDCP2018. Any future proposed uses, such as a function centre will require separate approval from Council.</p>
Traffic Impact Assessment and Carparking	<p>A Traffic Impact Assessment was not submitted with the application. The proposed development complies with the required access and onsite carparking controls outlined in the BDCP2018; therefore, it is considered that the proposed development would have a low impact on the surrounding street network system.</p>
Amenity and Visual Privacy	<p>An amended Landscaping Plan has been submitted with the application and adequately addresses additional planting, fencing and</p>

Summary of issue raised	Assessment comment / evaluation
	screening. The Plan includes a new 1.8 metre fence with additional lattice on top to provide a further screen to 7 Stoke Lane and will be constructed at the start of construction. Amended Architectural Plans have been submitted and the front door of this cabin has been moved away from the north side of the property and the path removed to further minimise noise to 7 Stoke Lane.
Concerns regarding landscaping	An amended Landscaping Plan has been submitted with the application. The Plan does not propose to remove the established pine trees along the northern boundary fence. The proposed trees to be removed along the northern boundary are a group of Acer Negundo trees. It is considered that proposed landscaping will enhance and screen in the development from Naylor Street and surrounding properties. Councillors and staff met the resident on site where an appreciation was gained into the issues surrounding the existing trees. With this in mind there should be no objection raised to the removal of several of the pine trees and the landscaping condition will be amended to incorporate this.
Noise Impacts	A Noise Impact Assessment was not submitted with the application. The application is seeking development consent for alterations and additions to the existing tourist and visitor accommodation, construction of three cabins for tourist and visitor accommodation, construction of one dwelling house, installation of a swimming pool and construction of a spa house and change of use to a commercial premise. Therefore, it is considered that the proposed development would have a low impact on the surrounding area and a Noise Impact Assessment was not required. It is important to note that any new future land use on the site, for example, a function centre, will likely require a Noise Impact Assessment.
Plan of Management	A Plan of Management was not submitted with the application. A condition of consent will apply to ensure that a Plan of Management is submitted to Council for approval prior to the issue of a Final Occupation Certificate.

A summary of the main findings of community participation in relation to DA 6/2024 is as follows:

- DA 6/2024 has been notified in accordance with Council policy requirements.
- 2 submissions were initially received in relation to the proposed development and 1 additional submission provided by a party who provided an initial submission.

- The issues raised in the submissions have been evaluated individually. The issues do not require further amendment to the proposed designs and can be addressed through appropriate conditions.
- There are no grounds to withhold determination of DA 6/2024 on the assessment / evaluation of the issues raised in submissions received.

Section 4.15(1)(e) The Public Interest

The development complies with the BLEP 2012 and Blayney DCP 2018. There are no specific policy statements from either Federal or State Government that are relevant to the proposal, nor any planning studies or strategies that need to be considered. There are no covenants, easements or agreements that affect the proposal in the long term. The proposal is assessed to pose no significant detrimental impacts on the public interest.

The public exhibition and notification of DA 6/2024 generated public interest. An evaluation of the issues, comments and concerns raised in submissions has been completed in the above table. Officers have fielded enquiries seeking to influence the recommendation to Council but as there has been no submission as part of the process these have not been considered. Officers are also aware of letters of support for the proposal, but once again these were not submitted as part of the process and have not been considered. There are no outstanding public submissions that have not been assessed. Copies of submissions received are included as an unredacted confidential attachment to this report.

The proposal is generally consistent with relevant policy statements, planning studies and guidelines.

Blayney Local Infrastructure Contributions Plan 2022

In accordance with Section 5.1 of the Blayney Local Infrastructure Contributions Plan 2022, the plan applies to any development application lodged on or after the date this plan commenced.

The Blayney Local Infrastructure Contributions Plan 2022 identifies that Section 7.12 levies apply to development that is not Type A (residential) or Type B (Heavy Haulage) development and which also has a proposed cost of development in excess of \$100,000. The monetary contribution rates for new development types are shown in Table 6 below:

Table 6 – Contribution Rates

Contribution Type / Development Type	Levy Rate
Section 7.11 Contributions	
Residential accommodation on development resulting in additional dwellings or lots	\$9,296 per dwelling or lot.
Heavy Haulage Development	\$0.52 per ESA per km of regional sealed road \$0.66 per ESA per km of local sealed road

	\$0.52 per ESA per km of local gravel road
Section 7.12 Levies	
Where the proposed cost of carrying out the development:	
Is more than \$100,000, and up to and including \$200,000.	0.5% of that cost.
Is more than \$200,000	1% of that cost.

Clause 1.4 of the Plan provides:

Where a single development application comprises residential accommodation development and another type or types of developments, either a s7.11 contribution or a s7.12 levy will be imposed.

The following method will be used to determine the type and amount of contribution:

- if application of a s7.12 levy to the whole development yields a higher contribution amount than application of a s7.11 contribution to the whole development, then a s7.12 levy calculated on the whole development shall be imposed; or
- if application of a s7.12 levy to the whole development yields a lower contribution amount than application of a s7.11 contribution on the whole development, then a s7.11 contribution shall be imposed.

In this case a 7.12 levy would yield the higher amount based on the total cost of the development calculated at 1% of the total cost of development. An appropriate condition of consent has been included in the recommendation to this report requiring payment of this levy prior to the issue of a Final Occupation Certificate.

CONCLUSION

An assessment of the proposal in accordance with Section 4.15 of the Environmental Planning and Assessment Act 1979 has been completed, with the main findings summarised as follows:

- The extent of the proposed development is clearly documented in the plans and reports submitted with DA6/2024.
- The proposal has been advertised and notified in accordance with the Blayney Community Participation Plan 2020. The issues raised in submissions received as a result of the exhibition / neighbour notification of DA 6/2024 have been properly considered, and where necessary appropriate conditions have been included in the recommended conditions to be applied to any approval of the proposal.
- The proposed development complies with the relevant aims, objectives and provisions of Blayney Local Environmental Plan 2012 and Blayney Development Control Plan 2018.
- The proposed development is consistent with the requirements of relevant State Environmental Planning Policies.

- The proposed development has been referred to Council's Senior Building Surveyor, Development Engineer, Environmental Health Officer and Heritage Advisor with advice being received that the proposal is capable of complying with the Building Code of Australia, Council Engineering Standards and other relevant design standards, subject to appropriate conditions of consent.

To address relevant issues from the assessment of DA 6/2024, a number of conditions are recommended to be included in any determination of the proposal way of approval. The conditions are described in the enclosure to this assessment report. It is the recommendation of this Section 4.15 Assessment Report that DA 6/2024 be granted conditional approved as per the conditions listed.

Should the final response from the NSW Heritage Office not be received prior to the elected Council's consideration of the matter, it would be appropriate to delegate authority to the General Manager to determine the application once this response is received and providing nothing is raised by the Heritage Office that would preclude the exercise of that delegation.

Risk/Policy/Legislation Considerations:

Whilst no 'as of right' merit based appeal would be available to those who may have objected to the application, as with any development application, Council could be challenged regarding its decision to the NSW Land and Environment Court. However, every effort has been made to properly assess the application in accordance with relevant law and process.

Budget Implications:

Nil

Enclosures (following report)

- | | | |
|---|-----------------------|----------|
| 1 | Conditions of Consent | 10 Pages |
|---|-----------------------|----------|

Attachments (separate document)

- | | | |
|----|---|----------|
| 2 | Architectural Plans | 48 Pages |
| 3 | Landscape Plans | 36 Pages |
| 4 | Advertising Signage | 1 Page |
| 5 | Statement of Environmental Effects | 67 Pages |
| 6 | Aboriginal Heritage Due Diligence Assessment Report | 38 Pages |
| 7 | Memorandum Letter Response to Heritage NSW | 24 Pages |
| 8 | Heritage Impact Assessment | 82 Pages |
| 9 | Flood Impace Assessment | 15 Pages |
| 10 | Access Compliance Report | 35 Pages |
| 11 | Onsite Waste Management Report | 19 Pages |
| 12 | BASIX Certificate | 9 Pages |
| 13 | NaHERS Certificate | 14 Pages |
| 14 | Section J Report | 36 Pages |
| 15 | BCA Assessment Report | 35 Pages |
| 16 | Structural Engineers Report for the Existing Shed | 9 Pages |
| 17 | Structural Engineers Report for the Verandahs | 9 Pages |
| 18 | Photomontage | 4 Pages |
| 19 | Response to Submissions | 13 Pages |
| 20 | Submissions | 24 Pages |

This matter is considered to be confidential under Section 10A(2) (a) of the Local Government Act, as it deals with personnel matters concerning particular individuals.

DRAFT CONDITIONS OF CONSENT**APPROVED PLANS****DEVELOPMENT IN ACCORDANCE WITH APPROVED PLANS & DOCUMENTATION**

1. Development is to take place in accordance with:

Plan / Doc No.	Plan / Doc Title	Prepared by	Issue	Date
Job 2316	Architectural Plans	Esteta	I J K	3/4/24 7/5/24 4/6/24
23-009	Landscape Plans	Studio U.C	-	04/06/2024
-	Advertising Signage Photo	-	-	-
24023	Statement of Environmental Effects	E Planning	3	25/03/2024
V3.1 FINAL	Aboriginal Heritage Due Diligence Assessment Report	OzArk Environment & Heritage	V3	August 2024
-	Memorandum letter response to Heritage NSW	OzArk Environment & Heritage	-	August 2024
J6583	Heritage Impact Assessment	Weir Phillips Heritage & Planning	-	January 2024
2024.0040	Flood Impact Assessment	Calare Civil	-	March 2024
EDW-CA-0124-DDA	Access Compliance Report	Essential Access	V1	29/03/2024
R162404e1.1	Onsite Waste Management Report	Envirowest Consulting	A	28/02/2024
1742459S	BASIX Certificate	Sustainable Thermal Solutions	-	04/04/2024

IX4A9GU08Z	NatHERS Certificate	LivSmart Solutions	-	4 April 2024
1575	Section J Report	Sustainable Thermal Solutions	-	29/03/2024
231191-BCA 2022 DA Stage Report	BCA Assessment Report	Credwell	-	06/12/2023
2024.0040	Structural Engineers Report for the Existing Shed	Calare Civil	-	21/03/2024
230589-0	Structural Engineers Report for the Verandahs	Cooke & Roe	-	08/12/2023

as amended in accordance with any conditions of this consent. *NOTE: Any modifications to the proposal shall be the subject of an application under Section 4.55 of the Environmental Planning and Assessment Act, 1979.*

PREScribed CONDITIONS

BUILDING CODE OF AUSTRALIA

2. The building work must be carried out in accordance with the requirements of the Building Code of Australia. A reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant construction certificate is made.

IDENTIFICATION OF SITE

3. The developer is to provide a clearly visible sign to the site stating:

- a) Unauthorised entry to the worksite is prohibited.
- b) Street number or lot number.
- c) Principal contractor's name and licence number; or owner builders permit number.
- d) Principal contractor's contact telephone number/after-hours number.
- e) Identification of Principal Certifier, together with name, address & telephone number.

Note: Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out.

CONTRACT OF INSURANCE

4. In the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of the Act, evidence that such a contract of insurance is in force is to be provided to the

Principal Certifier before any building work authorised to be carried out by the consent, commences.

HOME BUILDING ACT

5. Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifier for the development to which the work relates (not being the Council) has given the Council written notice of the following information:

a) in the case of work for which a principal contractor is required to be appointed:

1. The name of the licence number of the principal contractor, and
2. The name of the insurer by which the work is insured under Part 6 of that Act,

b) in the case of work to be done by an owner-builder:

1. The name of the owner-builder, and
2. The name of the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing the residential building work are changed while the work is in progress so that the information under this condition becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the Council) has given the Council written notice of the updated information.

EXCAVATION WORK

6. Where any excavation work on the site extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the development consent must, at the person's own expense:

- a) Protect and support the adjoining premises from possible damage from the excavation, and
- b) Where necessary, underpin the adjoining premises to prevent any such damage.

PRIOR TO ISSUE OF A CONSTRUCTION CERTIFICATE

ENGINEERING PLANS

7. The applicant is to submit engineering plans, specifications and calculations in relation to Conditions 8, 9, 37 & 38 in an appropriate digital format. Further, the works are to comply with WBC Guidelines for Engineering Works.

TRAFFIC GUIDANCE SCHEME

8. The applicant is to prepare and implement a Traffic Guidance Scheme that provides necessary direction to traffic or pedestrian movement through or past the work site. The Traffic Guidance Scheme is to be prepared by a suitably qualified person in accordance with the provisions of the relevant Australian Standards and is to be submitted to Council for approval PRIOR to its implementation.

SOIL AND WATER MANAGEMENT PLAN

9. The developer is to submit a soil and water management plan for the site in accordance with WBC Guidelines for Engineering Work. No building, engineering, or excavation work, or topsoil stripping or vegetation removal, is to be carried out in relation to this development until such time as a Compliance Certificate pursuant to Division 6.2 of the Environmental Planning and Assessment Act 1979, as amended, or inspection report has been issued by Council or an accredited certifying authority, certifying that the plan is in accordance with Council's WBC Guidelines for Engineering Works. Upon certification, the measures in the Soil and Water Management Plan are to be implemented during the course of the development.

PUBLIC LIABILITY INSURANCE

10. Prior to the commencement of any works on Council or Roads and Maritime Services (RMS) controlled land including a public road, the applicant is to affect Public Liability Insurance to the minimum amount of \$20 million. This insurance is to note Council's interest and is to remain current for at least the period from the issue of the Construction Certificate until the issue of a Compliance Certificate or final inspection report for the works. Documentary evidence of the currency of the cover is to be provided to Council prior to the commencement of works within the road reserve.

CONSTRUCTION CERTIFICATE – ENGINEERING WORKS

11. The applicant is to obtain a Construction Certificate from Council, for the engineering work required by condition 26. The Construction Certificate is to be obtained prior to works commencing for the works associated with condition 26. Design shall be in accordance with WBC Guidelines for Engineering Works.

Note: Where Council is the Certifying Authority in relation to engineering works fees will be payable in accordance with Council's Revenue Policy.

SOIL & WATER MANAGEMENT PLAN

12. The developer is to submit a soil and water management plan for the site in accordance with WBC Guidelines for Engineering Work. No building, engineering, or excavation work, or topsoil stripping or vegetation removal, is to be carried out in relation to this development until such time as the plan has been approved by Council and the measures detailed in the plan are in place prior to works commencing. The measures detailed in the plan are to remain in place until all landscaping is completed.

SECTION 68 APPLICATION

13. Prior to the issue of a Construction Certificate, a Section 68 Application to carry out water supply & sewerage work and install a pump-out septic tank system, shall be submitted to, and approved by Council. In this regard, the sizing of the septic tank/s shall be determined by the hydraulic loads as stated in the Peer Review by Whitehead & Associates, Ref No. 3660_Peer Review Letter_001, dated 7 March 2024.

PRIOR TO WORKS COMMENCING

PUBLIC LIABILITY INSURANCE

14. Prior to the commencement of any works on Council or Roads and Maritime Services (RMS) controlled land including a public road, the applicant is to affect Public Liability Insurance to the minimum amount of \$20 million. This insurance is to note Council's interest and is to remain current for at least the period from the issue of the Construction Certificate until the issue of a Compliance Certificate or final inspection report for the works. Documentary evidence of the currency of the cover is to be provided to Council prior to the commencement of works within the road reserve.

BUILDING OVER SEWER – INDEMNITY

15. Prior to the issuing of any Construction Certificate, the owners are to execute a Deed of Indemnity to indemnify Council with respect to building over, or within the minimum clearance from, Council's sewer main (if applicable).

CONSTRUCTION CERTIFICATE

16. Prior to commencement of any works, a Construction Certificate is to be obtained, and where Council is not the PC, a copy is to be submitted to Council.

COMMENCEMENT OF WORK & APPOINTMENT OF PC

17. The applicant is to submit to Council, at least two (2) days prior to the commencement of any works, a notice of commencement of building or subdivision works and Appointment of Principal Certifier (PC).

ESSENTIAL ENERGY

18. The applicant shall seek approval from Essential Energy and comply with their requirements in relation to any works or modifications in the proximity of Essential Energy's infrastructure.

(Advisory note: The applicant may submit a 'Network Encroachment Form' via Essential Energy's website <https://www.essentialenergy.com.au/our-network/encroachments> and provide supporting documentation, including a report from a Level 3 Accredited Service Provider. Fees and charges may be payable to Essential Energy).

HERITAGE

19. That samples of the proposed materials and colours for the exteriors are supplied for review and confirmation by Council staff prior to works commencing.

DURING CONSTRUCTION

MINIMUM FLOOR LEVEL – ALL FLOORS

20. The development is to be constructed so that all floor levels are at least 500 mm above the 1% AEP flood level. The applicant is to obtain a Compliance Certificate pursuant to Division 6.4 of the Environmental Planning and Assessment Act from Council or an accredited certifying authority certifying that the finished floor levels are 500mm above the 1% AEP flood level.

SITE MANAGEMENT

21. The site shall be managed so that:

- (a) No additional filling shall be placed on the land which may impede the flow of flood waters;
- (b) Any clearing or drainage activities shall not alter the drainage patterns across the site;
- (c) No landscaping or similar type structures shall be installed which will inhibit the flow of flood waters;
- (d) Any plant or goods stored upon the site shall be stored in a manner which will not allow pollution of the flood waters;
- (e) All actions shall be taken upon the site which will minimise the effect of the property upon the flood waters.

FOOD STANDARDS

22. The food preparation, storage and serving areas are to be constructed to a satisfactory standard in relation to food handling, safety and contamination prevention as assessed by Council. Construction is to be in accordance with the Food Act 2003, relevant Food Standards and Regulation, AS4674-2004 Design, construction and Fit-out of Food Premises, and Standard 3.2.3 Food Premises and Equipment of the Australia New Zealand Food Standards Code, Chapter 3.

HOURS FOR CONSTRUCTION

23. Construction or demolition only be carried out between 7.00 am and 6.00 pm on Monday to Friday, and 8am to 5pm on Saturdays. No construction or demolition is to be carried out at any time on a Sunday or a public holiday. *Note: The principal contractor shall be responsible to instruct and control their sub-contractors regarding the hours of work.*

RUBBISH AND DEBRIS

24. All rubbish and debris associated with the development, including that which can be windblown, must be contained on site in a suitable container at all times. The container shall be erected on the development site prior to work commencing. Materials, sheds or machinery to be used in association with the development must be stored and stacked wholly within the worksite unless otherwise approved by Council. *Note 1: No rubbish or debris associated with the development will be placed or permitted to be placed on any adjoining public reserve, footway or road. Note 2: Offenders are liable for prosecution without further warning.*

TOILET FACILITIES

25. Toilet facilities must be available or provided at the work site before works begin and must be maintained until the works are completed at a ratio of one toilet, plus one additional toilet for every 20 persons employed at the site. Each toilet must:

- i. be a standard flushing toilet connected to a public sewer, or
- ii. have an on-site effluent disposal system approved under the *Local Government Act 1993*, or
- iii. be a temporary chemical closet approved under the *Local Government Act 1993*.

EXCAVATIONS AND BACKFILLING

26. All excavation and backfilling associated with the erection/demolition of the building must be:

- a) executed safely and in accordance with appropriate professional standards, and
- b) properly guarded and protected to prevent them from being dangerous to life or property.

EROSION AND SEDIMENT CONTROL

27. Erosion and sediment control measures are to be established prior to commencement of construction and maintained to prevent silt and sediment escaping the site or producing erosion. This work must be carried out and maintained in accordance with Council's *WBC Guidelines for Engineering Works* (see Council's website), and the Dept Housing – *Soil and Water Management for Urban Development (The Blue Book)*.

Note 1: All erosion and sediment control measures must be in place prior to earthworks commencing.

Note 2: Copies of the above Policy are available from Council's Environmental Planning and Building Services Department.

BASIX CERTIFICATE

28. All the required commitments shown on the BASIX Certificates and on the approved plans, are to be implemented prior to the issue of an Occupation Certificate for the dwelling.

DEMOLITION

29. Demolition work shall be carried out in accordance with Australian Standard AS2601-1991: The Demolition of Structures, and NSW SafeWork requirements.

OUTDOOR LIGHTING

30. All outdoor lighting must be installed in accordance with Australian Standard 4282:2019 Control of the obtrusive effects of outdoor lighting.

COMPLIANCE – SWIMMING POOL ACT

31. All work on the pool must be carried out and maintained so as to comply with the provisions of the Swimming Pool Act 1992 and Swimming Pools Amendment Act 2012 No. 77.

TEMPORARY BARRIER

32. Before filling, the swimming pool is to be enclosed and separated from the yard area by an approved fence having a minimum height of 1.2 metres provided with a child proof self-closing and self-locking gate in compliance with Australian Standard 1926.1.

ERECTION OF CHILD RESISTANT BARRIER

33. The provision of a child resistant barrier is required to surround the swimming pool at all times. Such a barrier must separate the swimming pool from any building on the allotment and from any place adjoining. The barrier is to be designed, constructed,

installed and maintained in accordance with the Swimming Pools Act 1992, Swimming Pools Amendment Act 2012, Regulations and Australian Standard 1926.

RESUSCITATION NOTICE

34. A notice must be displayed in the immediate vicinity of the pool in accordance with Section 17 of the Swimming Pool Act 1992 showing details as required by Section 10 of the Swimming Pool Regulations 2008.

WASTEWATER DISPOSAL

35. Wastewater from the pool shall be discharged to an absorption trench to the requirements of AS/NZS 3500 and the Plumbing Code of Australia.

ENGINEERING INSPECTIONS

36. The applicant is to arrange an inspection of the development works by Council's Engineering Department, at the following (relevant) specified stages of the development. This condition applies notwithstanding any private certification of the engineering works.

C	Concrete Footway Crossings	* After placing of formwork and reinforcement, and prior to concrete placement;
D	Erosion and Sediment Control	* Prior to the installation of erosion measures.
F	All Development	* Practical completion.

FOOTWAY CROSSING – SQUARE

37. A minimum 3m wide vehicular crossings over the footway adjacent to the proposed ingress/egress points are to be designed and constructed in accordance with *WBC Guidelines for Engineering Works*. Further the applicant is to obtain a Compliance Certificate pursuant to Section 109C of the Environmental Planning and Assessment Act as amended, **or inspection report**, at the completion of construction of the footway crossing, from Council or an accredited certifying authority, certifying that the works have been completed in accordance with *WBC Guidelines for Engineering Works* and that the levels are in accordance with those issued.

Note: If other hard standing, dust free and weatherproof surfaces are proposed instead of concrete, written approval is to be obtained from Council that the proposed alternative is acceptable.

Optional note: This condition may require the piping and filling of a section of the open drain fronting the property, including headwalls and safety railing.

OFF STREET CAR PARKING

38. Off street car parking shall be provided for the development in accordance with Council's relevant Development Control Plan and/or *Australian Standard AS 2890.1 – 1993 Car Parking*:

- a) Provision shall be made within the site for 9 vehicular parking spaces, each to be of minimum dimensions 5.5 x 2.5 metres, separately and clearly delineated.
- b) The proposed car parking and access areas are to be constructed of material that would avoid the potential raising of dust.

CAR PARKING SPACES FOR ACCESS IMPAIRED PERSONS

39. A minimum of one (1) space, separately delineated and individually marked, shall be provided for persons that are access impaired. The car parking spaces together with continuous paths of travel to the main entry of the premises, or reasonable equivalent are to be constructed in accordance with AS 1428.

RELOCATE UTILITY SERVICES

40. The developer is to relocate any utility services if required, at the developer's cost.

CLEARANCE FROM POWER LINES

41. Clearance from power lines is to be provided during and after construction. Minimum distances from powerlines are to be maintained.

INGRESS/EGRESS

42. All vehicles entering or leaving the subject property shall be driven in a forward direction.

ROAD AND INTERALLOTMENT DRAINAGE

43. All road and inter allotment drainage is to be conveyed to:

- (b) the gutter in Naylor Street,
- (c) the open drain located to the rear of the property

in accordance with WBC Guidelines for Engineering Works.

PRIOR TO ISSUE OF OCCUPATION CERTIFICATE

EXISTING BUILDING FIRE SAFETY UPGRADE - CLAUSE 64 OF THE REGULATION

44. Prior to the issue of an Occupation Certificate, the existing guesthouse shall be upgraded in accordance with the Building Code of Australia Assessment Report by Credwell, Ref No. 231191-BCA2022 DA Stage Report, dated 6 December 2023. Also, the balcony/verandahs of the guesthouse shall be structurally upgraded in accordance with the Structural Review by Cook & Roe, Ref No. 230589-0, dated 8 December 2023.

SHED/SHOP STRUCTURAL UPGRADE

45. Prior to the issue of an Occupation Certificate, the Shed/Shop shall be structurally upgraded in accordance with the letter/certificate by Calare Civil, Ref No. 2024.0040, dated 21 March 2024.

COMPLIANCE WITH ACCESS REPORT

46. Prior to the issue of an Occupation Certificate, all of the measures listed in the Access Report by Essential Access, Reference No.EDW-CA-0124-DAA dated 29 March 2024, shall be implemented.

SECTION 68 APPLICATION - APPROVAL TO OPERATE

47. A Section 68 Application for an approval to operate the on-site sewage management system shall be submitted to Council prior to the issue of an occupation certificate.

OCCUPATION CERTIFICATE

48. Prior to the occupation or use of the building an Occupation Certificate is to be obtained, and where Council is not the PC, a copy is to be submitted to Council.

CONTRIBUTIONS

49. Development Contributions are to be paid in accordance with the Blayney Shire Council Local Infrastructure Contributions Plan 2022 (see Council's web site). The contributions to be paid are currently 1% of the cost of development. The amount payable would be recalculated on the basis of the contribution rates that are applicable at the time of payment. Evidence of payment of the contributions is to be provided to the Principal Certifying Authority prior to the issue of the Occupation Certificate.

LANDSCAPING

50. That an amended landscaping plan be provided to Council for approval of the Director Planning and Environmental Services to allow for the removal of several established pine trees adjacent to the boundary of 7 Stoke Lane and replacement with an appropriate shrub species. The trees to be removed and replacement species to be determined in consultation with the Director Planning and Environmental Services. All the landscaping be completed as per the approved Landscaping Plan prior to issue of the Final Occupation Certificate.

PLAN OF MANAGEMENT

51. That a Plan of Management be prepared and submitted to the Director Planning and Environmental Services for approval prior to the issue of the Final Occupation Certificate. The Plan of Management shall outline the overall management of the facility particularly addressing the maintenance of surrounding residential amenity and protocols for dealing with any complaints. Should any activity be proposed on the first floor balcony then details shall be included in the Plan of Management including proposed hours, any noise mitigation measures and complaint handling procedures.

ONGOING MATTERS

APPROVED USE

52. The approved buildings must not be used for any other purpose other than the approved use i.e. a Guesthouse, Tourist Cabins, Swimming Pool and Dwelling. Any proposed change of use shall only be permitted with the consent of Council.

16) COUNTRY MAYORS ASSOCIATION MEETING**Department:** Executive Services**Author:** Councillor Scott Ferguson**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GO.ME.1

Recommendation:

That Council receive and note the delegates report for the Country Mayors Association Meeting held 9 August 2024.

Reason for Report:

To update Council on the recent Country Mayors Association (CMA) meeting on 9 August 2024.

Report:

The meeting was chaired by chair of CMA, Jamie Chaffie (Mayor of Gunnedah Shire Council). The draft minutes are included as an enclosure for Council's information.

The theme of the meeting was “*health*” with the following presentations made to the meeting:

- Deputy Commissioner Paul Pisanos, NSW Police Force
- President of ALGA, Cr. Linda Scott
- Shadow Minister for Regional Health, Trade and Seniors, the Hon. Bronnie Taylor MLC
- Panel session with the Rural Doctors Network
- Parliamentary Secretary for Health and Parliamentary Secretary for Regional Health, Dr. Michael Holland
- Michelle Maxwell, Director, Strategy, Governance and Delivery, Regional Health Division – NSW Health
- Founder of ‘Heart of the Nation’ Greg Page (also founding member of The Wiggles)

I would particularly highlight to Council, we were able to raise in private with, Parliamentary Secretary for Health and Parliamentary Secretary for Regional Health, Dr. Michael Holland concern regarding the upgrade and construction of the new Blayney Hospital and a lack of information being provided by NSW Health.

Dr Holland took the issue on notice and advised he would follow up with NSW Health.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

1	Country Mayors Association Meeting Minutes	
	09/08/2024	11 Pages

Attachments (separate document)

Nil



Country Mayors Association of NEW SOUTH WALES Inc

Acting Chairman: Cr Rick Firman OAM

PO Box 262 Temora NSW 2666

(02) 6980 1100

e-mail admin@nswcountrymayors.com.au

ABN 92 803 490 533

MINUTES

GENERAL MEETING – THEME “HEALTH”

FRIDAY, 9 AUGUST 2024 THEATRETTE, NSW PARLIAMENT, SYDNEY

The meeting opened at 8:20 a.m.

ATTENDANCE:

Cr. Gil Kelly	Mayor	Cootamundra-Gundagai Regional Council
Gareth Curtis	GM	Dungog Shire Council
Cr. David McCann	Mayor	Coolamon Shire Council
Tony Donoghue	GM	Coolamon Shire Council
Rob Williams	GM	Narrabri Shire Council
Cr. Mark Johnson	Mayor	Moree Plains Shire Council
Cr. Paul Harmon	Mayor	Inverell Shire Council
Brett McInnes	GM	Inverell Shire Council
Cr. Jarrod Marsden	Mayor	Cobar Shire Council
Peter Vlatko	GM	Cobar Shire Council
Cr. Pam Kensit	Mayor	Upper Lachlan Shire Council
Alex Waldron	CEO	Upper Lachlan Shire Council
Cr. Barry Hollman	Mayor	Bourke Shire Council
Cr. Leonie Brown	GM	Bourke Shire Council
Cr. Neville Kschenka	Mayor	Narrandera Shire Council
Cr. Carol Oataway	Mayor	Hay Shire Council
David Webb	GM	Hay Shire Council
Cr. Rick Firman OAM	Mayor	Temora Shire Council
Melissa Boxall	GM	Temora Shire Council
Cr. Milton Quigley	Mayor	Warren Shire Council
Gary Woodman	GM	Warren Shire Council
Cr. Jamie Chaffey	Mayor	Gunnedah Shire Council
Gary Fry	Secretariat	Country Mayors Association
Viv May PSM	Administrator	Wingecarribee Shire
Cr. Ambrose Doolan	Mayor	Warrumbungle Shire Council

Roger Bailey	GM	Warrumbungle Shire Council
Cr. Bob Callow	Mayor	Junee Shire Council
Cr. Margaret Roles	Mayor	Hilltops Council
Anthony O'Reilly	GM	Hilltops Council
Cr. Amanda Findley	Mayor	Shoalhaven
Cr. Jason Hamling	Mayor	Orange City Council
Cr. Ruth McRae	Mayor	Murrumbidgee Council
John Scarce	GM	Murrumbidgee Council
Cr. Greg Verdon	Mayor	Lockhart Shire Council
Cr. Peter Sharp	Deputy Mayor	Lockhart Shire Council
Eric Groth	GM	Gunnedah Shire Council
Cr. Rob Banham	Mayor	Glen Innes Severn Council
Bernard Smith	GM	Glen Innes Severn Council
Cr. Eric Noakes	Mayor	Walcha Council
Phillip Hood	GM	Walcha Council
Cr. Scott Ferguson	Mayor	Blayney Shire Council
Mark Dicker	GM	Blayney Shire Council
Cr. Doug Hawkins	Mayor	Liverpool Plains Shire Council
Gary Murphy	GM	Liverpool Plains Shire Council
Cr. Kevin Beatty	Mayor	Cabonne Council
Brad Byrnes	GM	Cabonne Council
Heather Nicholls	Deputy GM	Cabonne Council
Cr. Steve Allan	Mayor	Bellingen Shire Council
Mark Griffioen	GM	Bellingen Shire Council
Cr. Sharon Cadwallader	Mayor	Ballina Shire Council
Cr. Frank Crawley	Mayor	Murray River Council
Terry Dodds	GM	Murray River Council
Cr. Bronwyn Petrie	Mayor	Tenterfield Shire Council
Aaron Johansson	CEO	Goulburn Mulwaree Council
Cr. Jim Hickey	Deputy Mayor	Broken Hill City Council
Jay Nankivell	GM	Broken Hill City Council
Cr. Daniel Linklater	Mayor	Wentworth Shire Council
Ken Ross	GM	Wentworth Shire Council
Cr. John Coulton	Mayor	Gwydir Shire Council
Max Eastcott	GM	Gwydir Shire Council
Cr. Neil Westcott	Mayor	Parkes Shire Council
Cr. Ken Keith OAM	Councillor	Parkes Shire Council
Cr. Ruth Fagan	Mayor	Cowra Council
Adrian Butler	GM	Federation Council
Cr. Tony Reneker	Mayor	Leeton Shire Council
Jackie Kruger	GM	Leeton Shire Council
Cr. Tony Quinn	Mayor	Greater Hume Council
Evelyn Arnold	GM	Greater Hume Council
Cr. Brian Monaghan	Mayor	Bland Shire Council
Grant Baker	GM	Bland Shire Council
Jane Stroud	CEO	Kiama Shire Council
Cr. Neil Reilly	Mayor	Kiama Shire Council

Cr. Russell Fitzpatrick	Mayor	Bega Valley Shire Council
Anthony McMahon	CEO	Bega Valley Shire Council
Cr. Sam Coupland	Mayor	Armidale Regional Council
James Roncon	GM	Armidale Regional Council
Cr. Kylie King	Mayor	Albury City Council
Sharne Colefax	Manager, Council Engagement A/Council Engagement Manager – Riverina, Murray and Far South- West	OLG
Cameron Templeton		OLG
Cr. Mark Kellam	Mayor	Oberon Council
Gary Wallace	GM	Oberon Council
Cr. Ian Chaffey	Mayor	Snowy Valleys Council
Mark Arnold	GM	Byron Shire Council
Cr. Paul Phillips	Mayor	Lachlan Shire Council
Greg Tory	GM	Lachlan Shire Council
Cr. John Medcalf OAM	Deputy Mayor	Lachlan Shire Council
Paul Bennett	GM	Tamworth Regional Council
Cr. Russell Webb	Mayor	Tamworth Regional Council
Bob Stewart	Administrator	Central Darling Shire Council
Greg Hill	GM	Central Darling Shire Council
Robyn Stevens	CEO	Shoalhaven City Council
Cr. Craig Davies	Mayor	Narromine Shire Council
Cr. Mathew Dickerson	Mayor	Dubbo Regional Council
Cr. Claire Pontin	Mayor	Midcoast Council
		Canberra Region Joint Organisation
Sharon Houlihan		Canberra Region Joint Organisation
Hayley Chapman		NRMA
Jonathan Malota	Policy Advisor – Transport & Data	Bogan Shire Council
Cr. Glen Neill	Mayor	Forbes Shire Council
Cr. Phyllis Miller OAM	Mayor	

Parliamentarians in attendance (in addition to speakers):

- The Hon. Dougal Saunders, NSW Nationals Leader
- The Hon. Gurmesh Singh, Incoming Shadow Minister for Regional Health
- Brendan Moylan, Member for Northern Tablelands
- Michael Kemp, Member for Oxley
- The Hon. Steph Cooke, Member for Cootamundra, NSW Shadow Minister for Water and NSW Shadow Minister for Crown Lands
- The Hon. Tanya Thompson, Shadow Assistant Minister for Regional Health. Member for Myall Lakes
- The Hon. Aileen MacDonald, Shadow Minister for Youth Justice and Member of the Legislative Council
- The Hon. Bronnie Taylor, Retiring Shadow Minister of Regional Health
- The Hon. Wendy Tuckerman, Member for Goulburn and Shadow Minister for Local Government
- The Hon. Richie Williamson, Member for Clarence
The Nationals Whip, and Shadow Assistant Minister for Regional NSW
- The Hon. Justin Clancy, Member for Albury
Shadow Minister for Skills, TAFE and Tertiary Education

APOLOGIES:

Cr. Doug Curran	Mayor	Griffith City Council
Brett Stonestreet	GM	Griffith City Council
Cr. Nuatali Nelmes	Lord Mayor	Newcastle City Council
Cr. Sue Moore	Mayor	Singleton Council
Cr. Darrell Tiemens	Mayor	Narrabri Shire Council
Cr. Jay Suvaal	Mayor	Cessnock City Council
Cr. Kenrick Winchester	Mayor	Queanbeyan-Palerang Regional Council
Rebecca Ryan	GM	Queanbeyan-Palerang Regional Council
Cr. Ryan Palmer	Mayor	Port Stephens Council
George Cowan	GM	Narrandera Shire Council
Cr. Dallas Tout	Mayor	City of Wagga Wagga
Cr. Mathew Hatcher	Mayor	Eurobodalla Shire Council
Cr. Chris Homer	Mayor	Shellharbour City Council
Cr. Vivian Slack-Smith	Mayor	Brewarrina Shire Council
Cr. David Kirby	GM	Brewarrina Shire Council
Cr. Gordon Bradbery AM	Lord Mayor	Wollongong City Council
Cr. Maree Statham	Mayor	Lithgow City Council
Ross Gurney	GM	Lithgow City Council
Murray Wood	CEO	Dubbo Regional Council
Cr. Peter Walker	Mayor	Goulburn Mulwaree Council
	Deputy Secretary, Local	
Brett Whitworth	Government	OLG
Greg McDonald	GM	Upper Hunter Shire Council
Cr. Maurice Collison	Mayor	Upper Hunter Shire Council
Cr. Peta Betts	Mayor	Edward River Council
Gary Arnold	Interim CEO	Edward River Council
Cr. Craig Bembrick	Mayor	Weddin Shire Council
Noreen Vu	GM	Weddin Shire Council
Cr. Patrick Bourke	Mayor	Federation Council
Cr. Doug Batten	Mayor	Gilgandra Shire Council
Neil Alchin	GM	Gilgandra Shire Council
Paul Devery	GM	Cowra Council
Cr. Steve Krieg	Mayor	Lismore City Council
Jon Gibbons	GM	Lismore City Council
Gary Murphy	GM	Liverpool Plains Shire Council
Cr. Doug Hawkins OAM	Mayor	Liverpool Plains Shire Council
Cr. Michael Lyon	Mayor	Byron Shire Council
Cr. Kylie Webster	Mayor	Kyogle Council

CMA Chairman Cr Jamie Chaffey Welcomes attendees, opened the meeting and conducted the Acknowledgement to Country

...We acknowledge the Traditional Custodians of the land and waters, and we show our respect for Elders past and present and emerging. We are committed to providing communities in which Aboriginal and Torres Strait Islander people are included socially, culturally and economically.

Adoption of Minutes of Previous Meeting:

RESOLVED that the minutes of the Annual General Meeting held on 22 March 2024 be accepted as a true and accurate record (unanimous).

Matters Arising from the Minutes – Nil

PRESENTATIONS

Deputy Commissioner Paul Pisanos, NSW Police Force

I wanted to come back and raise six issues. We spoke about youth crime (serious and violent). Operation Mongoose has not stopped and the Bail Act has been enacted. We are aware of the impact on communities. Western, Northern and Southern regions have seen hundreds of arrests and 50% were on bail. 22C has been used for those over the age of 14. This is reducing recidivism (repeat offending).

Community work is important to us but other agencies need to come together for optimal outcomes.

Tobacco and vape products are being seized in significant quantities coming across our State borders.

Domestic violence is an ongoing focus. Identifying the serious offenders is a challenge we are working on.

Impaired driving operations are a focus across the State, with 80% of fatalities occurring on regional roads.

Driving behaviour like speeding require constant media and awareness efforts.

Cop in Your Town is our recruitment campaign that has been rolled out across NSW regions, with 12 launches that attracted good media. It is designed to capture the attention of locals, tradies, farmers, whoever might be looking for a change. Retention is also a focus, with better pay possibly on the horizon and real support mechanisms.

Jamie: How are you going with numbers?

Deputy Police Commissioner Pisanos: 1,500 is the shortfall. Paying people to go to the academy is a great step forward and we looking at increasing graduate numbers.

Dougal Saunders: The Regional Crime Inquiry is a real positive and congratulations to the CMA for that. Tobacco issues, can you tell us more about that?

Deputy Police Commissioner Pisanos: It is a complex space and our approaches are evolving.

Organised crime is playing a big part, so NSW Police are focusing on the behaviours of the people involved. The organised crime involvement adds to the potential concerns with tobacco and vape product smuggling.

Parkes Mayor Cr. Neil Westcott: Trundle's Police residence has been condemned....

Deputy Police Commissioner Pisanos: The Officer in Charge never really reported the condition because she stayed at her mother's place. It is going to be fixed up. Most of it (Police properties, including residences) is run through Properties NSW but it is a big challenge. There will be no closing Police Stations and residences.

Kempsey Shire Council Mayor Cr Leo Hauville: What proportion of the 80% of fatalities is speed related?

Deputy Police Commissioner Pisanos: More than half but you cannot always tell for certain. Speed is a contributing factor to most fatalities even if a distraction or impairment occurs.

Deputy Police Commissioner Pisanos: We are the only State that does not use point to point speed monitoring cameras for cars, will there be Government support to change that?

Deputy Police Commissioner Pisanos could not answer the political question but there was consensus in the chuckles that indicated it would be unlikely from either side of politics.

Deputy Police Commissioner Pisanos: Final comment, we are working on Crime Prevention Agreements and Moree is coming along. If your community does not have a Crime Prevention Agreement, I suggest you work with us to establish one.

President of ALGA, Cr. Linda Scott

If Councils are owed money by Rex Airlines, please get that information to ALGA. Normally we would not encourage the use of one service over another but we want to see the airline continue – for the sake of regional Australia and competition, so support it where practical.

Thank you for coming to our ALGA conference and my farewell.

The headline issue right now is housing. So, we are staging a summit to highlight the innovation in Local Government on the issue.

We are working on an MoU with the Federal Government and we are getting involved with more and more advisory bodies in Federal Parliament.

Linda acknowledged the contributions of retiring mayors.

We are so proud of you Jamie Chaffey and we look forward to seeing you take your Local Government experience to Federal Parliament.

Shadow Minister for Regional Health, Trade and Seniors, the Hon. Bronnie Taylor MLC

In her final appearance before retiring, the passionate Shadow Minister reflected on her time in the role and politics, generally.

Great politicians come out of Local Government.

It concerns me that we talk about the issues affecting young people but nowhere are we hearing the voices of young people. We need to engage youth and give them a voice. We need advice from the youth about youth issues. We need the Regional Youth Taskforce reinstated and I ask you as an Association to push for that.

She endorsed the new Shadow Minister for Regional Health, the Hon. Gurmesh Singh.

It is important that you try to meet the Regional Health Minister with your Local Members. It is not OK that you travelled all this way and the Regional Health Minister did not turn up.

The Minutes of Previous Meeting 10 May 2024 were adopted unanimously, with nil matters arising.

Motions:

A) General Manager of Murrumbidgee Council John Scarce:

That the Country Mayors Association calls upon the State Government of NSW to reverse its decision not to provide a budget for interagency emergency management training and exercises.

Further, without this interagency training and exercises, Country Mayors of NSW advocate that they are fearful that our Emergency Operations Centers and response to emergencies will be compromised with a potential for lives to be lost.

B) That the Membership support the Deputy Chairman Rick Firman OAM acting as interim Chairman, with the current Chairman Jamie Chaffey stepping down in the September 2024 Local Government elections.

C) That the Membership endorse the Executive Committee nomination of current Executive Member Russell Webb for the role of Deputy Chairman, in an interim capacity until the AGM.

All were unanimously supported.

Membership

The NRMA approached the CMA executive to establish a formal relationship.

It was recommended that the NRMA be accepted as an Associate Member of the CMA.

Parkes Shire Councillor Cr Ken Keith OAM moved the motion and Forbes Shire Mayor Cr Phyllis Miller OAM seconded. The Membership endorsed this recommendation unanimously. The NRMA is the first private sector Associate Member of the Country Mayors Association of NSW.

Leeton Shire Mayor Cr Tony Reneker spoke about the no-cost Mayoral Alliance for the Pacific. He encouraged mayors who support the PALM scheme and the much-needed workers it brings to join the Alliance. **[invitation letter attached]**

Panel session with the Rural Doctors Network's CEO Dr. Richard Colbran, Manager Service Delivery Operations Kath Hetherington, Recruitment Portfolio Lead Jessica Yuen and Program Manager Outreach Services Amanda Massett

[presentation attached]

Dr. Richard Colbran: We are a charity that has been around for 35 years. Continuity is important for our organisation and health. We are in all LGAs outside of Sydney. We are the bridge between rural communities and the city (Government). Most Councils would be aware of our bush bursaries and their support of doctors from our regions.

Doctors for communities has been the focus for years but we are now looking at health access. You may not need a doctor and you certainly need the right doctor.

Kath Hetherington: We understand that open communication is critical. We understand that you are engaged and we want to work with you and your communities. Our Collaborative Care Project includes a focus on retention and broad health care access.

Dr. Richard Colbran: We do not have a solution, we have a method, in our \$3mil. Funded Collaborative Care Project.

Jessica Yuen: Free recruitment is provided to all medical practices, with free CV assessment. We help practices and Doctors to ask the right questions to ensure they are the right fit for the location.

152 new GPs were recruited in the past financial year, 79 positions directly by RDN.

Dr. Richard Colbran: We support locums as a respite service but it has become a business. The trend is not ideal for regional communities and it is very costly.

RDN takes no administration fee. We are allowed to allocate 15% to outreach and we give 50% of that to communities.

We are compiling a report for Councils with data trends for doctor numbers.

Cr. Jamie Chaffey: We care about retaining people in our communities. You are now required to support metropolitan areas now. Is your funding contingent on that?

Dr. Colbran: Money is tight in Governments. We do work in the city, in all the AMS's. The 10,000 GPs in Sydney are our target audience, so we have to work with them. The Government wants the whole system working together.

Tenterfield Mayor Cr Bronwyn Petie: What satisfaction levels do you get from doctors and practices.

Dr. Colbran: We have a 95% satisfaction rate from doctors we support. Practices are small businesses and we need to remember that. Some of them need to be better, to adapt to contemporary work expectations and to make the GP role more appealing.

Cr. Steve Allen, Mayor of Bellingen Shire (and a pharmacist): It is difficult to attract people to GP roles instead of specialising. Are you looking at better utilising the allied professionalism including pharmacies?

Dr. Colbran: Scope of practice is something we are focusing on. Colleges are actually removing rural placements and we need to watch that. Optimising scope of practice to support health outcomes would include pharmacists.

Mayor of Bland Shire Cr. Brian Monaghan: Overseas Doctors can now go to the cities....?

Dr. Colbran: 1500 of our doctors are overseas trained. Those incentives to send people to rural locations have been taken away. Continuity is important to regional communities and we have seen doctors relocate to the city as soon as possible.

Mayor Monaghan: Is an increased rural Medicare rebate possible?

Dr. Colbran: The Doctors Associations do this lobbying. One of the problems is we just move people from practices to hospitals. The health care providers have not increased.

**Parliamentary Secretary for Health and Parliamentary Secretary for Regional Health,
Dr. Michael Holland**

[full speech attached]

Dr. Holland talked about how safe working staffing levels are being rolled out. Ratios in nursing have long been a contention in nursing, as they have attracted nurses to other states. For what the NSW Government considers safe working levels in our hospitals, use this link:

<https://www.health.nsw.gov.au/workforce/Pages/safe-staffing-levels.aspx>

Dr. Holland said Ambulance services are important and we have seen increased funding. \$274mil to upgrade staffing at selected locations.

HECS fee incentives do exist, with \$20,000 for the 1st year and following years, \$10,000.

New hospital in Eurobodalla and accommodation is a concern. \$200mil. is being invested across NSW for essential worker accommodation.

Workforce recruitment of up to 80 generalists has been successful.

Cowra Council Mayor Cr. Ruth Fagan: I'm concerned about health councils not being supported or retained. Community committees are important.

Dr. Holland: I was not aware that this was a problem and I will report it to the Minister.

Mayor Fagan: Cowra is getting a new hospital. Is there any possibility we could employ a resident doctor with the hospital?

Dr. Holland: The small business model needs to change, as Dr. McGirr said. We do need new approaches.

Q: What about the international doctors who are driving Ubers?

A: We value our international doctors and need to work with our Federal Government to improve the pathways and remove the barriers.

LGNSW Update

Forbes Shire Mayor Cr. Phyllis Miller OAM is on the CMA Executive and is a Director of LGNSW (Regional/Rural). She provided a brief update on behalf of LGNSW and the organisation's President Cr. Darriea Turley AM (a Councillor in Broken Hill).

Mayor Miller emphasized that 20 Oct. is the deadline for LGNSW conference motions. She also reiterated that Cr. Jamie Chaffey and Cr. Scott Ferguson will be missed and applauded their contributions.

Michelle Maxwell, Director, Strategy, Governance and Delivery, Regional Health Division – NSW Health

Michelle provided an update of the implementation of recommendations from the Regional Health Inquiry, stating that as at 30 June, 2024 a total of 25 of 34 recommendations had been implemented / followed up on.

Michael also detailed the current Regional Health MPS strategy framework process. She reiterated that consultation is ongoing and they are keen to receive further input from Councils.

[Presentation attached]

Coolamon Shire Council Mayor Cr. David McCann voiced his community's appreciation that their MPS is to be upgraded but asked for an update on the work.

Michelle: We will look into that for you.

Founder of 'Heart of the Nation' Greg Page (also founding member of The Wiggles)

Greg Page is best known as the original lead singer and a founding member of the children's band The Wiggles from 1991 to 2006 and then again in 2012. He has also recorded a number of solo albums and published his autobiography.

Since suffering a sudden cardiac arrest in 2020 during a Wiggles reunion concert, Greg has become an advocate for community capacity building for immediate response to a sudden cardiac arrest. He founded the charity "Heart of the Nation", which promotes more widespread access to automated external defibrillators (AEDs) and aims to increase public awareness of defibrillator locations across Australia, as well as encouraging businesses to keep a defibrillator on-site.

Greg gave the examples of Orange and Parkes, where publicly accessible AEDs have been rolled out. He said that the solution to improving the survival rate of sudden cardiac arrest (a shocking 5%) lies with community capacity to respond.

Forbes Shire Mayor Cr. Phyllis Miller OAM: We've got them but need more.

Tenterfield Shire Mayor Cr. Bronwyn Petrie: I'm concerned they could be abused or stolen. Do they have GPS trackers?

Greg: Yes, ours also have a sim card.

Upper Lachlan Shire Mayor Cr. Pam Kensit: Do those sim cards tell you when they need maintenance?

Greg: If a Council purchases them, it is really their responsibility to maintain them.

Greg explained that Heart of the Nation is a charity with a singular cause and he makes no money from it.

Greg's presentation is attached. Here is the link to the Heart of the Nation website:

<https://www.heartofthenation.com.au/>

Acting CMA Chairman and Mayor of Temora Shire Cr. Rick Firman OAM took to the lectern to acknowledge the service of retiring mayors present at the meeting, paying special tribute to outgoing Chairman Cr. Jamie Chaffey of Gunnedah Shire and presenting him with a framed caricature of himself.

Mayor Chaffey has really lifted the professionalism of the Country Mayors Association of NSW. He has been passionate and dedicated in his role. He admitted to feeling emotional as he addressed the meeting for the final time and held the portrait that will ensure he does not take himself too seriously, as he vowed to hang it in his office when he takes the seat of Parkes.

There being no further business, the meeting was formally closed at 1:10 pm.

Postscript Note:

The Royal Flying Doctor Service of Australia CEO Greg Sam sent a letter to the CMA expressing his regret for not being able to make it to the meeting.

"We would appreciate an opportunity to address a future CMA meeting about the recent and ongoing evolution of the services we provide to rural Australians, and we are always receptive to input and perspectives that may help to shape our service delivery models going forward."

Mr. Sam invited the CMA Acting Chairman to tour the RFDS base at Broken Hill.

Cr Rick Firman OAM
Acting Chairman of the Country Mayor's Association of NSW

The next meeting (AGM) is scheduled for 15 November 2024 in the Theatre, NSW Parliament, Sydney. It will have a Skills and Education theme. Please RSVP by 6 November to assist with morning tea catering.

17) CENTRAL TABLELANDS WEEDS AUTHORITY DELEGATE REPORT

Department: Executive Services

Author: Councillor Reynolds

CSP Link: 5. Protect Our Natural Environment

File No: EM.ME.6

Recommendation:

That Council receive and note the Central Tablelands Weeds Authority delegate report.

Reason for Report:

To provide Councillors with an update on the Central Tablelands Weeds Authority.

Report:

The following is a summary of the performance of the of the Central Tablelands Weeds Authority during the 2023-24 Financial year.

Financial Results of CTWA for 2023-24 Financial Year

CTWA has presented an unaudited Net Operating result attributable to Council of \$82,000 for the 2023-24 Financial year, down from \$129,000 for the 2022-23 Financial year. The cash position of the organisation has dropped by \$19,000 to \$1,374,000, with inventory increasing by \$87,000 to \$127,000.

Current assets stand at \$1,542,000. Current Liabilities currently stand at \$327,000. The 2023-24 results has seen total equity increase to \$1,395,000. The financials are currently being audited by the NSW Audit Office. The Audit Office has determined this year's audit will focus on internal controls within the Weeds Authority, particularly focusing on its small size.

Penalty Infringement Notices

CTWA has continued to issue a number of Penalty Infringement Notices to non compliant landholders. The following table outlines the number of PIN's that have been issued since the first of July 2018.

Information:**PIN information to date 1st July 2018 to 31st July 2024**

TOTAL of 108 PIN's Issued since 1st July 2018	86 of the 108 are 1st PIN's
	22 of the 108 are 2nd PIN's
	64 of the 108 have been Paid
	17 of the 108 are owing
	26 of the 108 have been withdrawn
	1 of the 108 have been court elect

Of the 86 1st PIN's	53 of the 86 have been paid
	9 of the 86 are owing
	23 of the 86 have been withdrawn
	1 of the 86 have been court elect

Of the 22 2nd PIN's	11 of the 22 have been paid
	8 of the 22 are owing
	3 of the 22 have been withdrawn
	0 of the 22 have been court elect

Roadside Weeds Control

Approximately 360 kilometres of roadside weeds were controlled throughout Blayney Shire under two programs last financial year. This is around 50% of the rural roadsides managed by Blayney Shire Council.

The first program was solely funded by Council and covered the northern sector and covered over 220 kilometres of roadside. There was also some roadside work undertaken in sector two and three on some of the worst weed infected roads, which totalled about 40 kilometres.

The second program was a weed targeted program focused on Sticky Nightshade, but also covering other priority weeds in the Shire. This was jointly funded by the Flyers Creek Voluntary Planning agreement funds and Cadia Valley Operations direct contribution, to a total of \$20,000. This program was focused on the Cadia area and covered about 110 kilometres of roadside.

The 2024-25 roadside program is still being finalised with the goal of completing the second section in Blayney Shire totalling 260 kilometres using council funds. This will include the Mid-Western Highway from Blayney town to the Cowra boundary, where there are major weed infestations. The Cadia Sticky Nightshade program control is still unknown with Cadia yet to commit funding for year two. There is however \$10,000 from the Flyers Creek Voluntary Planning Agreement funding to undertake control work in this section, as voted by Council.

Property Weed Inspections

The CTWA has been undertaking a number of property inspections throughout the four local government areas during the last financial year. This has involved a combination of first inspections and follow up inspections to ensure compliance. The following table outlines the number of inspections for each assessment category against the target level.

End of year 2023 – 2024 WAP Report

Information:

Central Tablelands Weeds Authority WAP report has been completed and submitted to the Central Tablelands Regional Weeds Coordinator and DPI in July 2024. CTWA has achieved and/or surpassed all the WAP targets for the 2023-2024 program, the table below shows the WAP targets and achievements. The WAP grant received by CTWA within the 2023-2024 program was \$346,538.

WAP End of Year 2023 - 2024	Target	Achieved
LCAs to review local inspection and high-risk pathway management plans	2	2
Toolbox Meeting, to promote weed hygiene and management practices	26	26
Undertake new weed risk assessments	2	2
Conduct High Risk Pathway inspections - Railways (km)	300	321
Conduct High Risk Pathway inspections - Roads (km)	1700	1796
Conduct High Risk Pathway inspections - Water (km)	10	13
Conduct High Risk Site inspections	5	7
Conduct Private Property inspections (first inspections)	250	250
Compliance - Re-inspections (Compliance)	600	724
Inspect Council owned and managed lands	35	44
Inspect State owned and managed lands	50	63
Complete delegate reports for Regional Weed Committee meetings	4	4
Build / maintain capacity to electronically submit data to BIS	2	2
Maintain and update online presence	1	1
Organise and / or attend events to raise public awareness	6	6
Management of weeds based on local / regional priorities and potential impacts	2	2

Develop and distribute educational material for landholders and the community	700	700
LCA's to support Authorised Officers in completion of relevant accredited courses	23	23
Authorised Officers to participate in Regional Weed Committee meetings	4	4
Support Weed Biosecurity staff to attend NSW State Weeds Conference	7	7
Training activities to improve capacity of Authorised Officers	4	4
Administration costs	1	1

NSW Forestry Roadside Spraying

There are several roads which back onto forestry in the Blayney Shire, including around the Cadia area, Mt Macquarie area and around Vittoria/Kings Plains area. CTWA have been meeting with Forestry to discuss the involvement of Forestry in the planned works by CTWA to spray forestry frontage roadsides back to the treeline, and invoice NSW Forestry.

There has been discussion about the level of funding required to complete the work. Forestry management present at the meeting acknowledged the benefits of working together with CTWA to control priority weeds and expressed support for continuing to be involved in the program. They committed to seek funding via internal channels with NSW Forestry.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

Matters to be dealt with in closed committee

In accordance with the Local Government Act (1993) and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

18) RICHARDS LANE CULVERT REPLACEMENT PROJECT REVIEW

This matter is considered to be confidential under Section 10A(2) (g) of the Local Government Act, as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.